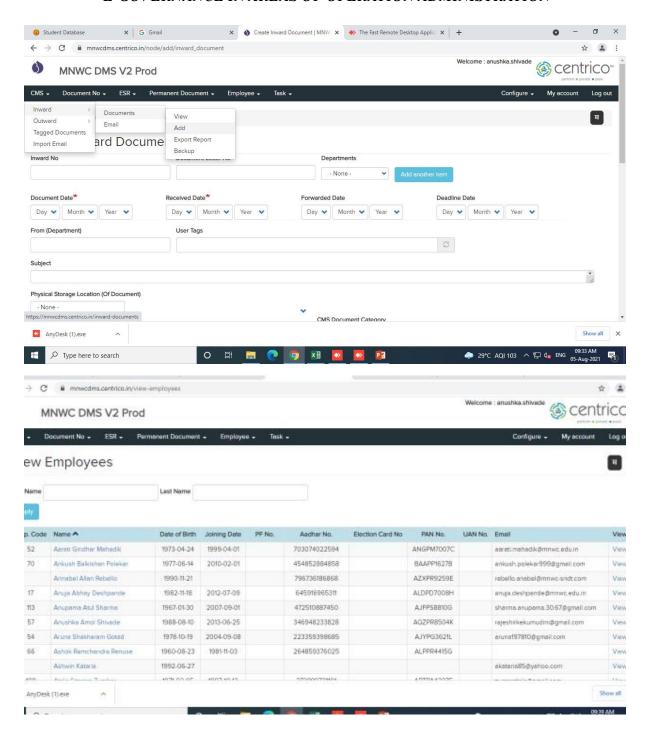
# 7.2 BEST PRACTICES

# PAPERLESS ADMINISTRATION

Administration

### E-GOVERNANCE IN AREAS OF OPERATION ADMINISTRATION

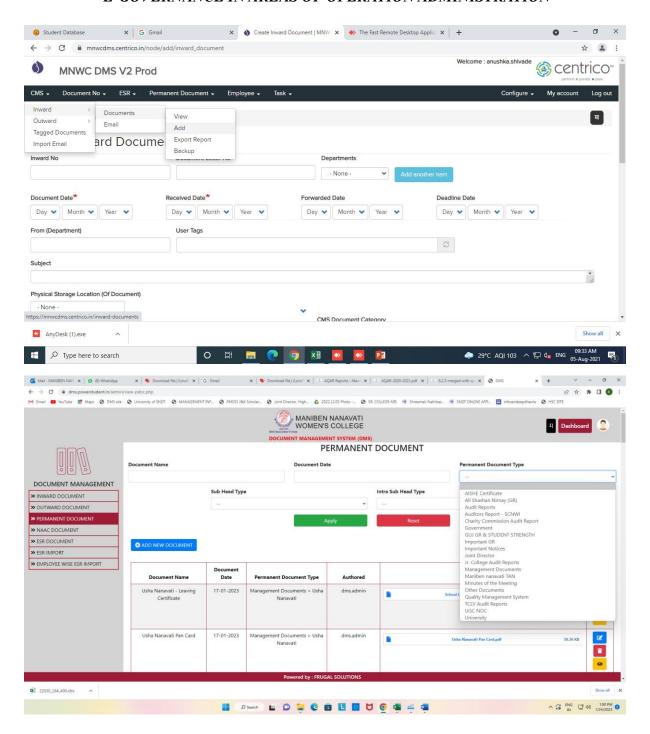




Rosem

Dr. (Mrs). Rajshree P. Trivedi Princ'pal Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 400 056.

### E-GOVERNANCE IN AREAS OF OPERATION ADMINISTRATION





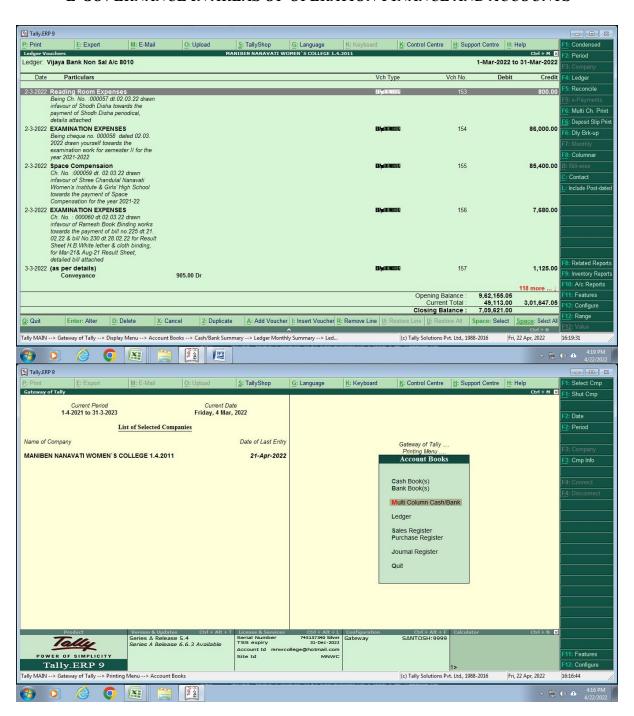
Region

Dr. (Mrs). Rajshree P. Trivedi Principal

Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 409 056.

