

# Trends in Technology

Information & Communication  
Technology (ICT)

2018-19

**MANIBEN NANVATI WOMENS COLLEGE**

**DEPT OF M.Com**

**ACTIVITY REPORT FORMAT**

**YEAR: 2018-2019**

**NAME OF THE ACTIVITY: Basic and Advance Excel Training Programme**

**DD/MM/YY: 27th November to 07th December 2018**

**TARGET GROUP: M.Com I & II**

**NAME OF FACULTY: Dr. Sunita Sharma, Ms. Shaheen Khan and Preeta Joshi**

**NO OF STUDENTS : 22 M.Com-I & II students attended the programme.**

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Basic and Advance excel Training programme is conducted by Trisha Jagtiani, Excel Trainer,**

**VENUE: COLLEGE**

**METHODOLOGY: Day: 1 (27.11.2018)**

**Getting to know Excel: Recognize the main terms used in Excel (Rows, Columns, Database, Cell, etc.) Cell Referencing (Relative and Absolute) Creating and working with tables Formatting excel database (including basic conditional formatting) Basic Math (Sum, average, Min, Max, etc.)**

**Basic Excel Functions: Text to Column, Paste Special**

**Day: 2 (28.11.2018)**

**• Worksheet Techniques: Renaming, Inserting And Deleting Worksheets, Copying And Moving Worksheets, Hiding And Unhiding A Worksheet**

**Essential Excel Functions: Upper, Lower, Left, Right Mid, Find, Search, Trim, Count and count variations, Concatenate, Remove duplicates**

**Day: 3 (29.11.2018)**

**• Optimizing Data: Sorting (including sorting with multiple levels), Filtering including advance Filter, Naming Ranges, Getting external data to excel, Data Validation, Data Validation with named ranges Essential Formula Knowledge: Date and Time functions (Date, Day, Now, today, etc.)**

**Day: 4 (30.11.2018)**

**Essential Formula Knowledge: If and Nested If, Sumif, Countif, Averageif. Sumifs, Countifs, Averageifs, Maxifs, Minifs, Choose function and its uses**

**Day: 5 (01.12.2018)**

- **Advance Formulas: If with Logical functions (And and OR)**

**Day: 6 (03.12.2018)**

**Lookup and reference functions: V-lookup and H-lookup**

**Day: 7 (6.12.2018)**

- **Data Representation: Creating and working with Pivots,Charts (Graphical representation of data). Getting to know which charts to be used for your set of data.**

**Day: 8 (7.12.2018)**

**Test and certificates distribution**

**OVERVIEW: overall session was interesting students received good knowledge of excel .**



Ms. Trisha Jagtiani training MCom students in Basic and Advanced Excel 2018-19

**Maniben Nanavati Women's College**

**Internal Quality Assurance Cell**

**Format for the Report and Documentation of Courses**

**TO BE PREPARED BY THE COURSE COORDINATOR**  
**In Consultation with the Teacher In Charge**

**Academic Year: 2018-2019**

1. **Name of the department** : Gujarati
2. **Type of Course**: Skill Development Course
3. **Whether Certificate or Diploma or Advanced Course**: Certificate course
4. **Title of the Course**:- KRUTI Course: Akruti Gujarati Typing & Page Maker
5. **Name of the Sponsoring or Collaborating agency, if any. Please file the letter of intent of the dept and approval of the sponsoring agency**  
**Course Fee taken from students: 300/- Per student**
6. **Duration**:- 10 Days
7. **Class and No of Students**: - B. A. I, II & III Students/ 10 Students
8. **Budget: Break- up for following** :
  - a. Remuneration for Resource Person: 7500/-
  - b. Stationery/ Reading /Writing Material: Nil
  - c. Any other Expenses: Nil
  - d. Total amount: 7500/-
9. **Learning Objectives of the Course**:-
  - To learn to make Professional Quality business documents or publications useful for all purposes.
  - To train students for standard Gujarati Typing
  - To learn to design e books, brochures, hand bills, visiting cards and other printing works.



*R. R. Mehta*  
MANIBEN NANAVATI WOMEN'S COLLEGE  
V. No. 1  
MUMBAI - 400 056.

**10. Name of the Resource Persons with Bio-data (Attach in Appendix):**

Mr. Jayesh Vakhariya

**11. Detailed Syllabus:-**

**a. Main Topics :**

Akruti Gujarati Typing & Page Maker

**b. Sub Topics:**

- To prepare Professional Quality Business Document
- To design e books, brochures, hand bills, visiting cards and other printing works
- Standard Gujarati Typing

**12. Schedule and Lesson Plan (Time Slot and number of hours allotted)**

9.00am to 12.00pm (3 Hrs for 10 days – Total 30 Hrs)

**13. List of Projects and Assignment for Evaluation:-** Students prepared Bio data, Visiting

Card, Bills, Brochures in Page Maker for assignments

**14. Evaluation Method and Marks allocation rubric:** Assignments given for practice

**15. Learning Outcomes:**

Students learnt standard Gujarati Typing & to design e books, brochures, handbills, Visiting Cards, Bio data & other printing works.

**16. Copy of Certificate:-**

**17. Feed Back:-**

**18. Photographs:- GROUP PHOTO COMPULSORY AT THE END OF THE COURSE**

**19. Attendance Sheet duly signed by the course coordinator and principal (With Name of the Students)**



*R. P. Vakhariya*  
MANIBEN NANAVATI WOMEN'S COLLEGE  
Vallabhbai Road, Vile-Parle (West),  
Mumbai - 400 056.



Mr. Jayesh Vakhariya training students for  
Skill Development Course. 'KRUTI': Akrtuti  
Gujarati Typing & Pagemaker.



*RB*  
MANIBEN NANAVATI WOMEN'S COLLEGE  
Vallabhhai Road, Vile-Parle (West).  
Mumbai - 400 033.





Mr. Jayesh Vakhariya training Students for Skill Development Course - 'KRUTI' ; Akruati Gujarati Typing & Pagemaker'



Students learning at 'Kruti' ; Akruati Gujarati Typing & Pagemaker' course.



# MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL  
Vallabhbaai Road, Vile Parle (West), Mumbai-400 056

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org, www.mnwc-sndt.com

NAAC Reaccredited 'A' grade

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Ms.) Harshada Rathod

Date: 04/08/2018

This letter serves to confirm that Ms. Jeevitha Navedar of T.Y.B.Com attended and completed the training titled **Linguaphone – International English Course** from 6<sup>th</sup> January 2018 to 13<sup>th</sup> April 2018 at **Maniben Nanavati Women's College**.

This document is intended to verify the attendance of the above named individual at the designated training program on the specified dates indicated above. The progress report of the completed levels 1-4 is attached. Verification of attendance and successful completion of the course of instruction or program offered will be confirmed through the issuance of a certificate, at a later date, from Linguaphone Group, London.

**Ms. Anabel Rebello**  
Instructor

**Dr. Jayashree Palit**  
Head, Dept of English

**Dr. Harshada Rathod**  
Principal

## LINGUAPHONE: PROJECT SPEAK





 **Linguaphone**



*This is to certify that*  
Ms. JEEVITHA NAVEDAR  
*has completed Teacher Training using the Linguaphone - 21*  
*Spoken English language Programme*  
*and is now a Linguaphone Certified Language Lab Coordinator.*

*Olina Uvachiar*  
Lotus Learning Pvt Ltd

*M. S. Prasad*  
Linguaphone Group

**Felicitation of Ms Jeevitha Navedar, Student of TYBCOM on successfully completion of the  
Linguaphone 21 Spoken English Language Programme**

# MANIBEN NANVATI WOMENS COLLEGE

DEPT OF P.G PSYCHOLOGY

ACTIVITY REPORT FORMAT

YEAR: 2018-19

NAME OF THE ACTIVITY: SPSS WORKSHOP

DD/MM/YY: 20<sup>th</sup>/26<sup>th</sup> Feb 2019 TARGET GROUP: M.A II

NAME OF FACULTY: Dr. Anuja Deshpande

NO OF STUDENTS: 54

SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Dr. Crisla Chettiar,  
HOD, Dept. of PSYCHOLOGY / Dr. Shoma Chakrawarty.

VENUE: 3.8

TIME: 9.30 am onwards.

OBJECTIVES:

To understand the use of software SPSS for their research project.

METHODOLOGY: ICT session

OVERVIEW: The session made students familiar with the usage of SPSS. How to use the software & understand the results of their study.

OUTCOME:

The students were successfully able to use & understand their study results.

ANY OTHER REMARKS:

Between the gap of 5<sup>th</sup> days students were asked to practice the software.

