

QUALITY DIGEST

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INSIGHT. INNOVATION. EXCELLENCE.

Newsletter of IQAC

Volume 8, July 2019 – April 2020

For Private Circulation

Website: mnwc.edu.in

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OUR VISION

“Sa Vidya Ya Vimuktaye”
(Knowledge Is That Which Liberates)

OUR MISSION

Empowerment of Women through
Access to Higher Education

QUALITY POLICY

- To support girls to pursue higher education and make them empowered to take up challenges
- To promote skill and communication development programmes to increase employability of our students.

GOALS

- To facilitate knowledge and skills to lead to economic empowerment for students
- To encourage holistic development of students and staff members
- To foster and develop ethically conscious and socially responsible citizens
- To encourage financially and academically weak students for taking up higher education
- To provide opportunity and platform to adult learners
- To sustain the total quality management in academics and administration

EDITORIAL TEAM

- Prin. Dr. Rajshree Trivedi
- Dr. Twinkle Sanghavi
- Ms. Sheetal Sawant
- Ms. Kinjal Mehta

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NAAC
Reaccredited with “A”

PUBLISHED BY:

MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S.N.D.T. Women's University, Mumbai)
Vallabhbai Road, Vile Parle (West), Mumbai: 400 056.

EDITORIAL

It is indeed a matter of great joy and pride for me to head this great Institution that cherishes the Gandhian value and principles. Quality Digest (QD) with its new makeover comes with a new fervor, enthusiasm and members on its editorial team. The representation of students in IQAC and consequently, on the editorial board of QD is indeed a major step towards MNWC's quest for excellence and its partnership with the stakeholders to achieve the institutional goals and objectives. Best wishes to the Team QD for the great work and many more achievements to accomplish in the coming times

**Principal
Dr. Rajshree P. Trivedi**

Maintaining quality and excellence at each level for all the stakeholders and sustaining those efforts and initiatives undertaken are indeed challenging. The IQAC team of MNWC is fully aware of its role and responsibilities and encourages as well as involves the participation of each stakeholder in planning, key decision making, executing and sustaining all the processes without compromising on standards at every level. During the academic year 2019-2020, the IQAC worked systematically and relentlessly to excel and enhance the quality levels of academics, research, skilling, value-added courses, extension work, alumni engagement, extra and co-curricular activities, sports, staff and student welfare, professional development internships and placements so as to nurture a comprehensive and all inclusive environment for all the stakeholders.

The IQAC report for the academic years:**Constitution of NAAC Support Committee:**

The first and the foremost step was to constitute a NAAC Support committee comprising of Principal Dr. Rajshree Trivedi; Dr. Jayashree Palit - In Charge (IQAC Coordinator for the 1st and 2nd Cycle of accreditation); Dr. Falguni Desai - Member (IQAC Coordinator- 3rd Cycle of accreditation); Prof. Sunita Sharma - Member (Senior most Faculty Member) and Dr. Twinkle Sanghavi- Member (Present IQAC Coordinator)

The main objectives of this Committee were: to supervise and monitor the process of initiating and carrying out the External Academic Audit for last three academic years; to guide the Departments and Committees in making their Systematic Operating Procedures (SOP); and to monitor their SOPS

Annual Quality Assurance Reports (AQAR):

The IQAC undertook the marathon task of uploading AQAR reports for the academic years 2017-2018 and 2018-2019 in a period of three months. It was a herculean task but we completed the whole process successfully in spite of the technical challenges faced on the portal

Project Akshaya:

Project Akshaya is an initiative of the IQAC. This project has been launched since July 8, 2019 as a welfare scheme for the students from the underprivileged background of MNWC. The main objective behind the launch of this project is to offer a nutritious snack at 10 am during their break on working days. The Department of Food and Nutrition volunteered to take the responsibility of the purchase and distribution of the food products.

Project NIRMMA

Under this ongoing project, this year a major emphasis was laid on imparting Value Education and inculcating values among all the stakeholders. The institutional theme for this academic year being "Commemorating 150th Birth Anniversary of Mahatma Gandhiji: Gender Diversity for Peaceful Coexistence," the following activities were conducted. The Departments and Committees organized various talks, visits, value-based games, short play competition, research paper competition, street play and other events. Some of the collaborators who worked together were UGC sponsored, Gandhian Study Centre, MHRD, Fredrich Ebert Stiftung and Gujarat Vidyapeeth Samatva, the Gender Sensitization Week was celebrated with a few well known NGOs like Majlis, Vacha, MAVA, Women Graduates Union, Shaolin Defense academy, Research Centre for Women's Studies (SNDT Women's University) and Lions Club of Bombay Airport.