# Finance and Accounts

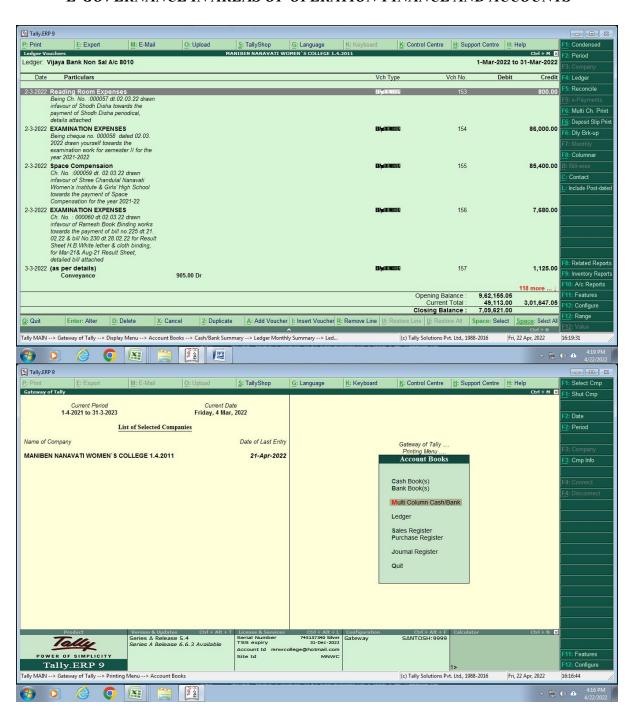
### E-GOVERNANCE IN AREAS OF OPERATION FINANCE AND ACCOUNTS





Dr. (Mrs). Rajshree P. Trivedi Princ:pal Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 40<del>0</del> 056.

### E-GOVERNANCE IN AREAS OF OPERATION FINANCE AND ACCOUNTS





Dr. (Mrs). Rajshree P. Trivedi Princ!pal Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 406 056.

# Student Admission and Support

### E-GOVERNANCE IN AREAS OF OPERATION STUDENT ADMISSION AND SUPPORT

×

### Maniben Nanavati Women's College, Vile-Parle (West)

VALLABHBHAI ROAD, VILE PARLE (WEST), MUMBAI - 400056, Mumbai, 400056

Shreemati Nathibai Damodar Thackersey Women's University

Date:

#### BONAFIDE CERTIFICATE



This is to certify that Shri/ Smt/ Kum. PADMA DOLMA JIGMAT LOTOS is a bona-fide student of this

college studying in

Course B.A. (Eligibility Status: Not Available)

- Class FY B.A.(with Credits) Div Roll No during academic year 2019-2020,
   Class SY B.A.(with Credits) Div 1 Roll No 25 during academic year 2020-2021,
   Class TY B.A.(with Credits) Div N Roll No 31 during academic year 2021-2022

Her Date of Birth as per record is 23 Dec 2000

Her Place of Birth as per record is LEH

She is admitted under Category Scheduled Tribes

BHATRA Her Caste as per record is

> Issuing Clerk Authorised Signature

×

### Maniben Nanavati Women's College, Vile-Parle (West)

VALLABHBHAI ROAD, VILE PARLE (WEST), MUMBAI – 400056,Mumbai,400056

Shreemati Nathibai Damodar Thackersey Women's University

Date:

#### CHARACTER CERTIFICATE



This is to certify that Shri/ Smt/ Kum. PADMA DOLMA JIGMAT LOTOS is a bona-fide student of this college studying in class TY B.A. Div - N Roll No - 31 during academic year 2021-2022 Her Date of Birth as per record is 23 Dec 2000

To the best of my knowledge and belief, Shri/Smt/ Kum PADMA DOLMA JIGMAT LOTOS bears/bore a good moral character.

Issuing Clerk

**Authorised Signature** 

Dr. (Mrs). Rajshree P. Trivedi

Rpared

Princ.'pal
Maniben Nanavati Women's College,
Vile Parle (West), Mumbai - 400 056.



### MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S.N.D.T Women's University)
Shree Chandulal Nanavati Women's Institute & Girl's High School
Vallabhbhai Road, Vile Parle (W.), Mumbai - 400 056.

No.: 235 Date: 24/01/2023

This is to certify that Ms. TAMBE DIKSHA MILIND is/was a bonafide student of this college in FYBA ENG Class, Roll No. 15 from August 2021 to May 2022.

Her conduct is satisfactory and she is/was regular in attendance.

- (1) Her date of Birth is 11.07.2001 as per college record.
- (2) Place of birth is Palghar District State Maharashtra
- (3) Any other remarks: To apply for Caste Validation Certificate

Clerk Principal

×

### Maniben Nanavati Women's College, Vile-Parle (West)

VALLABHBHAI ROAD, VILE PARLE (WEST), MUMBAI – 400056,Mumbai,400056

Shreemati Nathibai Damodar Thackersey Women's University

Date:

#### CHARACTER CERTIFICATE



This is to certify that Shri/ Smt/ Kum. PADMA DOLMA JIGMAT LOTOS is a bona-fide student of this college studying in class TY B.A. Div - N Roll No - 31 during academic year 2021-2022

Her Date of Birth as per record is 23 Dec 2000

To the best of my knowledge and belief, Shri/Smt/ Kum PADMA DOLMA JIGMAT LOTOS bears/bore a good moral character.

Issuing Clerk

Authorised Signature

Dr. (Mrs). Rajshree P. Trivedi Principal

Region

Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 406 056.