P.G. PSYCHOLOGY - SPSS WORKSHOP 2018-19

SR. NO	NAME OF STUDENT	20.02.2019	26.02.2019
1	ACHWAL PADMINI MADHAV	P	P
2	ASHER USHMA PANKAJ	P	P
3	BAUVA DHWANI PRAVIN	P	P
4	BODAS SWARADA VIVEK	P	P
5	CHADHA NYAMAT ROHIT	P	P
6	CHANDE SHIVANI DEVEN	P	P
7	CHAUDRY AMI DAYAKISHAN	P	P
8	CHOKHANI NAUSHI VISHAL	P	P
9	DATAR JANHAVI RAJENDRA	P	P
10	DOSHI VINI SUNDEEP	P	P
11	D'SOUZA MELISSA SYDNEY	P	P
12	GOPALAN AATHIRA GOPALAN	P	P
13	KATDARE PRANEETA PRASAD	P	P
14	KHAN FIZZA IMRAN KHAN	P	P
15	KHWAJA IRAM MATEEN	P	P
16	KOTHARI RICHHA CHANDRAKANT KOTHARI	P	P
17	LALA VHAHBIZ FIRDOSE	P	P
18	MALIK ALVIERA NAWMAN	P	P
19	MANCHEKAR DISHA SHAM	P	P
20	PANCHAL RIDDHI KAUSHIK	P	P
21	PATEL UPEKSHA PRAVIN	P	P
22	PATIWALI ZENAB YUSUF	P	P
23	SAKPAL SIDDHI UDAY	P	P
24	SANGHVI SAKSHI MANISH	P	P
25	SHAH JAINE KAMLESH	P	P
26	SHAH PARITA KEYUR	P	P
27	SHAH PRACHI JATIN	P	P
28	SHAIKH QISRA TANVEER	P	P
29	THAKORE NIDHI VIPUL	P	P
30	VIRKAR AAKANSHA ABHIRAM	P	P
31	BAID PRIYA JASKARAN	P	P
32	BHARDWAJ UNNATI NOGESH	P	P
33	BHATT PRAGATI KARTIK	P	P
34	BOGHANI MANSI DIVYESH	P	P
35	KHAN SABA ALIMULLAH	P	P
36	LAL LEENA UMASHANKAR	P	P
37	MAKWANA KAJAL OMKAR	P	P
38	MEHTA KAJOL RAJESH	P	P
39	NATHOO ATTIYA RAFIQ	P	P
40	NESAN NEETHU NESAN	P	P
41	PATEL SHEETAL KANJI	P	P
42	PAWAR SURABHI SANDEEP	P	P
43	PLASTERWALA SHIRIN AHMED ALI	P	P
44	PODDAR DEEPA MAHESH	P	P
45	POTDAR PRATIBHA NITIN	P	P
46	SHAH KINJAL HIREN	P	P
47	SHAH KRUTI MANOJ	P	P
48	SHAIKH SABAH MOHAMMEDJABIN	P	P
49	SHARMA HITANSHI HITESH	P	P
50	SHETH JINAL TEJAS	P	P
51	SODHA TANISHA TUSHAR	P	P
52	SOUR JASWEEN KAUR	P	P
53	VARTAK SAYALI SANJAY	P	P
54	ZAVERI BHAVISHA GIRISH	P	P

Total  
54



*SP*  
Coordinator  
Master of Arts in Psychology  
Maniben Nanavati Women's College  
Mumbai - 400 058.

# MANIBEN NANVATI WOMEN'S COLLEGE

DEPT OF B.Com (AFI)

ACTIVITY REPORT FORMAT

YEAR: 2018 -19

**NAME OF THE ACTIVITY:** TALLY WITH GST (Skill Development Course)

**DD/MM/YY:** 15 to 31 January ,2019

**TARGET GROUP:** BAFI

**NO OF STUDENTS:** 23 +4 BA economics

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** CA Sneha Patil

**VENUE:**

**IME:10 an to 12 pm (40 Hrs)**

**OBJECTIVES:**

1. To introduced the students to the basic of accounts and the usage of TALLY for accounting purpose.
2. To have an understanding of basic concept and practical application of GST.
3. TALLY fundamentals which include learning of TALLY features and its functionalities
4. This course caters to the vocational needs of the students and is concurrent with the syllabus covered of Advance Accounting and inventory in TALLY.ERP9,

**METHODOLOGY:** Participatory

**OVERVIEW:** Department of BAFI organized 40 Hours workshop on Tally with GST for BAFI students as a part of skill development. CA Sneha Patil guides students on Tally ERP & GST. 23 students benefited with the course.

**OUTCOME:** Students got the basic skills required in accounting

# Tally with GIST & Advance Excel Course - 2018-19





## MANIBEN NANAVATI WOMEN'S COLLEGE

### INTERNAL QUALITY ASSURANCE CELL

**Academic Year: 2018-19**

- 1.Name of the Department : BA, B.Com, Self Finance, B.Design
- 2.Type of Course : Online Certificate Course
- 3.Certificate/Diploma : Certificate
- 4.Title of The Course : Fundamental of Computers
- 5.Sponsorship : College sponsored
- 6.Duration : 100 hours
- 7.Date : Since the course is Self Pace learning end of the date will be 30<sup>th</sup> April 2019
- 8.No of Students : 276
- 9.Budget : Rs. 70,000
- 10.Learning Objectives
- i. Enhance vocational skills
  - ii. To get abreast knowledge of computer systems, technology and internet
  - iii. Help students in learning Microsoft office suite which will enable students in learning, reporting and presenting various subjects.
  - iv. Prepare students for basic job in any field
  - v. Explain best practices in social media, security
10. Name of The Resource Person : Viren Shah
11. Evaluation Method and Marks Allocation and Rubric : MCQ Quiz, Online workshop, Assignments
- Project : Assignments
- WrittenExam : Not applicable
12. Learning Outcome : Allow students to enhance their vocational skills and prepare them for real world jobs/industry.



# MOOC ACADEMY

Enable Education, Online.

## MANIBEN NANAVATI WOMEN'S COLLEGE

(A Gujarati Linguistic Minority College, Affiliated To SNDT Women's University, Mumbai)



NAAC Reaccredited

# CERTIFICATE



This is to certify that Ms. MAKWANA SOFIYANA ASLAMBHAI FARIDABEN of FY  
BA (Gujarati) (M.N.W.C.) has successfully completed "*Fundamental of Computers,  
Internet and Social Media*"

She has completed the course with 100 hours training, securing 56% with B+ Grade.

*Rajshree Trivedi*

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Dr. Rajshree Trivedi  
Principal  
M.N.W.C

*Viren Shah*

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Viren Shah  
Course Coordinator  
MOOC Academy

Date: March 18, 2018

2019-20

**MANIBEN NANVATI WOMENS COLLEGE**

**DEPT OF SOCIOLOGY**

**ACTIVITY REPORT FORMAT**

**YEAR: 2019-20**

**NAME OF THE ACTIVITY:** Add On course – Excel Training

**DD/MM/YY:** 26th October 2019 to 4th November 2019

**TARGET GROUP:** BA I,II, III

**NAME OF FACULTY:** Dr. Twinkle Sanghavi

**NO OF STUDENTS:** 12 Students

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):**

Mr. Mazhar Asif Ebrahim, Founder trustee member of Trishul NGO (General Secretary and CEO)

**VENUE:** Zoom (Online)

**TIME:** 8.00 AM to 10.00 AM

**OBJECTIVES:**

- 1) To provide additional knowledge and skills to related Computers
- 2) To get field experience and on the job training for placement

**METHODOLOGY:**

Course was online and every day there was series of activities which are given to students for their practice. The zoom was enabling sharing of the student's work which was monitored by mentor.

**OVERVIEW:**

The course was extremely informative and girls enjoyed doing it.

**OUTCOME:**

Out of 12 registered eight girls successfully finished the course, they also helped dept. in collecting the data and managing them on Excel.

**ANY OTHER REMARKS-**



MANIBEN NANAVATI WOMEN'S COLLEGE  
(BEST COLLEGE 2019-20)

AND  
DEPARTMENT OF SOCIOLOGY ORGANIZES  
SKILL DEVELOPMENT  
"ADVANCE EXCEL TRAINING"  
UNDER THE GUIDANCE OF  
MR. MAZHAR ASIF EBRAHIM



OCTOBER 26 TO  
NOVEMBER 4 | 8 TO  
10AM

Join Zoom Meeting  
<https://us02web.zoom.us/j/98521738876?pwd=Q6JxTWJ5ZjZlc4ZGMFR0RmNUNkR31kdz09>

Meeting ID: 805 2173 9876  
PASSCODE: 087485





# **MANIBEN NANVATI WOMEN'S COLLEGE**

**DEPT OF B.Com (AFI)**

**ACTIVITY REPORT FORMAT**

**YEAR: 2019-20**

**NAME OF THE ACTIVITY: Workshop on Advance Excel**

**DD/MM/YY: 20 August to 26 August, 2019**

**TARGET GROUP: FY BAFI**

**NO OF STUDENTS: 06**

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Ms. Trisha Jagtani**

**VENUE: 3.8 ( Computer lab)**


**OBJECTIVES:**

1. To provide knowledge on advance excel.
2. To develop skills.

**METHODOLOGY: Participatory**

**OVERVIEW:** Department of BAFI organized one week workshop on Advance Excel for BAFI students as a part of skill development. Ms. Trisha Jagtani guides students on Advance Excel. 06 students from FT BAFI benefited with the course.

**OUTCOME: Students got the Advance Excel skills**



Latitude: 19.096513  
Longitude: 72.841432  
Accuracy: 28.9m  
Time: 18-09-2019 12:16  
Note: excel



**Maniben Nanavati Women's College, Mumbai**

**Department: English**

**Year: 2019-20**

**Name of the activity:** PROJECT S.P.E.A.K

**DD/MM/YYYY:** N/A

**Target Group:** CC English students

**Name of the Faculty:** Department of English

**No of students:** 30 students

**Speaker/Resource Person (with Designation):** Mrs. Usha Srinivasan Shahane, CEO Lotus Learning Systems & Special Guest, Mrs. Nilima Widge- Educational Consultant at Lotus Learning Pvt. Ltd

**Venue:** Language Lab, Maniben Nanavati Women's College, Mumbai

**Time:** N/A

**Objectives:** : 1) In public places for oral communications (use vocabulary appropriately, use grammatical structures appropriately)

2) In private for reading and listening purpose (discuss and respond to content of a reading or listening passage, to watch entertainment programs, news channels, films etc.)

3) For classroom purpose (use communication strategies to participate in group and class discussions, select, compile, and synthesize information for an effective oral presentation.

4) For formal purpose in colleges (to use library, to communicate with the professors and the Principal, demonstrate behavior and attitudes appropriate to a college environment (work collaboratively, manage time, be prepared, comply with academic integrity rules).

5) For professional purpose in workplace (interviews, meetings, group discussions, seminar Etc.)

**Methodology:** To make these objectives feasible and to experiment whether alternative methods can be used to facilitate teaching Spoken English, LINGUAPHONE- the I-Lotus software was used. This also helped to make productive use of the Language Laboratory. Students were divided into three parts. Level one students consist of FYBA Gujarati medium, Level Two 2 students of SYBA and TYBA Gujarati medium and complete course for TYBA and T.YB.Com students.

**Outcome:** This project focused on improving the speaking skills of TYBA students (Gujarati medium) by using the language laboratory and the results were encouraging.