Project SHILPI:

Under Project SHILPI, the skill development programmes are undertaken by all the departments. The regular programmes like YATRA, VITA, SARJAN, Advanced Excel and Kruti were conducted. This year, a very remarkable addition to these programmes came as Tata Institute of Social sciences (TISS) under their National University's Student Skill Development (NUSSD) project signed and MOU with the College. TISS conducted 3 courses: Banking and Finance; Digital Marketing, and Hospital Management- for the Third Year students of BA, B.com, BMS and B.Com (AFI).

Project SANNARI:

Under this project, the faculty members have reinforced their use of ICT based Teaching-Learning methods by incorporating the use of Zoom, Google and other online classrooms. Smart Classrooms have become an integral part of teaching-learning process. The post-graduate interns hosted by the Departments of English and Economics have developed a few modules for providing online study material.

Workshops/ Talks Organized By IQAC, MNWC:

Learning Outcomes: On 9th September 2019, a workshop was organized for "Framing Learning Outcomes" Dr. Cicilia Chettiar, Head, Dept of Psychology, MNWC. She introduced teachers to the concept of framing outcomes which is course based and subject based. Towards the end of the workshop all department framed their course-wise learning outcomes.

Workshop on "Understanding Revised Assessment and Accreditation Framework w.e.f January 2020" On 4th March 2020, a one day workshop on "Understanding Revised Assessment and Accreditation Framework w.e.f January 2020" was conducted by Dr. Bhalchandra Bhole, Retired Principal, Abasaheb Garware College, Pune. He made all the Criterion in-Charges and their team under the exercise of self-evaluation and scoring. An exercise of gap analysis helped the faculty members to assess their academic as-well-as non-academic performances.

Workshops/ Seminars Attended by Faculty Members:

Smt. P. N. Doshi College, Ghatkopar 26th & 27th August, 2019. The IQAC Cell of SPND College conducted a two-day workshop on "Framing Learning Outcomes" as per NAAC requirements. It was attended by Dr. Cicilia Chettiar.

Dr. Twinkle Sanghavi attended three-day workshop cum training on "Preparation of SSR and Data Filling in SSR Under Revised Norms by NAAC" on 19th to 21st September 2019 organised by Maharashtra Association of Minority Educational Institution and L.S. Raheja College of Arts and Commerce.

Dr. Twinkle Sanghavi attended two days workshop on 17th and 18th February 2020 on "Institutional Assessment and Accreditation by NAAC: Nuances and Manifestation"

Utkarsh- Job Fair- The Placement Cell along with the IQAC organized the Job Fair for students on 17th February 2020.

Administrative Page

Ms. Keyaa Mukherjee was invited as an

- Resource Person for State Level Workshop on Effective Administrative Techniques and Current Trends in Management by K. B. College of Arts and Commerce for women's, Thane East held on 27th September 2019
- Resource Person for workshop on Office Administration and Automation of Data by Vidya Prasarak Mandals R.Z. Shah College of Arts, Science, Commerce, Mulund East held on 16th October 2019
- Guest Speaker for workshop on Digital Transformation and Autonomy on 7th December 2019 by SIES College of Commerce and Economics Sion (E)



Mrs. Aarati Mahadik, Mr. Santosh Okate & Mrs. Anushka Shivade attended workshop on Guidelines for Implementation of 7th Pay Commission for Non-Teaching Staff held on 19th September 2019 by V.E.S. College of Arts, Science & Commerce, Chembur

Ms. Keyaa Mukherjee, Ms. Anushka Shivade & Ms. Dhanashree Joshi guided & demonstrated to Nine Students of B.Sc. IT of Mulund College for Preparation for their project on Paperless Office dt. 01st August 2019



Mrs. Gayatri Sarode, Ms. Pranali Satam & Ms. Supriya Dholam attended workshop on "Digital Communication and Internet Security/ Cyber Crime" held on 05th December, 2019 by College of Social Work, Nirmala Niketan 38, New Marine Lines. Mumbai



“Revising Data Templates with New NAAC Guidelines” Resource Person Prof. K. Venkataramani, Ex - Registrar, University of Mumbai. 11.01.2020

Sur-Milap A musical Self-development activity for all non-teaching staff by Ms. Sangeeta Muley, 19.10.2019