### E-GOVERNANCE IN AREAS OF OPERATION STUDENT ADMISSION AND SUPPORT

1/24/23, 1.04 PM

No part of the second	Affiliated to Shreemat (Conducted by : Shre		ackersey Women's University Women's Institute and Girl's , Mumbai - 400056 -2023	Form No: 949
PERSONAL INFORMATION				
Application Date: 17/06/2022		Application Status : Co	ompleted	
Full Name : KHAIRE ARPITA SUN	IIL MANISHA			9.6
Applicant Email : khairearpita26	@gmail.com	Applicant Mobile : 726	51928304	
Father's Mobile : 8082794447		Mother's Mobile : 952	9785227	011) -: 0
Guardian Income : 1000000	-	Occupation of Guardia	58559555555	Chair
Gender: FEMALE	Marital Status : Unmar	10. (Car at 0. (Car at a car a c	Date Of Birth (DD/MM/YY) :	26/09/2004
Blood Group : A+	Religion : BUDDHISM		Aadhar Card No.: 45259265	
Palce Of Birth : AATLE	Kengion . BODDI IISW	Caste, JC	Adultal Cald No 43233203	1047
PERMANENT ADDRESS				
PERINAMENT ADDRESS	State :			Taluka :
Country : India	MAHARASHTRA	City: VASAI-VIRAR	District : PALGHAR	NALLASOPARA
Address :	305,SAI SHRADHA APA NALLASOPARA (EAST)	RTMENT, NEAR RAMA N	IEDICAL, SANKESHWAR NAGAR	Pincode : 401209
CORRESPONDENCE ADDRESS				
Country : India	State : MAHARASHTRA	City: VASAI-VIRAR	District : PALGHAR	Taluka : NALLASOPARA
Address : 305,SAI SHRADHA APA		artment,near rama medical,sankeshwar nagar I		Pincode : 401209
10TH DETAILS				
Board : MAHARASHTRA STATE E SECONDARY EDUCATION	BOARD OF SECONDARY	AND HIGHER	Roll No/Seat No : A171744	
School/College Name : KRUSHI DESHMUKH	NA MORU PATIL	Passing Month : March		Passing Year : 2020
Total Marks obtained: 378		out of marks : 500		Grade :
12TH DETAILS				
Board : MAHARASHTRA STATE E SECONDARY EDUCATION		AND HIGHER	Roll No/Seat No : M139089	
School/College Name : MANIBE WOMEN\'S COLLEGE	en nanavati	Harton Mentioned the Section	Passing Month : March	
Stream : ARTS		Total Marks obtained 301	out of marks : 600	Grade :
SELECTED COURSE				10
FYBA ENG - SOCIO/HN			V	
			Semester - II	
Semester - I  115101-ENGLISH CC PAPER 130100-FC PAPER -I HISTO 130200-FC PAPER-II WOME 145111-SOCIOLOGY PAPER 145211-SOCIOLOGY PAPER 175103-AC HINDI PAPER-I	RY AS HERITAGE EN IN CHANGING INDIA R-I SOCIOLOGY OF INDIA R-II FOUNDATION TO SO	IN SOCIETY CIOLOGY	215201-ENGLISH CC PAI ENGLISH-II     230300-PERSONALITY D     230400-ENVIRONMENT     245311-SOCIOLOGY PAI PROBLEM IN INDIA     245411-SOCIOLOGY PAI TO SOCIOLOGY     275203-AC HINDI PAPEE	DEVELOPMENT AL STUDIES PER-III SOCIAL PER-IV INTRODUCTION

50000		711000000	
DECLARATION			
		e in this application form is true, compl stain and produce all the required docu	
Place :	Date: (Signature of the Applicant)		f the Applicant )
FOR INSTITUTE USE ONLY			
Designation		remark	Signature
Admission Clerk			
Admission Committee			
Registrar/Office Superintendent			
Accountant/Cashier	Receipt No. :		Date:

Dr. (Mrs). Rajshree P. Trivedi Princ:pal Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 40<del>0</del> 056.







	Transfer Certificate Number : 201713980	( Astrano

CERTIFIED that Shri/ Kumari/ Smt. CHOHAN ARZOO SAMEER has been a student of Maniben Nanavati Women's College, Vile-Parle (West).

•	After Passing the <b>B.A.</b>	Examination in the	year <b>2019</b>	<b>-2020</b> , She has	s kept terms in the	e college as under

June	to October	(days)
November	to March	(days)
June	to October	(days)
November	to March	(days)

- Shewould have been in the class if She had continued in this college.
- ShePassed/ Failed/ ATKT at the **TY B.A. Regular Revised 2014** Examination held in (March/October) **2019-2020** .
- She has no books belonging to this college in Her possession.
- She owe nothing on account of college dues.
- Her conduct and character are good.
- Her Date of Birth in college register is **04 Mar 2000**
- She has attended courses of instruction at this college in Voluntary Subjects or Group of Subjects :-
- She has satisfactorily carried out the practical work in Faculty of Arts
- She has satisfactorily gone through the course of Physical Training prescribed by the University. She was exempted from physical training on medical grounds/ on the ground of Her being a member of NCC.
- She belongs to **Category: Open** as per record.