**Any other remarks:**



MANIBEN NANAVATI WOMEN'S COLLEGE  
Internal Quality Assurance Cell

FORMAT FOR DEPARTMENT ACITIVITY REPROT& DOCUMENTATION  
Academic Year: 2019-2020

- A. **Name of the department:** Gujarati  
B. **Name of the Teacher In-charge:** Dr. Sejal Shah & Ms. Geeta Varun  
C. **Stream:** Arts  
D. **UG/PG:** UG  
E. **Title of activity:** Skill Development Course 'KRUTI: Akruti Gujarati Typing & PageMaker'  
F. **Date:** 18.11.2019 to 12.12.19 (15Days)  
G. **Total Duration:** 40 Hrs  
H. **College/ Intercollege/ Regional/ National/ International level:** College Level  
I. **Names and designation of Resource Person:** Mr. Jayesh Vakharia, Graphic Designer  
J. **Budget allocated:** Department Fund  
K. **Total Expenses Incurred: (Please give the break up details):**  
Honorarium- 7,500/-  
Certificates - Yes  
L. **Target Group:** B. A. II, III & Alumni Students  
M. **No. of students benefitted:** 14 (11 Current students & 3 Alumni Students)  
N. **Whether in collaboration :** Yes/ No  
O. **Objectives of the activity:**
  - To learn to make Professional Quality business documents or publications useful for all purpose.
  - To train students for standard Gujarati Typing
  - To learn to design brochures, letterheads, handbills, visiting cards, bio data and other designing related work to Printing.

P. **Type of Learning:** Experiential/ Participatory/ Problem Solving  
Q. **Use of ICT:** Computer  
R. **Assignments/ projects/ tests given after the activity:** Assignments & Tests were given after the activity  
S. **Whether evaluated: If yes, provide the details for the rubric chosen :**  
T. **Learning Outcomes:** Students learnt to design brochures, letterheads, handbills, visiting cards, bio data and other designing related work to Printing.  
U. **Feedback and analysis:** Yes  
V. **Photographs with captions; Group photograph must:** Yes

Date: 12.12.2019

Signature of the teacher:

  
MANIBEN NANAVATI WOMEN'S COLLEGE  
Vallabhbai Road, Vile-Parle (West)  
Mumbai - 400 056.





Time: 12-03-2019 10:05  
Note: Kruti: Akruṭi Gujarati Typing & Pagemaker

# MANIBEN NANVATI WOMENS COLLEGE

DEPT OF P.G Psychology

ACTIVITY REPORT FORMAT

YEAR: 2019.20

NAME OF THE ACTIVITY: SPSS workshop

DD/MM/YY: 25<sup>th</sup>/26<sup>th</sup> Feb 2020 TARGET GROUP: M.A II

NAME OF FACULTY: Dr. Anuja Deshpande

NO OF STUDENTS: 60

SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Dr. Cecilia Chettiar,  
HOD, Dept. of Psychology MNWC

VENUE: 4.5/5.10

TIME: 10.00 am

OBJECTIVES:

To understand the software SPSS for statistical purpose

METHODOLOGY:

ICT based session.

OVERVIEW: The session made students familiar with usage of SPSS & interpret their results obtained.

OUTCOME:

The students learnt the software use.

ANY OTHER REMARKS:

Dr. Shoma, Ms. Neha & Dr. Sanjita (P.G faculty) also helped during the workshop on one one basis.

# MANIBEN NANVATI WOMENS COLLEGE

DEPT OF M.Com

ACTIVITY REPORT FORMAT

YEAR: 2019-2020

**NAME OF THE ACTIVITY:** Workshop on BSE training Certificate Program in Financial Market-Sales and Operation

**DD/MM/YY:** 27<sup>th</sup> September 2019

**TARGET GROUP:** M.Com I & II

**NAME OF FACULTY:** Dr. Sunita Sharma, Ms. Shaheen Khan

**NO OF STUDENTS:**

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Mr. Salim Ali and Allwyn Fernandes(BSE Institute Limited)

**VENUE:** MNW College

**TIME:**

**OBJECTIVES:** To provide knowledge of Financial Market.

**METHODOLOGY:** The CPFM S&O session was conducted by Salim Ali and Allwyn Fernandes. They explained history of BSE and the certificate program in Financial Market (CPFM)- CSR projects.

**Learning in the Training:**

1. **Personal & Professional Development Skill:** Fundamental of communication, barriers in communication, types of questions, power of questions, communication organs, methods to improve sound & speech track.
2. **Selling Skills:** Sales process, traditional & customer centric approach, prospecting & suspecting customers, need analysis, closing agreement, natural market & referral market, sales lead & lead generation.
3. **Core Financial & Capital Market:** Structure of financial market, regulations of financial system in India, time value of money, influencing factor in market, forms of GDP, macro economy, purchasing power parity, importance of macro players in market & role of central government,
4. **Excel :** basic excel, Statistical function of excel ( count, sum, average, round average, median, mode, minimum, maximum, smallest , largest), mailing, format designing.

**OVERVIEW:** The overall session was very interesting students **personal** development and communication skills was enhanced

**OUTCOME:** Students received handon experience and knowledge on Concept Financial Market, Selling Skills, Core Financial and Capital Market .

**ANY OTHER REMARKS:**

# MANIBEN NANVATI WOMENS COLLEGE

DEPT OF M.Com

ACTIVITY REPORT FORMAT

YEAR: 2019-2020

**NAME OF THE ACTIVITY:** Workshop on Three days SPSS training program

**DD/MM/YY:** 13<sup>th</sup>, 14<sup>th</sup> & 28<sup>th</sup> August 2019      **TARGET GROUP:** M.Com I & II

**NAME OF FACULTY:** Dr. Sunita Sharma, Ms. Shaheen Khan

**NO OF STUDENTS:** 15

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Dr. Sandeep Bhanot.(Associate Professor From SIES College of Management Studies, Nerul, Navi Mumbai)

**VENUE:** MNW College

**TIME:**

**OBJECTIVES:** To provide knowledge of tools like correlation and chi-square test, t-test and ANOVA on SPSS

**METHODOLOGY:** In the first session conducted on 13<sup>th</sup> September 2019 (Friday) from 10 am to 12 pm, the trainer explained to the students the basic statistical tools like measures of central tendency and how they can be found for any variable using MS- Excel.

The trainer explained in detail about the meaning of variable and the concept of dependent and independent variables. The trainer engaged in a question answer session where he asked students about their topics of dissertations and explained to them what they can take as dependent and independent variables in their dissertation.

Tools like correlation and regression were explained and how they can be applied to quantitative variables.

Trainer explained to the students the meaning of the hypothesis and the concept of null and alternate hypothesis.

A visual simulation was shown to the students by the trainer about how hypothesis can be taken for qualitative variables and how chi-square test can be used.

In the second session conducted on 14<sup>th</sup> September 2019 (Saturday) from 10 am to 12 pm, the trainer explained how the software SPSS can be installed on the computer. Then it was explained how variables can be defined on SPSS by going to variable view and then how data can be entered one by one in the data view. The types of scales i.e. nominal, ordinal, interval and ratio were also explained so that variables can be categorized under these types.

In the third session conducted on 28<sup>th</sup> September 2019 (Saturday) from 10 am to 12 pm, the trainer taught how different descriptive statistics can be found on SPSS for the variables.

The use of tools like correlation, regression and chi-square test was taken. Also, the interpretation of the tables was explained so that hypotheses can be tested. Also the use of t - test and ANOVA was taken on SPSS. This will really help the students to analyze the data collected in their dissertations.

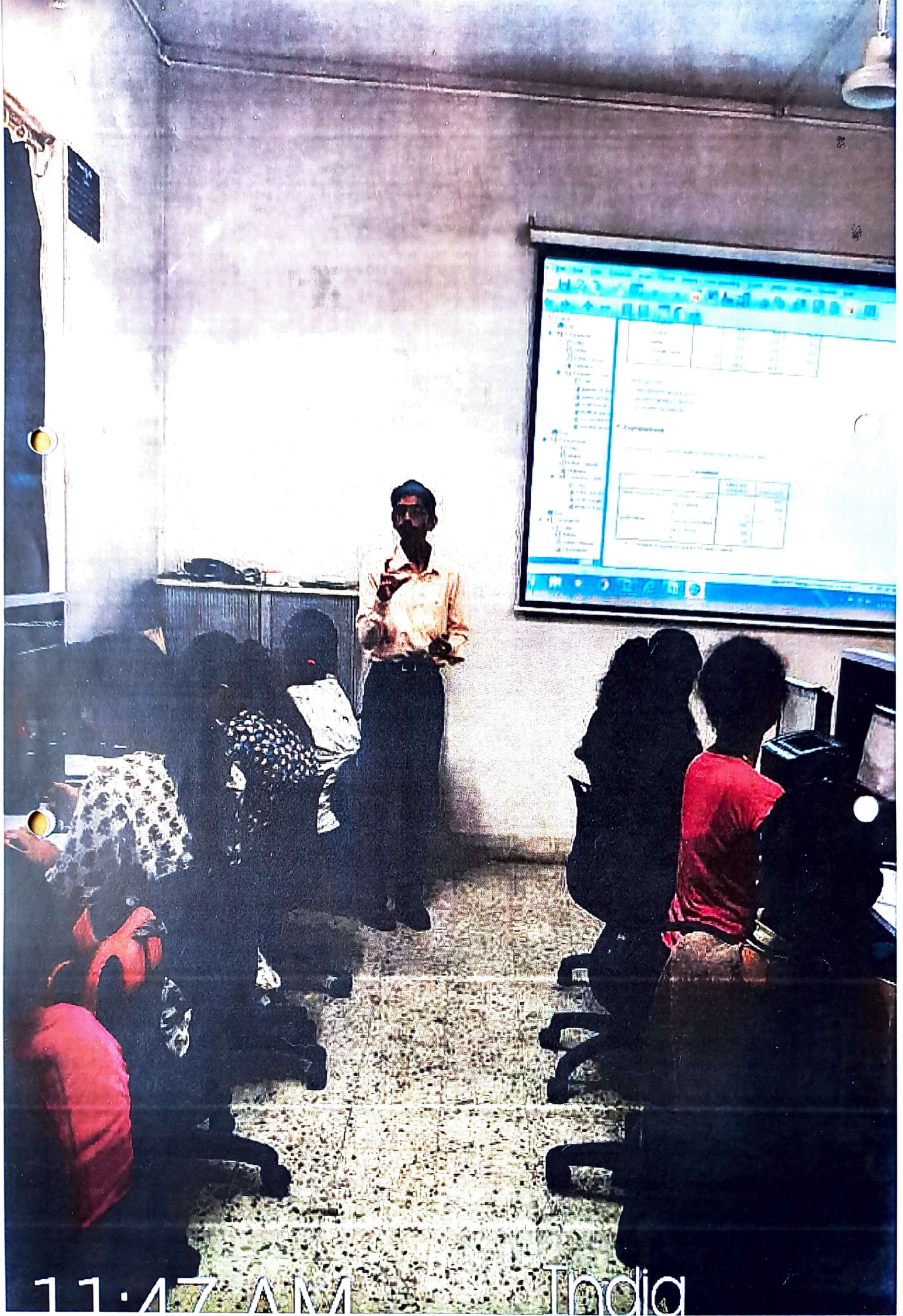


The use of SPSS will first enable the students to enter the data collected from their questionnaires into the software. Then they can make appropriate hypotheses and use different tests of significance to test these hypotheses.