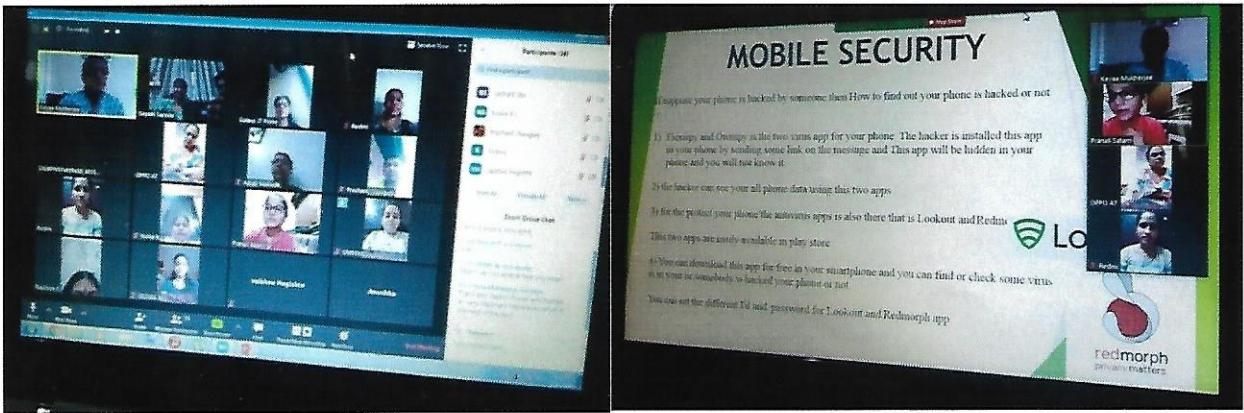
Training on “Handling Technical Infrastructure” by Mr. Vishwas Patwardhan, 30.01.2020



Award of Merit conferred upon Ms. Keyaa Mukherjee in appreciation of her outstanding work in Administration by Ms. Sucheta Shetty. Ms. Anuradha Pal was the Chief Guest, 24.01.2020



Award of Merit conferred upon Ms. Ms. Aarati Mahadik in appreciation of her outstanding work in Administration by Ms. Sucheta Shetty. Ms. Anuradha Pal was the Chief Guest, 24.01.2020



Webinar on “Mobile & Bank Account Security” by Ms. Gayatri Sarode, Ms. Pranali Satam, Ms. Supriya Dholam, 17.4.2020



Webinar on “IPG - Online Gateway Payment System” by Mr. Yashesh Bhatia, Ms. Prajкта Mobarkar and Team, 16.4.2020

Ms. Aarati Mahadik done “MTSTS Certified – Certificate Course in Financial Accounting with GST (2 Months)” during October 2020

MAHARASHTRA TECHNICAL & SELF EMPLOYMENT TRAINING SOCIETY (MTSTS)
STATEMENT OF MARKS

CANDIDATE NAME: AARTI MAHADIK
 COURSE NAME: MTSTS CERTIFIED - CERTIFICATE COURSE IN FINANCIAL ACCOUNTING WITH GST(2 MONTHS)
 NAME OF THE ATC: MAX COMPUTER EDUCATION, BORIVALI

PLACE	CENTER NO	STUDENT ID	EXAM MONTH	DURATION
BORIVALI	MTSTSATG291421	2021028123125	October 2020	2 MONTHS

SR NO	SUBJECTS	MAXIMUM MARKS	MARKS OBTAINED	RESULT
1	TALLY ERP 9 (OBJECTIVE EXAM)	50	37	PASS
2	TALLY ERP 9 (PRACTICAL EXAM)	50	48	PASS

GRADE: **A+** 100 85 PASS
 DATE: 01/02/2021 PERCENTAGE: 85.00

MTSTS - EXAM TESTING CENTER (Coordinator Signature)
 Chairman MTSTS
 Maharashtra Technical and Self Employment Training Society

MAHARASHTRA TECHNICAL & SELF EMPLOYMENT TRAINING SOCIETY (MTSTS)
Certificate

This is to certify that
AARTI MAHADIK
Has successfully completed and Passed the examination for
MTSTS CERTIFIED - CERTIFICATE COURSE IN FINANCIAL ACCOUNTING WITH GST(2 MONTHS)
With 85.00 percentage and Awarded with the grade A+
This Course Is Designed & The Final Examination Is Conducted As Per Standards of Exam Committee Under Maharashtra Technical and Self Employment Training Society
 During October-2020 (DURATION: 05 Aug 2020 TO 30 Sep 2020)
 AT - MAX COMPUTER EDUCATION, BORIVALI

In testimony whereof are set the seal & signature of the Director, Education and Training of MTSTS.

MTSTS - LEARNING CENTER (MTC) (Coordinator Signature)
 Director MTSTS
 www.mtsts.org

IAO ISO 9001:2015 CERTIFIED