Date				
	_	•	_	
	7	т	8	6

Forward with compliments to the Princip	pal/Registrar
i di wara with compliments to the i mich	pul/ registral

Principal

Maniben Nanavati Women's College, Vile-Parle (West)

Entered By:- Checked by:-

**Note:** Transfer Certificate code given above will be required to admit the student in Digital College® software.



### MANIBEN NANAVATI WOMEN'S COLLEGE TAPIBEN CHHAGANLAL LALJI VALIA JUNIOR COLLEGE

### (Conducted by Shree Chandulal Nanavati Women's Institute and Girl's High School)



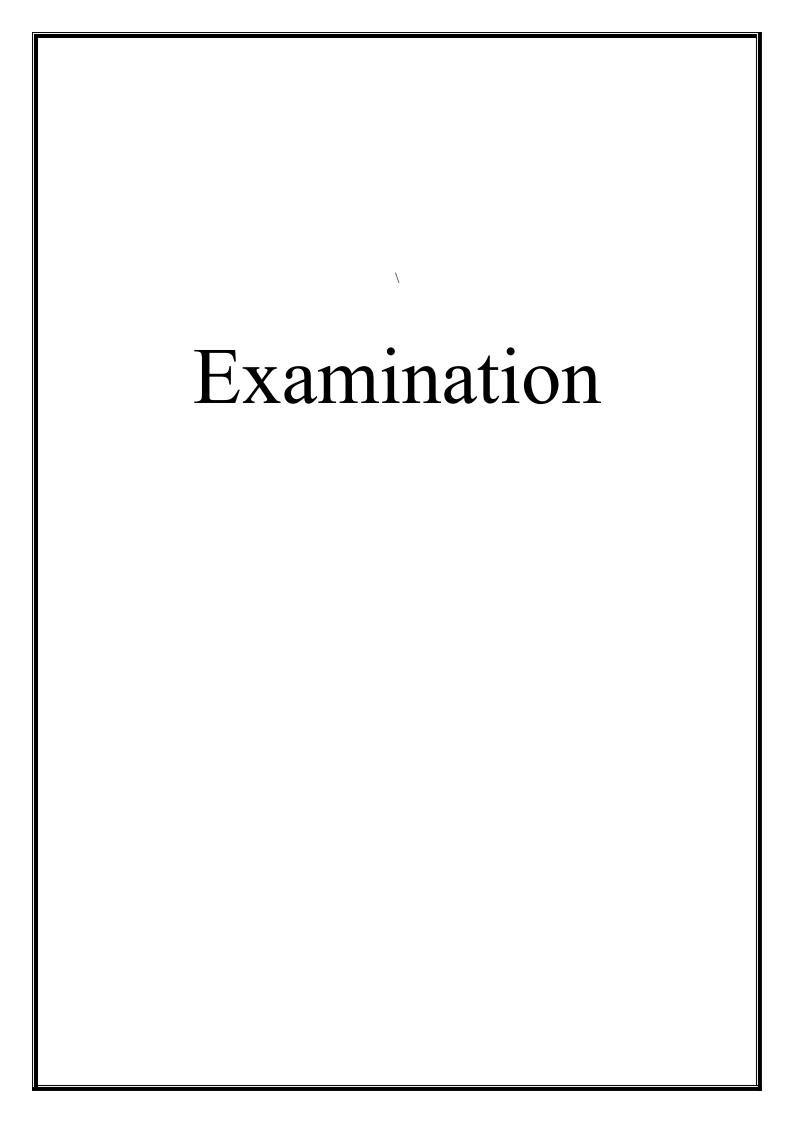
Vallabhbhai Road, Vile Parle (West), Mumbai - 400056

Personal Infor	nation:					Admis	sion No: 60293
		Student name:	Raisha Shauka	atali Bhimadiya N	azia		
		Gender: Female	е	Date of birth: 20	05-06-24	Aadhar No: 663	865260554
Applied For:							
		Academic year:	2021-2022	Course: Arts (H	SC)	University: Maha	arashtra Board
Demographics	<u> </u>						
		Blood Group: A	+	Nationality: India	an	Place Of Birth: E	Bhavnagar
		Place of birth S	tate:	Mother Tongue:	Gujarati	Caste / Sub Cas	te: Others
		Religion: Islam		Marital Status: U	Jnmarried	Minority:	
		Is Sport person	: No	Is cultural perso	n: No	Physically Disab	led: No
Contact Details	 S:						
Address:		FidaiGirls Educ	ational Institute	S V ROAD Andhe	eri West City: A	ndheri West 40120	)2 Maharashtra
Phone & Email	<u> </u>	7359343321			14raishabhimad	diya@gmail.com	
Parent Details:		Father Details:		Mother Details:		Guardian Detai	ls:
		Qualification: 4t		Qualification: Ni		Qualification:	
		Profession: Ser		Profession: hou	sewife	Profession:	
		Phone: 994899	7228	Phone: 7984632464		Phone: 9867092	2070
		Email:		Email:		Email:	
		Annual Income:	80000	Number Of child	Iren: 2	Is Parent Ex Sei	viceman: No
Educational De	otails:						
		Previous marks number: A12355		Year of passing	j: 2021-07-02	Last School / Co School, Sidhpur	
Educational Academic Year	Board / University	Educational College	Educational Course	No. of attempts	Obtained Marks	Total Marks	Percentages
2020-2021		Aga Khan School,Sidhpur		1	429	600	71.5
Documents:							
	S	r no.			Docun	nent Type	
		1		Aadhar Card			
3				Leaving Certifcate  Marksheet			