**OVERVIEW:** The overall session was very informative from the students point of view they received information and experience of data interpretation and analysis of data by using SPSS.

**OUTCOME:** The use of SPSS helped the student to gain experience to data collection and data analysis in their dissertations

**ANY OTHER REMARKS:**



11:47 AM

India

# MANIBEN NANAVATI WOMEN'S COLLEGE

## INTERNAL QUALITY ASSURANCE CELL

**Academic Year: 2019-20**

- 1.Name of the Department : BA, B.Com, Self Finance, B.Design
- 2.Type of Course : Online Certificate Course
- 3.Certificate/Diploma : Certificate
- 4.Title of The Course : Fundamental of Computers
- 5.Sponsorship : College sponsored
- 6.Duration : 100 hours
- 7.Date : Since the course is Self Pace learning end of the date will be 30<sup>th</sup> April 2020
- 8.No of Students : 261
- 9.Budget : Rs. 80,000
- 10.Learning Objectives
- i. Enhance vocational skills
  - ii. To get abreast knowledge of computer systems, technology and internet
  - iii. Help students in learning Microsoft office suite which will enable students in learning, reporting and presenting various subjects.
  - iv. Prepare students for basic job in any field
  - v. Explain best practices in social media, security
10. Name of The Resource Person : Viren Shah
11. Evaluation Method and Marks Allocation and Rubric : MCQ Quiz, Online workshop, Assignments
- Project : Assignments
- WrittenExam : Not applicable
12. Learning Outcome : Allow students to enhance their vocational skills and prepare them for real world jobs/industry.

# MOOC ACADEMY

Enable Education, Online.

**MANIBEN NANAVATI WOMEN`S COLLEGE**

**BEST COLLEGE 2018-2019**

(A Gujarati Linguistic Minority College, Affiliated To SNDT Women`s University, Mumbai)



NAAC Reaccredited 'A'

## CERTIFICATE



This is to certify that Ms. ALLAUDDIN HANI HAROON of FY B.A. (English)  
(M.N.W.C.) has successfully completed "*Fundamental of Computers, Internet and  
Social Media*"

She has completed the course with 100 hours training, securing 52% with B Grade.

*Rajshree Trivedi*

---

**Dr. Rajshree Trivedi**

Principal  
M.N.W.C

*Viren Shah*

---

**Viren Shah**

Course Coordinator  
MOOC Academy

Date: March 15, 2020

2020-21

# MANIBEN NANAVATI WOMEN'S COLLEGE

## DEPARTMENT OF GUJARATI

### ACTIVITY REPORT

YEAR: 2020-2021

**NAME OF THE ACTIVITY:** Online Skill Development Course: 'Kala- Kaushal Kruti Course- Prastutinu Nakshikam'

**DD/MM/YY:** 08.12.2020 to 19.12.2020

**TARGET GROUP :** FYBA, SYBA & TYBA Students

**NAME OF FACULTY:** Dr. Sejal Shah

**NAME OF THE RESOURCE PERSON:** Mr. Pradipkumar Solanki

**NO OF PARTICIPANTS:** 17

**TIME:** 3 to 5 PM

#### **OBJECTIVES:**

- To train students for standard card making, card designing.
- To learn to make professional business documents for all purposes.

**OVERVIEW:** The Department of Gujarati organised a 30 hrs Skill Development Course on 'Kala- Kaushal Kruti Course- Prastutinu Nakshikam' from 08.12.2020 to 19.12.2020. The objective of the course was to train the students for standard card making, card designing & to learn to make professional business documents for all purposes. The Resource person of the course was Mr. Pradipkumar Solanki. He taught students to make standard card making through using Canva App. Canva is an online graphic design tool to make logos, films, slideshows, posters, and more, in addition to social media posts.

Total 17 students of Gujarati B. A. I, II & III are benefitted from the course.

**OUTCOME:** They learned to design brochures and invitation cards.



# મણિબેન નાણાવટી વિમેન્સ કોલેજ

(Best College 2018-2019)

ગુજરાતી વિભાગ દ્વારા આયોજિત  
કળા-કૌશલ કૃતિ કોર્સ -પ્રસ્તુતિનું નકશીકામ

DATE : 8 DEC 2020 TO 19 DEC 2020(30 HRS)

વિષય નિષ્ણાત : પ્રદીપકુમાર સોલંકી

સમય : બપોરે ૩ થી ૫

PARTICIPANTS : BA I,II,III - DC GUJARATI

Zoom : Meeting ID: 875 6135 9636

Passcode: 188498

આજના કોરોનાના કપરા કાળમાં સમગ્ર કાર્ય  
વેબજગત પર થાય છે, ત્યારે વિવિધ કાર્યક્રમ માટે કાર્ડ  
બનાવવા સર્ટિફિકેટ બનાવવાની આવશ્યકતા વર્તાય છે. તો  
ચાલો આપણે આજના સમય સાથે ચાલીએ  
અને ઓનલાઈન કાર્ડ બનાવવાનું કૌશલ શીખીએ આપણી  
સર્જનાત્મકને ખીલવવાની આ તક છે. એમ  
કરીને આપણે પર્યાવરણના પણ મિત્ર બનીએ છીએ

# MANIBEN NANAVATI WOMEN'S COLLEGE

DEPT OF COMMERCE

ACTIVITY REPORT

YEAR: 2020-2021

**NAME OF THE ACTIVITY:** Guest Lecture on "Social Media Security".

**DD/MM/YY:** 14th September, 2020

**TARGET GROUP:** S.Y. & T.Y. B.Com.

**NAME OF FACULTY:** Ms. Yuti Chandan

**NO OF STUDENTS:** 75

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Mr. Sachin

Dedhia, Founder & CEO, Skynet Secure Solutions

**VENUE:** Online

**TIME:** 3.00 p.m. to 5.00 p.m.

**OBJECTIVES:**

- > Provide a good understanding of the fundamental issues and challenges of Cyber Security and Cyber Crimes.
- > Be able to understand the implementations of cyber security real-world applications.

**METHODOLOGY:** Participatory Learning

**OVERVIEW:** The session discussed about the influence of social media on business and cleared the misconceptions about hacking and gave information about the copyright and trademark concepts

**OUTCOME:** The Students gained an insight of the threats and the protective measures one must adopt in order to keep the social media accounts safe as well as protect the data.

**ANY OTHER REMARKS:** Nil





Zoom

End



Ms. Shaheen Khan



Dr. Preeta Joshi



sachin dedhia



Priyanka khorjuvekar



Mute



Stop Video



Share



Participants



More

# **MANIBEN NANAVATI WOMEN'S COLLEGE**

**DEPT OF PSYCHOLOGY**

**ACTIVITY REPORT FORMAT**

**YEAR: 2020**

**NAME OF THE ACTIVITY: ONLINE WORKSHOP(WEBINAR)- CYBERSAKHI**

**Organized by:** Department of Psychology Collaborated with Responsible Netism  
Sponsored by Bank of Baroda Financials.

**Date:** 02.06.2020

**Venue:** Zoom

**Resource person:** Ms. Sonali Patankar & Mr. Unmesh Joshi, Responsible Netism

**Number of students participated:** 100 students

**OBJECTIVES:** It aims at promoting **CYBER-WELLNESS** among children, youth women and adults to protect them from online threats in the virtual world.

**METHODOLOGY:** Interactive Session

**OVERVIEW:** This programme has been sponsored by Bank of Baroda Financials. The idea was to make students aware of the virtual threats. It was about Education on responsible online behavior is a preventive intervention that would empower netizens with tips and strategies to make their digital experiences happier, fruitful and most importantly safer, thereby ensuring mental well-being in cyber space.

**OUTCOME:** Students got awareness about the cyber-crimes especially among the female population.



# सायबर सखी

डिजिटल जगातील हक्काची मैत्रीण

Initiated by



**RESPONSIBLE  
NETISM**

In collaboration with



**BOB Financial**  
— Credit reimagined —

Supported by



Estd.: 1972  
NAAC Reaccredited 'A' grade  
Department of Psychology  
Maiben Nanavati Women's College



## Inaugural webinar **CYBER SAKHI**

**Tuesday, June 2, 2020 | 4 PM - 6 PM**

Online training to protect girls in cyber space

hosted by **Responsible Netism**



[www.responsiblenetism.org](http://www.responsiblenetism.org)

## **Cyber Sakhi (Webinar)**

**Organized by**

**WDC and ICC**

**In collaboration with Responsible Netism**

**Name of the Activity: Cyber Sakhi (Webinar)**

**Date: 30th June 2020**

**Time: 3-5 PM on Zoom**

**Resource Persons:** Ms. Sonali Patankar and Mr. Unmesh Joshi

**Total Participants:** 75 students and 5 Faculty members

**Objectives:** To educate and make students aware about various cybercrimes, frauds etc. and make them responsible netizens.

**Overview:** The webinar was conducted to spread awareness among our students to make them alert, careful and to be responsible in using the social media. The resource persons were Ms. Sonali Patankar and Mr. Unmesh Joshi, who gave insights on various aspects of the topic. Around 75 girls attended the seminar along with 5 faculty members who are part of WDC.