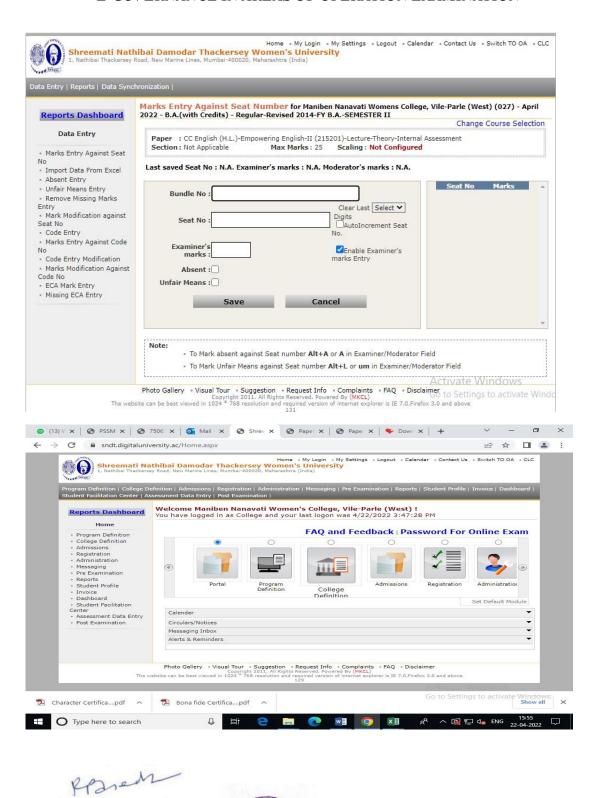
Student Signature



Raisha Shaukatali Bhimadiya



### E-GOVERNANCE IN AREAS OF OPERATION EXAMINATION

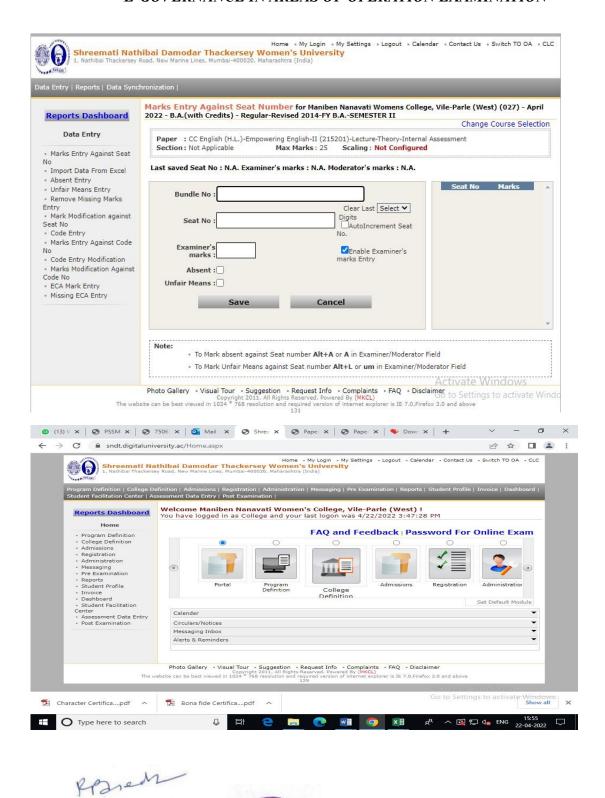


Dr. (Mrs). Rajshree P. Trivedi Principal

Maniben Nanavati Women's College, Vile Parle (West), Mumbai - 409 056.



### E-GOVERNANCE IN AREAS OF OPERATION EXAMINATION



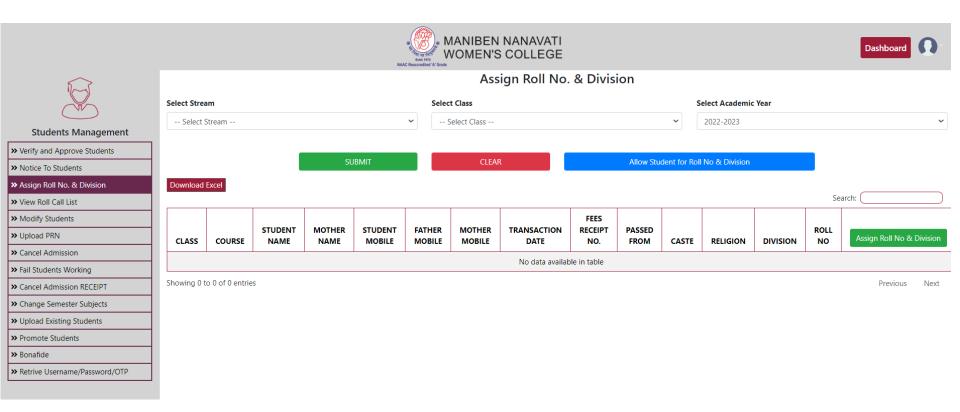
Dr. (Mrs). Rajshree P. Trivedi Principal

Maniben Nanavaff Women's College, Vile Parle (West), Mumbai - 400 056.

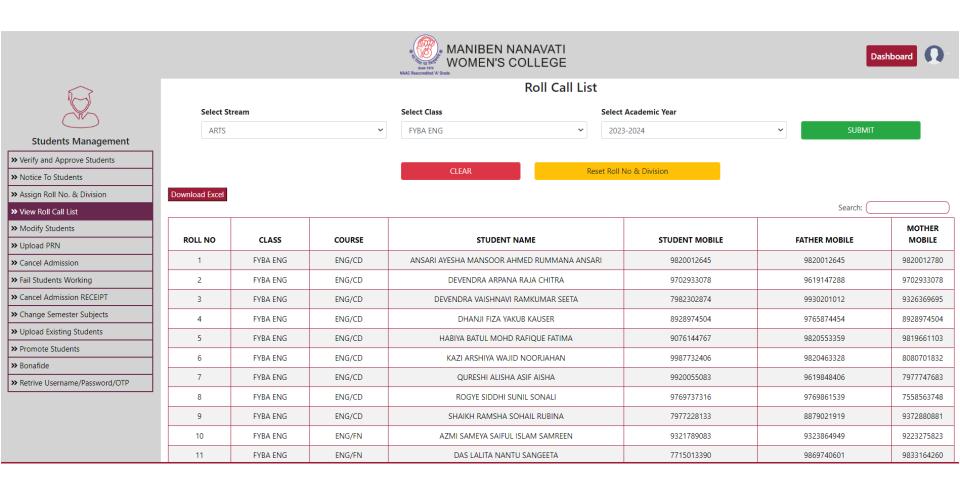


# Additional Information

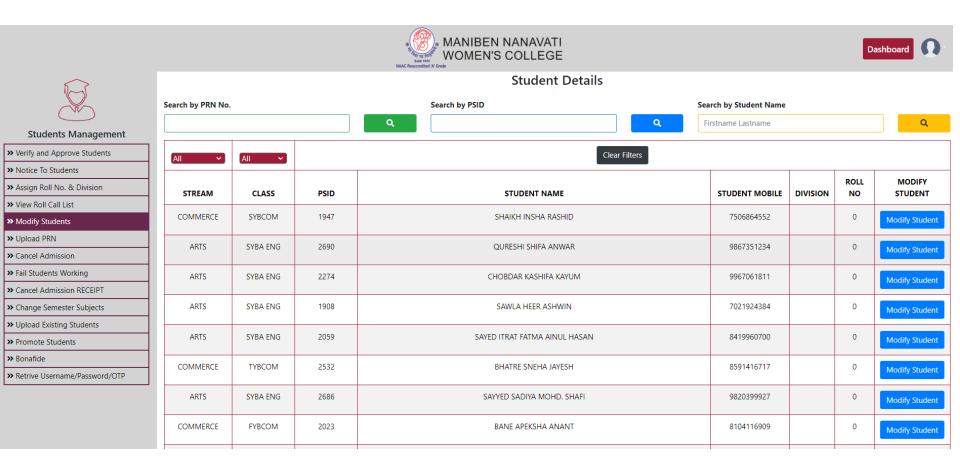
# Administration including complaint management – Assign Roll no & Division to admitted students



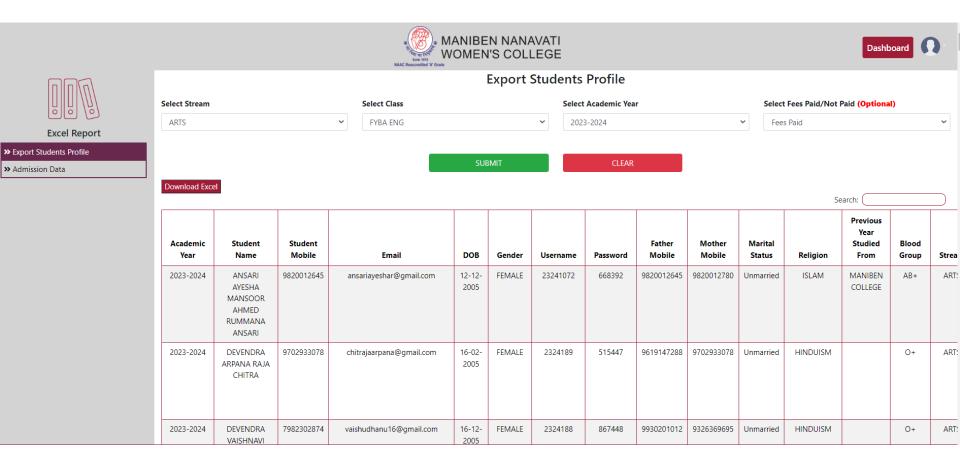
# Administration including complaint management – Roll Call list panel



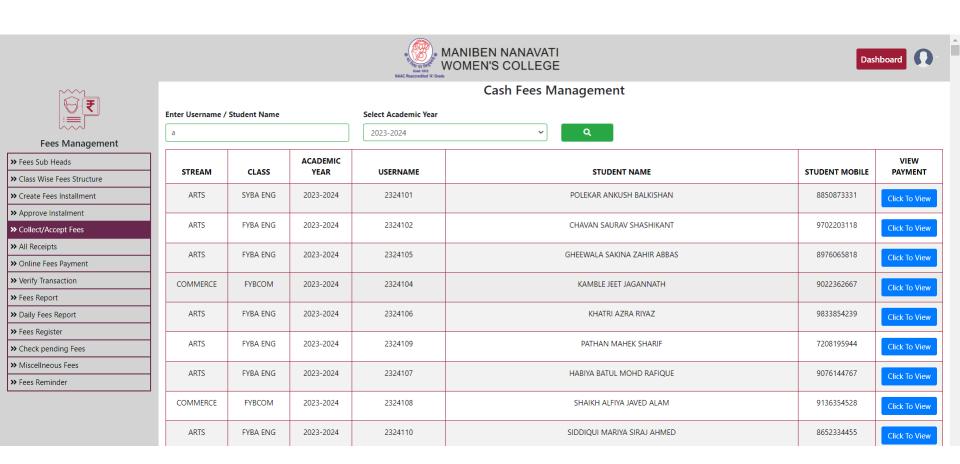
# Administration including complaint management – Student management panel to edit/view student details