The webinar began with the introduction of Ms. Sonali Patankar and Mr. Unmesh Joshi by Ms. Purna S Ramteke, In-charge of Women's Development Cell (WDC), M.N.W. College.

Ms. Sonali Patankar, Founder of Responsible Letters and President of UN Foundation Responsible Netism, the only non-profit organization in the state working on Cyber Safety with girls and women. She has reached out to around one lakh women on the topic and created awareness among them and Mr. Unmesh Joshi, Co-founder of Responsible Netism and specializes in Cyber Law.

**Outcome:** Students learned how to use mass media, social media and other online apps appropriately to avoid frauds and other risks related to it.

Zoom Webinar

Recording Turn on Original Sound Speaker View

Unmesh Joshi Prerna Ramteke Sonali Patankar

Mute Stop Video Participants 63 Q&A Chat Share Screen Record Leave

Type here to search

Participants (63)

Panelists (3) Attendees (60)

Search

- TS Twinkle Sanghavi
- VG vaishnavi ghogale
- VL Vishakha Lath
- YN Yatiksha Narendra Phansekar
- Z Z60
- ZR Zeeshanfatiima Rizvi

Zoom Webinar Chat

someone

From Aaliya Siddique to All panelists:  
Thank You So Much Ma'am And Sir

From Alisha to All panelists:  
Thank you ma'am and sir for informative sessions

From Rहुvi Shah to All panelists:  
Thank you ma'am and sir it was a wonderful session and informative

To: All panelists and attendees  
Type message here...

16:51 30/06/2020

2021-22

# MANIBEN NANAVATI WOMEN'S COLLEGE

DEPT OF COMMERCE

ACTIVITY REPORT

YEAR: 2021-22

**NAME OF THE ACTIVITY:** Workshop on "CV and LinkedIn"

**DD/MM/YY:** 5th May 2022

**TARGET GROUP:** T.Y.B.Com

**NAME OF FACULTY:** Ms. Pranaya Revandkar

**NO OF STUDENTS:** 48

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Ms. Aditi Gosalia,  
Professional of Training & Development and Academic Administration & Program  
Management.

**VENUE:** Online - Google Meet : <https://meet.google.com/zgg-oosp-rmd>

**TIME:** 9:00 to 10:00 am

**OBJECTIVES:**

To teach the students that CV gives the chance to make a memorable first impression on recruiters by showcasing the skills and work experiences you've acquired throughout the years. It's the tool you need to land your dream job.

**METHODOLOGY:** Participative

**OVERVIEW:**

CV has helped the students to summarise all their academic, professional and personal achievements in order to entice or interest a hiring manager when applying for a new job opportunity. Students gained knowledge to create profiles on linkedin and connect with each other in an online social network which may represent real-world professional relationships.

**OUTCOME:** Students have gained knowledge about linkedin to a great extent. Students who are looking for a job have created a LinkedIn profile. By doing so, they will get updates as and when the company posts any openings.

**ANY OTHER REMARKS:** Nil

THE UNIVERSITY OF CALICUT  
**MET**  
AS SHARP AS YOU CAN GET

**Bhujbal Knowledge City**

**MET INSTITUTE OF MASS MEDIA**

## *Certificate of Participation*

Awarded to

Mr./Ms. Meghna Gowda

from Maniben Nanavati Women's College

for participating in the 'CV Making and LinkedIn Essentials'

on 5/5/2022



**Sanjay Sakharkar**

Director

MET Institute of Mass Media

Bandra Reclamation, Bandra (W), Mumbai 400 050 | Tel: (+91 22) 2644 0446 | [www.met.edu](http://www.met.edu)



# MANIBEN NANVATI WOMENS COLLEGE

DEPT OF PSYCHOLOGY

ACTIVITY REPORT FORMAT

YEAR: 2021-22

NAME OF THE ACTIVITY: Workshop on JASP SOFTWARE

DD/MM/YY: 19/8/22

TARGET GROUP: MA II

NAME OF FACULTY: Dr. Anuja Deshpande

NO OF STUDENTS: 54

SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Dr. Ciciia Chettion,  
HOD, Dept. of Psychology (UG)

VENUE: Online

TIME: 8:00 am

## OBJECTIVES:

To familiarize student with the software.  
To use in their dissertation for ~~statistical~~ analysis

## METHODOLOGY:

Participatory

OVERVIEW: The statistical topics on correlation, Regression, t-test, ANOVA, MANOVA were covered. How to analyze the data using software.

## OUTCOME:

Students used the software for data analysis in their dissertation.

## ANY OTHER REMARKS:



## **MANIBEN NANAVATI WOMEN'S COLLEGE**

VALLABHBHAI ROAD, VILE PARLE (W),

MAHARASHTRA-400056

AWARDED BEST COLLEGE 2018-2019

NAAC RE-ACCREDITED "A"

**DEPARTMENT OF PSYCHOLOGY  
(POST-GRADUATE SECTION)**

**ANNOUNCES ONE DAY ICT BASED WORKSHOP ON  
STATISTICAL ANALYSIS USING JASP SOFTWARE  
for MA II students 2021-2022**

**Resource Person: Dr. Cicilia Chettiar**  
**Head Department of Psychology, MNWC**

**Date: 19th March 2022 Time: 10.30am**

**Mode: Online**





Estd.: 1972

NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai  
(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL  
Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

Date: 18-03-2022

To,  
Dr. Cicilia Chettiar,  
Head Department of Psychology,  
Maniben Nanavati Women's College,  
Mumbai.

Respected Ma'am,

The Post Graduate Department of Psychology would like to thank you for your training on Statistical Analysis using JASP software to our MA II students which was held on 19<sup>th</sup> March 2022 at 8am.

Your expertise and subject knowledge have indeed helped our students.

We hope our department will continue to have such fruitful interactions with you in future.

Thanking You.

Yours Sincerely,

Principal

Dr. (Mrs.) Rajshree P. Trivedi

Principal

Maniben Nanavati Women's College,  
Vile Parle (West), Mumbai-400 056.



Estd.: 1972  
NAAC Reaccredited 'A' grade

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BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai  
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Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

Date: 19.03.2022

To,  
Dr. Cicilia Chettiar,  
Head Department of Psychology,  
Maniben Nanavati Women's College,  
Mumbai.

Respected Ma'am,

The Post Graduate Department of Psychology would like to invite you as a resource person for MA II students for the workshop on Statistical Analysis using JASP software on 19<sup>th</sup> March 2022 at 8am.

Your expertise and subject knowledge will be an advantage to our students.

Kindly accept our invitation.

Thanking You.

Yours Sincerely,

Principal

Dr. (Mrs.) Rajshree P. Trivedi  
Principal  
Maniben Nanavati Women's College,  
Vile Parle (West), Mumbai - 400 056.

ACTIVITY REPORT FORMAT

YEAR: 2021-2022

NAME OF THE ACTIVITY: Add On training on SPSS training program

DD/MM/YY: 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup> February, 2022      TARGET GROUP: M.com I & M.Com

II

NAME OF FACULTY: Ms Kinjal Patel, Ms. Shaheen Khan

NO OF STUDENTS: 34 Students of M.com I & II

SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Dr. Sandeep Bhanot. (Associate Professor From SIES College of Management Studies, Nerul, Navi Mumbai)

VENUE: MNW College: Online Mode

TIME: 10.00am

OBJECTIVES: To provide knowledge of tools like correlation and chi-square test, t-test and ANOVA on SPSS

METHODOLOGY: In the first session conducted on 25<sup>th</sup> February 2022 from 10 am to 4pm, the trainer explained to the students the basic statistical tools like measures of central tendency and how they can be found for any variable using MS- Excel. The trainer explained in detail about the meaning of variable and the concept of dependent and independent variables. The trainer engaged in a question answer session where he asked students about their topics of dissertations and explained to them what they can take as dependent and independent variables in their dissertation. Tools like correlation and regression were explained and how they can be applied to quantitative variables. Trainer explained to the students the meaning of the hypothesis and the concept of null and alternate hypothesis. A visual simulation was shown to the students by the trainer about how hypothesis can be taken for qualitative variables and how chi-square test can be used.

· In the second session conducted on 26<sup>th</sup> February 2022 from 10 am to 4pm, the trainer explained how the software SPSS can be installed on the computer. Then it was

---

explained how variables can be defined on SPSS by going to variable view and then how data can be entered one by one in the data view. The types of scales i.e. nominal, ordinal, interval and ratio were also explained so that variables can be categorized under these types.

· In the third session conducted on 27<sup>th</sup> February 2022 (Saturday) from 10 am to 4 pm, the trainer taught how different descriptive statistics can be found on SPSS for the variables.