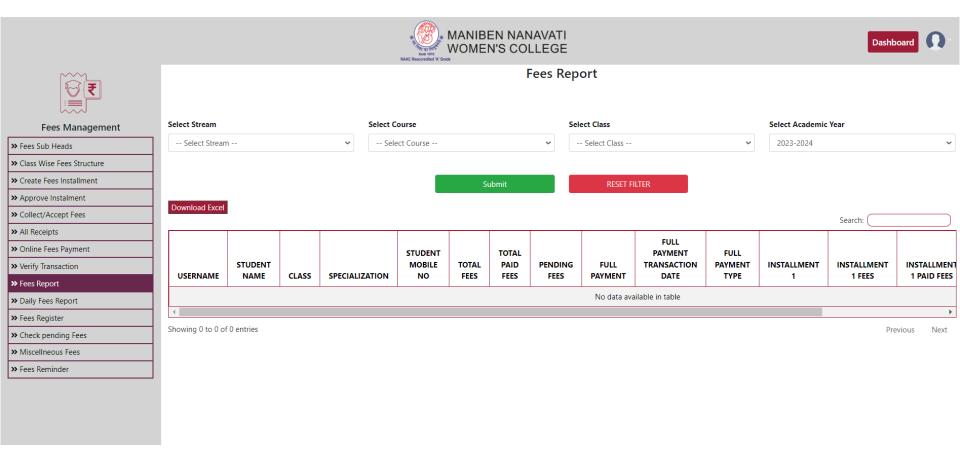
# Administration including Complaint Management – Student data management – student data export panel



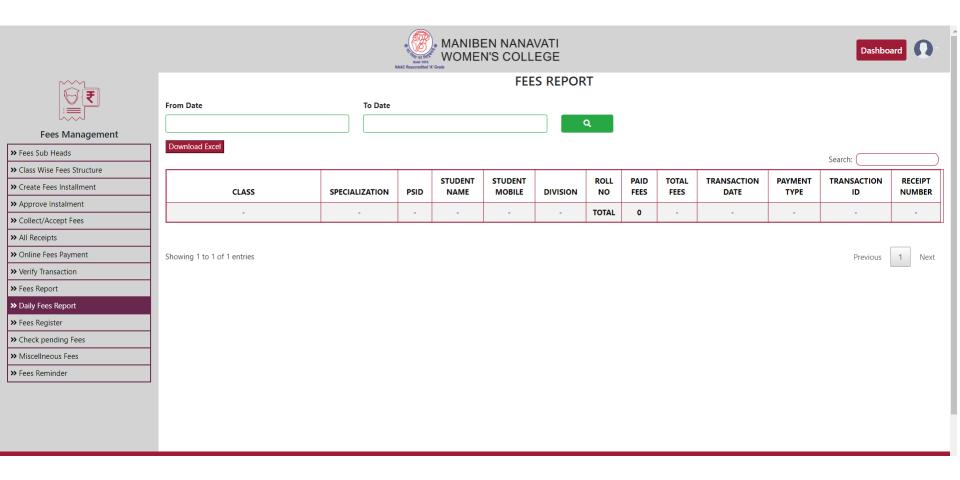
### Finance and Accounts – Accept Fees online/offline