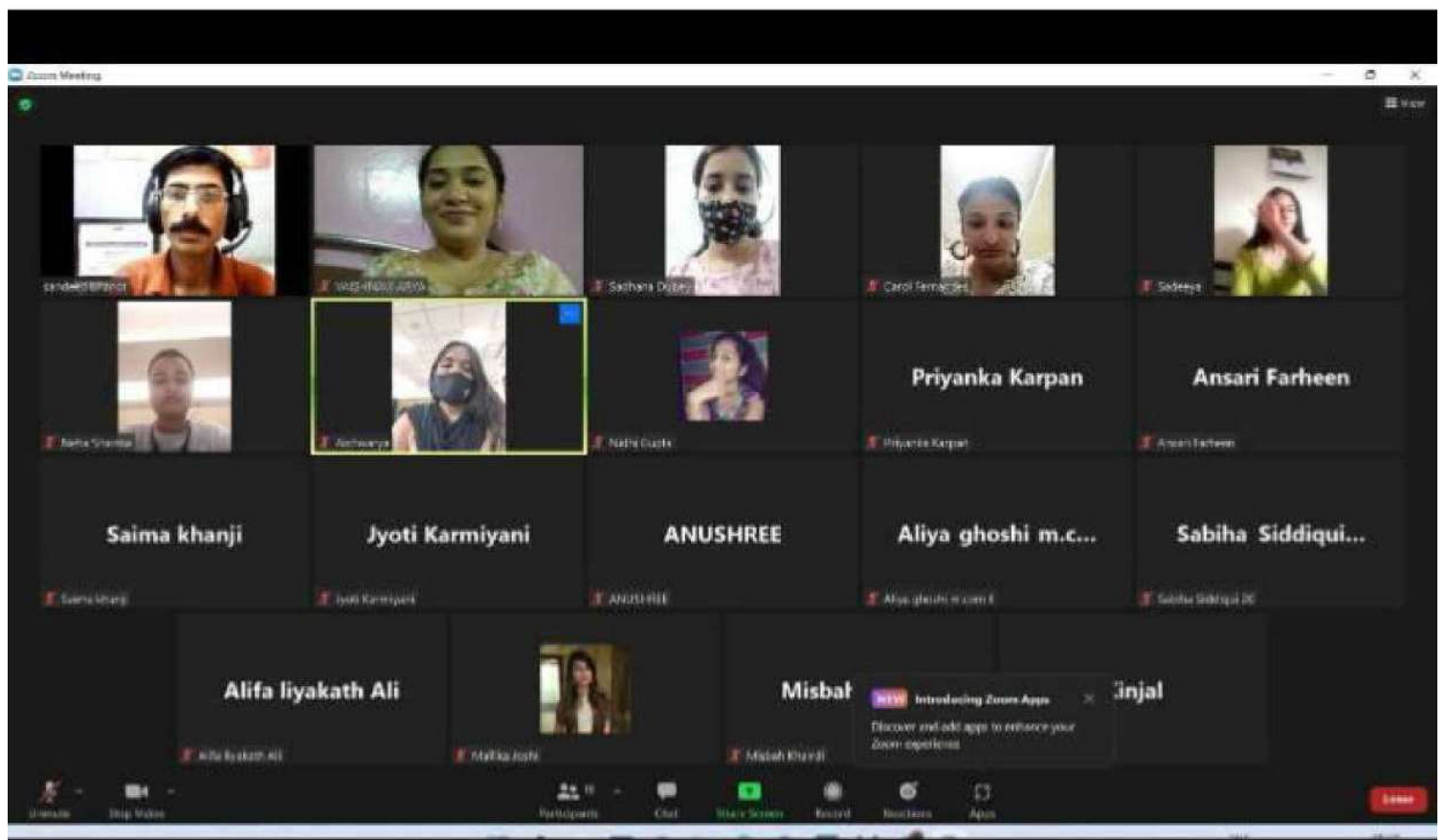
· The use of tools like correlation, regression and chi-square test was taken. Also, the interpretation of the tables was explained so that hypotheses can be tested. Also the use of t - test and ANOVA was taken on SPSS. This will really help the students to analyze the data collected in their dissertations.

· The use of SPSS will first enable the students to enter the data collected from their questionnaires into the software. Then they can make appropriate hypotheses and use different tests of significance to test these hypotheses.

**OVERVIEW:** The overall session was very informative from the students point of view they received information and experience of data interpretation and analysis of data by using SPSS.

**OUTCOME:** The use of SPSS helped the student to gain experience to data collection and data analysis in their dissertations.

ANY OTHER REMARKS:







GPS Map Camera

**Mumbai, Maharashtra, India**

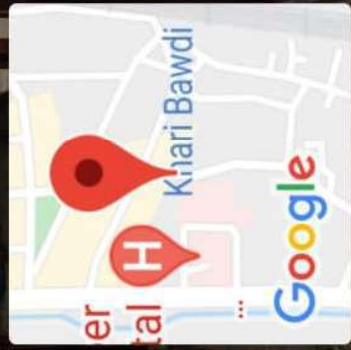
3RWR+CFX, Sarojini Rd Ext, LIC Colony, Suresh Colony, Vile Parle West,

Mumbai, Maharashtra 400056, India

Lat 19.096207°

Long 72.84126°

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# MANIBEN NANAVATI WOMEN'S CU

DEPT OF COMMERCE

Activity-Guest Lecture on Online Tax Filing

Resource Person - Saurabh Kotal

Attendance Sheet

DATE- 5/5/2022

TIME-8:00

## ROLL

NO.	CLASS	STUDENT NAME
1	TYBCOM	ADAM TAHIRAH IQBAL
2	TYBCOM	ANAVADIYA ASHVINI KANJI
3	TYBCOM	ANAVADIYA ROSHNI KANJI
4	SYBCOM	BALWA ALISHA
5	SYBCOM	DHURIYA SAVITA JHABBU
6	SYBCOM	HUSAIN KHANSA NAZEER
7	SYBCOM	JADHAV RUTIKA
8	SYBCOM	KHAN AQSA MOHAMMED AYYUB
9	SYBCOM	KHAN KHATIJA MOHAMMED TAHIR
10	TYBCOM	CHANDORA SUSHILA SHIVLAL
11	TYBCOM	CHAVAN SUPRIYA KRISHNA
12	TYBCOM	CHOURASIYA SAPANA RAMKESH
13	TYBCOM	COSTA MARIA LOUIS VINCENT
14	SYBCOM	PATEKAR JOSNA SANTOSH
15	SYBCOM	PATEL BHARTI MURJI
16	SYBCOM	PATEL MARYADA VALJI
17	SYBCOM	QURESHI UMME ZAVERYA ZAKIR
18	SYBCOM	SAYYED ANAM WASID
19	SYBCOM	SHAIKH KHADIJA QUTUBUDDIN
20	SYBCOM	SHAIKH LUBNA ISHAQ
21	TYBCOM	JAGTAP SANJANA RAVINDRA
22	TYBCOM	JANGALI SUPRIYA BABU
23	TYBCOM	KHAN RAHILA PARVEZ
24	TYBCOM	KHAN SADAF SAMIULLAH
25	SYBCOM	ANSARI FARHEEN MD IZHAR
26	SYBCOM	ARORA VRINDA NARENDER
27	SYBCOM	CHAVAN VAISHNAVI SANTOSH
28	SYBCOM	JADHAV SWAPNALI SURENDRA
29	SYBCOM	KAMBLI NIKITA JITENDRA
30	SYBCOM	KHAN FARHEEN MUSTAFA KAMAAL
31	TYBCOM	PATEL ANMESH DHAVAL
32	TYBCOM	PATEL DARSHANA GANESH
33	TYBCOM	PATEL JAINA RAMESH



## MANIBEN NANAVATI WOMEN'S COLLEGE

### INTERNAL QUALITY ASSURANCE CELL

**Academic Year: 2021-22**

- 1.Name of the Department : BA, B.Com, Self Finance, B.Deisgn
- 2.Type of Course : Online Certificate Course
- 3.Certificate/Diploma : Certificate
- 4.Title of The Course : Fundamental of Computers
- 5.Sponsorship : College sponsored
- 6.Duration : 100 hours
- 7.Date : 1 September 2021
- 8.No of Students : 435 students
- 9.Budget : Rs. 115000
- 10.Learning Objectives
- i. Enhance vocational skills
  - ii. To get abreast knowledge of computer systems, technology and internet
  - iii. Help students in learning Microsoft office suite which will enable students in learning, reporting and presenting various subjects.
  - iv. Prepare students for basic job in any field
  - v. Explain best practices in social media, security
10. Name of The Resource Person : Viren Shah
11. Evaluation Method and Marks Allocation and Rubric : MCQ Quiz, Online workshop, Assignments
- Project : Assignments
- WrittenExam : Not applicable
12. Learning Outcome : Allow students to enhance their vocational skills and prepare them for real world jobs/industry.



**MOOC ACADEMY**

Enable Education, Online.

**MANIBEN NANAVATI WOMEN'S COLLEGE**

**BEST COLLEGE 2018-2019**

(A Gujarati Linguistic Minority College, Affiliated To SNDT Women's University, Mumbai)



NAAC Reaccredited

**CERTIFICATE**



This is to certify that Ms. AFREEN MOHAMMED HANIF KHAN of FY BAFI (MNWC) has successfully completed "Fundamental Of Computers"

She has completed the course with 45 hours training, securing 36% with P Grade.

*Rajshree Trivedi*

**Dr. Rajshree Trivedi**  
Principal  
M.N.W.C

*Viren Shah*

**Viren Shah**  
Course Coordinator  
MOOC Academy

Date: February 11, 2022

2022-23

**MANIBEN NANVATI WOMENS COLLEGE**

**PG DEPARTMENT OF COMMERCE**

**YEAR: 2022-23**

**NAME OF THE ACTIVITY: Workshop on “Basic ICT tools used for research work”**

**DD/MM/YY:19/11/22**

**STUDENTS ATTENDED: M.Com I and M.com II**

**NO OF STUDENTS: 21**

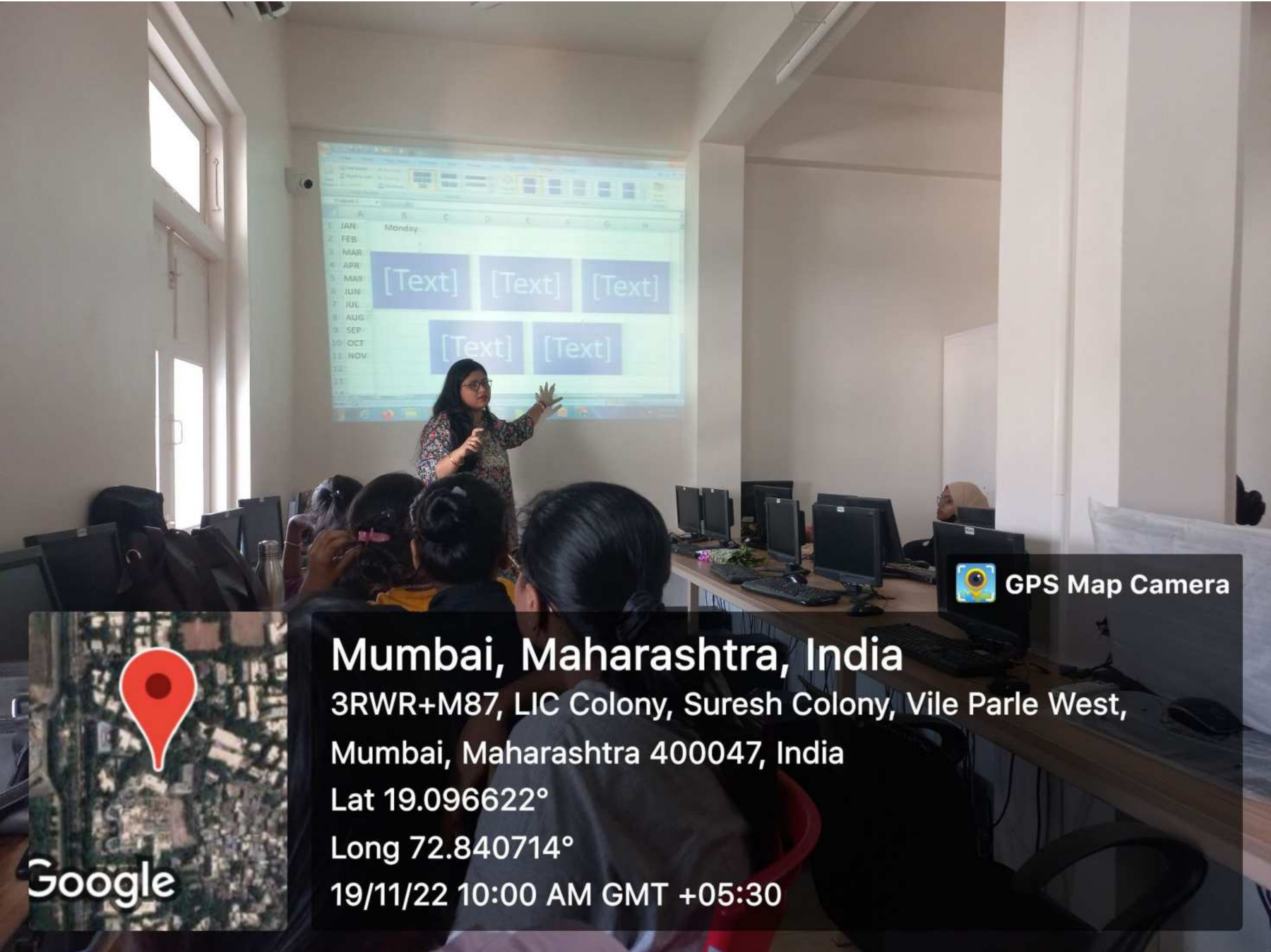
**MODE: offline**

**SPEAKER : Ms Anamika Singh( Head of IT Department, D. G Ketan School Malad, Mumbai)**

**OBJECTIVES:** To provide knowledge of ICT in data collection and interpretation in research project work.

**METHODOLOGY:** The session began with various ICT resources that can be used for data collection and interpretation for research. She explained the procedure to prepare Google forms using Google account and designing, questionnaire for survey with the option of short and long paragraphs, Multiple choice questions, check boxes, rating scale, Multiple grid option, inserting images etc. the Google form can be used for data collection and interpretation , as the response collected can be graphically represented by pie charts, bar graphs. The use of smart phones, laptop etc for data collection was demonstrated and the students filled a short survey form and were able to see the response immediately on screen and the data was represented in the form of pie charts and graphs.

**OVERVIEW:** The overall session was very information. Students received hand on experiences of basic ICT tools used for research work.



 GPS Map Camera

**Mumbai, Maharashtra, India**

3RWR+M87, LIC Colony, Suresh Colony, Vile Parle West,  
Mumbai, Maharashtra 400047, India

Lat 19.096622°

Long 72.840714°

19/11/22 10:00 AM GMT +05:30



# **MANIBEN NANAVATI WOMEN'S COLLEGE**

**DEPARTMENT OF COMMERCE**

**ACTIVITY REPORT**

**YEAR: 2022-2023**

**NAME OF THE ACTIVITY: Workshop – Application of GDS in Travel Industry**

**DD/MM/YY: 17<sup>th</sup> January, 2023**

**TARGET GROUP : F.Y, S.Y &T.Y Voc – TTM**

**NAME OF FACULTY: Ms. Vaishali Ranadive**

**NO OF STUDENTS: 36**

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION): Mr. Dhiraj Fulwani, Proprietor, Touristo**

**VENUE: Computer Lab 3.8      TIME: 12.00 to 1.30 pm**

**OBJECTIVES:** To educate the students with the knowledge of application of the Global Distribution System in the tourism industry.

**METHODOLOGY: Experiential and Participatory**

**OVERVIEW:** The students explored the right method to book air tickets of domestic and International carriers, creating a passenger name record ( pnr), selection of required seats, availability of seats and other travel related services.

**OUTCOME:** This workshop enabled the students to get knowledge and operate the Amadeus software through its GDS portal, thus enabling them to handle Computer Reservation System ( CRS), during their internship period.

**ANY OTHER REMARKS: Nil**





**MANIBEN NANAVATI WOMEN'S COLLEGE**

**Department of English**

**ACTIVITY REPORT FORMAT**

**YEAR- 2022-2023**

**NAME OF THE ACTIVITY:** Blog Writing Workshop

**DD/MM/YY:** 21/12/2022

**TARGET GROUP:** BA DC English Students.

**NAME OF FACULTY:** Ms Pravara Sonawane

**NO OF STUDENTS:** 38

**SPEAKER/RESOURCE PERSON/ (WITH DESIGNATION):** Ms Vanetta Rodrigues

**VENUE:** Room 4.2. Online Mode

**TIME:** 12:00-1:00 pm.

**OBJECTIVES:** To gain a nuanced idea about Blog Writing and to motivate students to consider this as a potential career option.

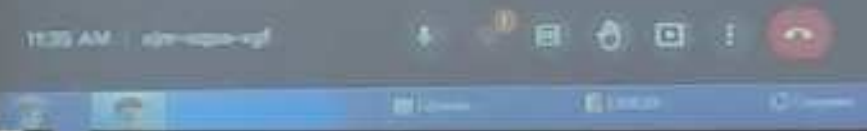
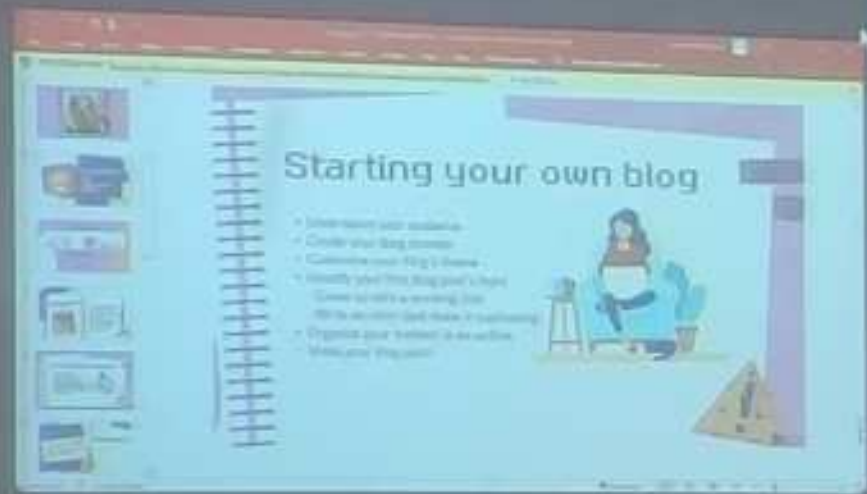
**METHODOLOGY:** Interactive and Discussion-based method.

**OVERVIEW:** Ms Vanetta Rodrigues conducted a Blog Writing session with a brief description of what blog writing is and all the details regarding the same. She enlightened students through the process of writing a blog and the multiple types of blogs. The students got a detailed insight into the perks and the several advantages blog writing provides. Ms Rodrigues focused on the necessity of blog writing like networking, inspiring people, monetary gain, etc.

The development and growth opportunities were discussed, while explaining how to write a blog. The importance of networking was elaborated upon. She gave a detailed idea of how one should begin a blog, and what are the common mistakes with tips and tricks. She discussed the necessity of focusing on the target audience, writing an attractive title and truly expressing your opinions on certain topics.

Blogging skills, like approaching specific organisations, good vocabulary and the websites that can help, along with the blogging platforms that will be helpful to the students for learning were also emphasised in the session. She suggested the website 'WordPress' and its advantages. The factors of versatility, security, and user-friendliness, are some of the same. She further spoke of famous blogs and bloggers in detail, which was extremely informative and inspiring as well. She answered all the questions efficiently and enthusiastically. The blog writing webinar ended with a warm vote of thanks by Ms Ehlaam Khan.

**OUTCOME:** Students were motivated to pursue Blog Writing not only for passion but also for profession. As they were given an open space to venture in, students were excited to learn the formats of Blog Writing.



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## Mumbai, Maharashtra, India

Maniben Nanavati Women's College, 5th Floor, Vallabhbhai Road, MANIBEN NANAVATI WOMENS COLLEGE, Vile Parle West, Vallabhbhai Patel Road, LIC Colony, Suresh Colony, Vile Parle West, Mumbai, Maharashtra 400056, India

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Long 72.841116°

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# MANIBEN NANVATI WOMENS COLLEGE

DEPT OF P.G PSYCHOLOGY

ACTIVITY REPORT FORMAT

YEAR: 2022-2023

**NAME OF THE ACTIVITY:** One Day ICT Based Workshop on Statistical Analysis using JASP Software

**DD/MM/YY:** 10/03/2023

**TARGET GROUP:** MA II Students

**NAME OF FACULTY:** Dr. Anuja Deshpande

**NO OF STUDENTS:** 57 students

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Dr. Cicilia Chettiar, Head  
Department of Psychology

**VENUE:** Room No 2.1

**TIME:** 10.30am-1.00pm

**OBJECTIVES:** The objective of the workshop was to make students understand different types of statistics on the JASP software.

**METHODOLOGY:** Experiential and participatory using ICT

**OVERVIEW:** All students were asked to download JASP on their laptops and keep the Mastersheet prepared one day prior to the session itself. Once the session began Cicilia Ma'am started with basics of data sorting, cleaning, and analyzing. Basic explanation of variance, Standard error, Standard deviation, etc was also explained. Further on a detailed procedure was explained for each of the following statistics, Correlation, Regression, T-test. For the same a ppt was presented as well. Any personal queries related to analysis or results were answered in the end.