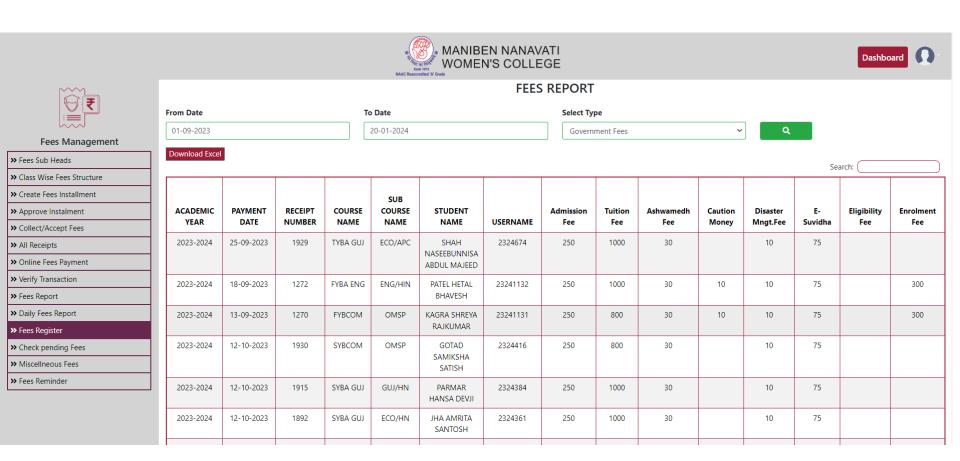
### Finance and Accounts – Fees Report



### Finance and Accounts – Daily Fees Report



### Finance and Accounts – Fees Register

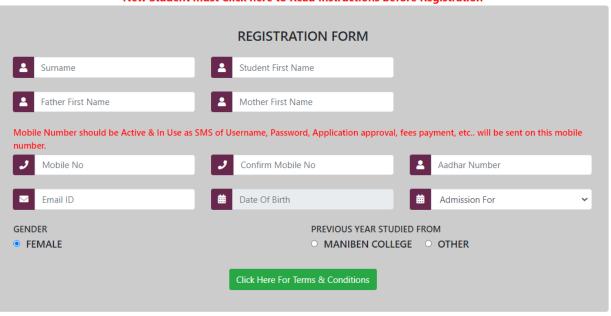


### Student Admission & Support - Online Admission form

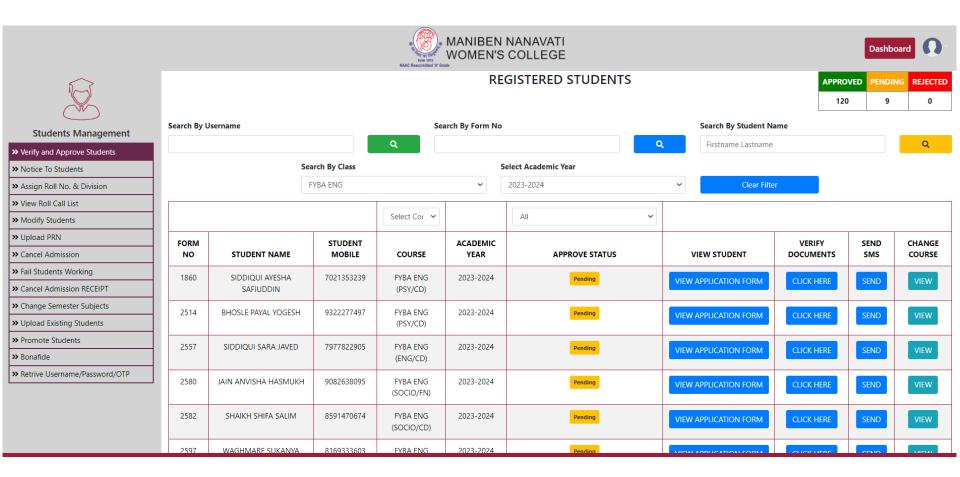


Login

New Student must Click here to Read Instructions before Registration



# Student Admission & Support – Online form verification & Admission approval panel



### Student Admission & Support – Student admission document online verification









**«** Back



Form No.: 1860 | Student Name: AYESHA SAFIUDDIN SIDDIQUI | Mobile No.: 7021353239 | Course: PSY/CD

# » Verify and Approve Students » Notice To Students » Assign Roll No. & Division » View Roll Call List » Modify Students » Upload PRN » Cancel Admission » Fail Students Working » Cancel Admission RECEIPT » Change Semester Subjects » Upload Existing Students » Promote Students » Bonafide » Retrive Username/Password/OTP

**Students Management** 

DOCUMENT	VIEW DOCUMENT	ACTION	REASON
10th Marksheet	View	● Accept ○ Reject	
			li di
12th Marksheet	View		
			A.
12th Leaving Certificate	Not Uploaded	● Accept ○ Reject	
			A
Aadhar Card	View	● Accept ○ Reject	
			la de la companya de
Marriage Certificate	Not Uploaded	● Accept ○ Reject	
			li di
Migration / Transfer Certificate	Not Uploaded	● Accept ○ Reject	
			A
Affidavit for changed Name	Not Uploaded	● Accept ○ Reject	
			4

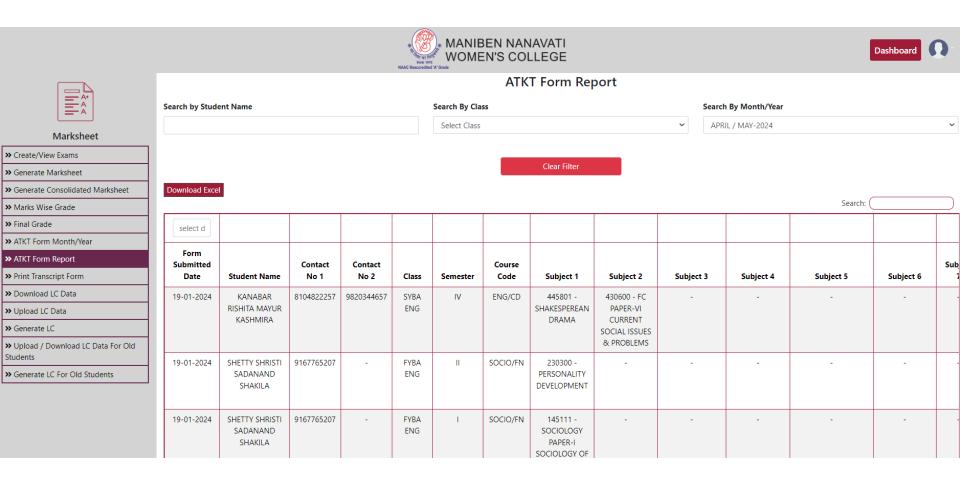
### Examinations – Online ATKT FORM PANEL FOR STUDENTS



### COLLEGE / UNIVERSITY A.T.K.T. EXAM FORM

Step 2 - Use mobile n	k here" to fill ATKT form. umber entered while filling ATKT form as Username & Password to login. full login, Option to download ATKT Form.
Step 3 Anter success	"Click here" to fill ATKT form
	LOGIN
Username	Password Submit

# ExaminationsOnline Report panel for ATKT examination



### **E-Attendance**



### MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S.N.D.T. Women's University)
NAAC REACCREDITED "A" GRADE
Best College 2018-19

Vallabhbhai Road, Vile Parle (W), Mumbai - 400 056.





SIDDIQUI SHAHISTA ADIL SIDDIQUI SHAHEEN BANO

ID No.: 1871 Year: 2024-2025

Class: TYBCOM Roll No.:

DOB: 21-12-2003

Address: HUSSAIN CHAWL YADAV NAGAR

NEAR HANUMAN MANDIR SHAKA ROAD

JOGESHWARI WEST MUMBAI 400099 400091

Contact No.: 8928154241



Ppheal

Student's Sign

2024-2025

**Principal** 