**OUTCOME:** The lecture taught students how to analyze the results and therefore, giving more clarity into the statistical procedures. Learning about the basics, different assumption checks for different tests, as well as how to follow appropriate steps for sound results were some of the takeaway from the session.

**ANY OTHER REMARKS:** The session was precise, well-structured and educational in nature.



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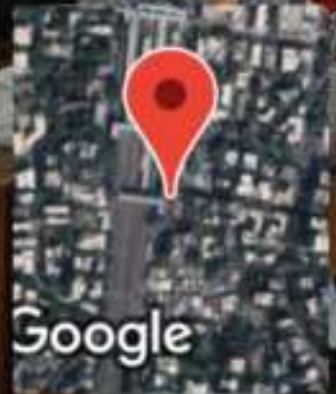
**Mumbai, Maharashtra, India**

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East, Vile Parle, Mumbai, Maharashtra 400057, India

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# **MANIBEN NANAVATI WOMEN'S COLLEGE**

## **PG Department of Commerce ACTIVITY REPORT YEAR: 2022-23**

**NAME OF THE ACTIVITY:** ADD ON COURSE Three days SPSS training program

**DD/MM/YY:** 15<sup>th</sup> Oct to 17<sup>th</sup> Oct, 2022

**TARGET GROUP:** M.Com I & II

**NAME OF FACULTY:** Ms. Kinjal Patel, Ms. Shaheen Khan

**NO OF STUDENTS:**25

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Dr. Priyanka Sharma(  
Sasmira Institute of Management and Research

**VENUE:**MNW College

**TIME:** 7.30 to 12.00

**OBJECTIVES:** To provide knowledge of tools like correlation and chi- square test, t-test and ANOVA on SPSS

**METHODOLOGY:.** In the first session conducted on 15<sup>th</sup>Oct, 2022 from 7.30 am to 12 pm, the trainer explained to the students the basic statistical tools like measures of central tendency and how they can be found for any variable using MS- Excel.

- The trainer explained in detail about the meaning of variable and the concept of dependent and independent variables. The trainer engaged in a question answer session where he asked students about their topics of dissertations and explained to them what they can take as dependent and independent variables in their dissertation.

- Tools like correlation and regression were explained and how they can be applied to quantitative variables.

- Trainer explained to the students the meaning of the hypothesis and the concept of null and alternate hypothesis.

- A visual simulation was shown to the students by the trainer about how hypothesis can be taken for qualitative variables and how chi-square test can be used.

- In the second session conducted on 16<sup>th</sup> Oct 2022 from 10 am to 12 pm, the trainer explained how the software SPSS can be installed on the computer. Then it was explained

how variables can be defined on SPSS by going to variable view and then how data can be entered one by one in the data view. The types of scales i.e. nominal, ordinal, interval and ratio were also explained so that variables can be categorized under these types.

- In the third session conducted on 17<sup>th</sup> Oct 2022 from 10 am to 12 pm, the trainer taught how different descriptive statistics can be found on SPSS for the variables.

- The use of tools like correlation, regression and chi-square test was taken. Also, the interpretation of the tables was explained so that hypotheses can be tested. Also the use of t - test and ANOVA was taken on SPSS. This will really help the students to analyze the data collected in their dissertations.

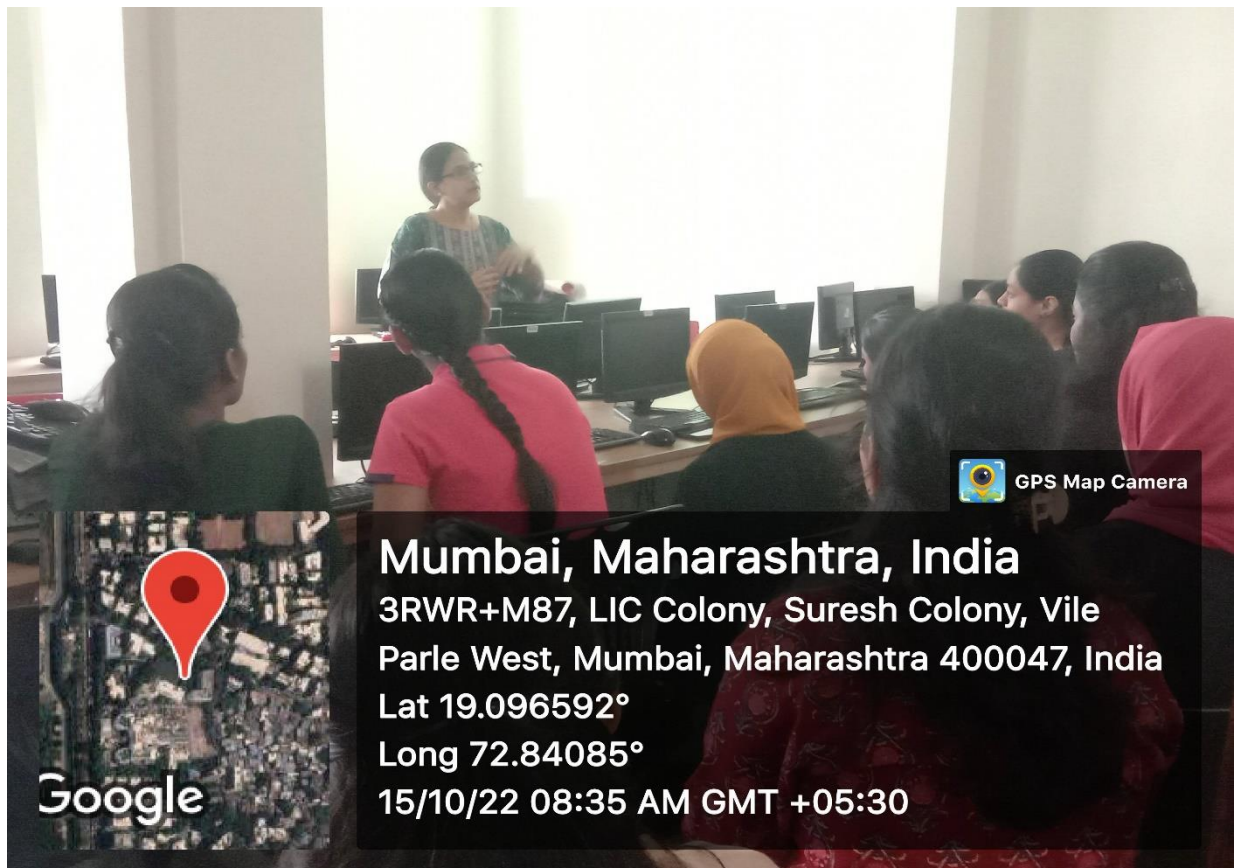
- The use of SPSS will first enable the students to enter the data collected from their questionnaires into the software. Then they can make appropriate hypotheses and use different tests of significance to test these hypotheses.

**OVERVIEW:** The overall session was very informative from the students point of view they received information and experience of data interpretation and analysis of data by using SPSS.

**OUTCOME:** The use of SPSS helped the student to gain experience to data collection and data analysis in their dissertations.

**ANY OTHER REMARKS:**





**MANIBEN NANVATI WOMENS COLLEGE**

**PG Department of Commerce**

**YEAR: 2022-2023**

**NAME OF THE ACTIVITY:** Guest Talk on “Literature Search”

**DD/MM/YY:** 21<sup>st</sup> September, 2022

**STUDENTS ATTENDED :** 22 M.Com I and II students

**NAME OF FACULTY:** Ms Kinjal Patel, Ms Shaheen Khan

**NO OF STUDENTS:** 22

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Ms. Shakuntala Nighot( Librarian from St. Teresa College of Education)

**VENUE:** 5.9 room

**TIME:** 8.00 to 9.00 am

**OBJECTIVES:** To provide knowledge about literature search in Research Project Work.

**METHODOLOGY:** The workshop gave a briefing about how to frame keywords related to the topic in order to find articles through various web search engines. This was followed by details on various search engines like Shodhganga N-List, slide share, O-Pac and Shodhgangotri. She also explain importance of literature search in research project.

**OVERVIEW:**

The overall view of session was very informative and emphasized on a hand on experience on literature search.

**OUTCOME:**

Students received good knowledge and information on literature Search through various search engine

**ANY OTHER REMARKS**



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# MANIBEN NANVATI WOMENS COLLEGE

DEPARTMENT OF B.DESIGN FASHION DESIGN

ACTIVITY REPORT FORMAT

Year 2022 -2023

**NAME OF THE ACTIVITY:** Croqui Making and Rendering (CAD)

**DD/MM/YY:** 16 & 17-09-2022

**TARGET GROUP:** Third and Final Year B.Design

**NAME OF FACULTY:** Mrs. Nidhi Soni

**NO OF STUDENTS:** 8

**SPEAKER/RESOURCE PERSON (WITH DESIGNATION):** Mr. Vijay Gediya

**VENUE:** College Computer Lab      **TIME:** 7:30 to 9:30 on 16<sup>th</sup> Sep & 7:30 to 12:30 on 17<sup>th</sup> Sep

**OBJECTIVES:** Students get knowledge about making croquis from scratch and rendering the garments by using different tools of Adobe Photoshop & Illustrator.

**METHODOLOGY:** The speaker demonstrated the making of croquis from the toe along with the shading of croquis. The rendering of the Indian wear that is Lehenga was demonstrated. This helped the students to have a better understanding of the tools from Adobe Photoshop and Illustrator.

**OVERVIEW:** Students come to know about the various ways of making the croquis and rendering then according to their own style. The workshop taught them how to render garments by combination of two software. The workshop also explored the creative side of the students as they understood how to manipulate the garment rendering into their own style.

**OUTCOME:** There was a brief explanation of the tools that are frequently used for rendering garments that helped each student to create their own style and experiment with it. Students understood the importance of the software and how easy the work can be by using them. Digital illustration is in demand in the field of illustration. The workshop was successful with satisfying results.

**ANY OTHER REMARKS:** Great opportunity for students to learn from someone who is a working professional in the field of Fashion. The interaction with the speaker helped students to have a better understanding of rendering garments.



### Mumbai, Maharashtra, India

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### Mumbai, Maharashtra, India

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