



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1. Name of the Institution	Maniben Nanavati Women's College
• Name of the Head of the institution	Dr. Rajshree Trivedi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02226128840
• Mobile no	9820375069
• Registered e-mail	mnwcollege@hotmail.com
• Alternate e-mail	iqacmnwc@gmail.com
• Address	Maniben Nanavati Women's College, Vallabhbai Road, Vile Parle West
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400056
2. Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women

• Location	Urban																								
• Financial Status	UGC 2f and 12 (B)																								
• Name of the Affiliating University	S.N.D.T Women's University																								
• Name of the IQAC Coordinator	Dr. Twinkle Sanghavi																								
• Phone No.	02226128840																								
• Alternate phone No.	02226128840																								
• Mobile	9820467129																								
• IQAC e-mail address	iqacmnwc@gmail.com																								
• Alternate Email address	mnwcollege@hotmail.com																								
3. Website address (Web link of the AQAR (Previous Academic Year)	https://mnwc.edu.in/wp-content/uploads/2023/01/AQAR-2020-2021.pdf																								
4. Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://mnwc.edu.in/calendar/																								
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>78.5</td> <td>2004</td> <td>08/01/2004</td> <td>07/01/2008</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.89</td> <td>2009</td> <td>31/12/2009</td> <td>30/12/2009</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.02</td> <td>2016</td> <td>29/03/2016</td> <td>28/03/2021</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	78.5	2004	08/01/2004	07/01/2008	Cycle 2	B	2.89	2009	31/12/2009	30/12/2009	Cycle 3	A	3.02	2016	29/03/2016	28/03/2021
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Cycle 3	A	3.02	2016	29/03/2016	28/03/2021																				
6. Date of Establishment of IQAC	15/07/2004																								
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	Nil	Nil	Nil	Nil														
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NIL	Nil	Nil	Nil	Nil																					
8. Whether composition of IQAC as per latest NAAC guidelines	Yes																								

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Developed Learning Management System under Project SANAARI.	
Two Days State Level Webinar in Collaboration with RUSA on " Best Practices and their Sustainability in Administration of HEIs" was organized on 13th & 14th August 2021	
Organized Five Days Workshop on " Handling Physical Records Management" 25th-29th April 2022	
First Memorial Lecture of Kantaben Shah Research Centre was organized on 23rd April 2022	
Celebration of AZADI KA AMRUT MAHOTSAV	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To revive Staff Study Circle (SSC)	SSC was revived and three program were organized for teachers
To start Learning management system(LMS) for students for teaching learning process	LMS was initiated for first year students
To inculcate research culture among students	In Collaboration with KSRC STAR Project was launched.
To have a mechanism in catering to the needs of slow learners	A workshop was organized and workbook was prepared by the department
To apply for academic autonomy	A talk by was organized for the staff
13.Whether the AQAR was placed before statutory body?	Yes

• Name of the statutory body	
Name	Date of meeting(s)
Governing Council	06/08/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	05/01/2023
15. Multidisciplinary / interdisciplinary	
As the institution is affiliated with S.N.D. T Women's University. NEP 2020 has not been implemented in the year 2021-22 at the University so the institution has not implemented it.	
16. Academic bank of credits (ABC):	
As the institution is affiliated with S.N.D. T Women's University. NEP 2020 has not been implemented in the year 2021-22 at the University so the institution has not implemented it.	
17. Skill development:	
As the institution is affiliated with S.N.D. T Women's University. NEP 2020 has not been implemented in the year 2021-22 at the University so the institution has not implemented it.	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
As the institution is affiliated with S.N.D. T Women's University. NEP 2020 has not been implemented in the year 2021-22 at the University so the institution has not implemented it.	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
As the institution is affiliated with S.N.D. T Women's University. NEP 2020 has not been implemented in the year 2021-22 at the University so the institution has not implemented it.	
20. Distance education/online education:	
As the institution is affiliated with S.N.D. T Women's University. NEP 2020 has not been implemented in the year 2021-22 at the University so the institution has not implemented it.	

Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	355

File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1312
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	00
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	411
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	38
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	46
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	5,180,057
4.3	123

Total number of computers on campus for academic purposes

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IQAC plays a very important role in implementing the effective curriculum planning. Institution follows the Curriculum prescribed by Shreemati Nathibai Damodar Thakersey Women's University (SNDT) and also keeps in mind the Vision and Mission of the College. Our teachers are members at various bodies of the affiliating university which helps in shaping of the syllabus through the Board of Studies (BOS). The following methodology of implementation has been formulated by the college. Distribution of lectures and tutorials on a weekly basis is clearly outlined as per the U.G.C guidelines. An Academic Calendar is prepared for the college to successfully synergize all the activities and to avoid duplication. College has policy where in keeping mind the academic calendar, department plans are prepared. Continuous Internal evaluation is emphasised and common internal exam timetable according to semester wise is prepared. Each teacher is given a faculty log book at the start of academic year. A teaching plan is prepared with month wise allotment of topics to be covered. Attention is given for effective curriculum delivery where in use of various teaching learning pedagogy is encouraged.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Examination Committee holds meetings with the Principal, VicePrincipal and IQAC Coordinator to plan and implement Internal Examinations. Accordingly, the academic calendar includes information regarding the commencement of the examination, schedules of internal exams, etc.
- Examination committee carefully selects the days reserved in the academic calendar for internal evaluation and prepares as well as displays the timetable for students and staff. The internal exam timetable is also displayed on the college website.
- Evaluation is subject specific. The departments as per the syllabus of the subject discuss and share assignments, projects with schedules of submissions to the students well in advance.

- For extra support and help of students, academic mentoring is done to ensure that their problems are solved and they are encouraged to improve their academic grades.
- The semester break is used for field trips, projects, case studies, interviews, observations and other field experience based activities which are important aspects of the CIE.
- Apart from Common internal assessment examination, the teachers also take multiple assessments using various other methods.
- The focus of internal evaluation is the holistic development of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1223

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The courses taught in the college as prescribed by S.N.D.T Women's University have a balanced integration of cross-cutting issues as follows:

Professional Ethics: Different course papers aim to: Train to conduct themselves with professional ethics and etiquette. Some courses cover ethics in research assessment, as per the international guidelines. Integrate ethical practices in corporate set-up. Share light into the Role of Ethics, morals, and values of an individual.

Gender: Papers focus on: Sensitizing the students towards feminist issues. Make them aware about prejudice and discrimination towards the marginalized sections of society. Women- Related issues related to social, psychological and economic aspects.

Human Values: We aim to: Inculcate values of tolerance, equity, acceptance with bonding, and love for our culture and nation. Combat the inequalities. Impart human values to the students. Sensitize the students to the nuances of privilege/prejudice. Give and insight in to labour welfare and team building.

Environment and Sustainability: EVS paper creates awareness about: Environmental Policy and Environment Protection Act Global warming that leads to Environment Sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

181

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://mnwc.edu.in/alumni-feedback-3/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mnwc.edu.in/alumni-feedback-3/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

542

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students differ in their academic achievements and are found to have varied levels of understanding and learning capabilities. The learning levels of students were assessed by seeing the performance score in the previous qualifying examination, their internal assessments, participation in class activities etc. After assessing their academic needs, each Department provided the necessary support for the students. Remedial teaching, Additional coaching, Individual and Group Guidance and Writing practice were done for the Slow Learners by the teachers. Also assignments, quiz and short writing practice was assigned to them. The strategies for advanced learners involved providing additional resources, attending webinars and online courses, research project etc. Special efforts like workbook for slow learners were prepared by various department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1312	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students differ in their academic achievements and are found to have varied levels of understanding and learning capabilities. The learning levels of students were assessed by seeing the performance score in the previous qualifying examination, their internal assessments, participation in class activities etc. After assessing their academic needs, each Department provided the necessary support for the students. In the lockdown, Remedial teaching, Additional coaching, Individual and Group Guidance and Writing practice were done online for the Slow Learners by the teachers. Special zoom sessions were undertaken for slow learners. Also assignments, quiz and short writing practice was assigned to them. In the pandemic, strategies for advanced learners involved providing additional resources, attending webinars and online courses. They were also encouraged towards carrying out online research and presenting it. Special efforts taken by the teaching faculty to keep advanced learners focussed during the lockdown.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching is an active process and students are important stakeholders in it. For experiential Learning: Online Internship was arranged in pandemic to gain experience of online work. Online workshops, guest lectures and virtual visit were organised by many departments. For Participative Learning: A variety of Online activities were conducted for the students. Documentary screening, Guest Lectures, Workshops, Group discussions, debates, brainstorming, book and film reviews were arranged by different departments to make online learning interesting and easy. Small Online surveys were conducted for gaining research experience.

Group, individual projects and presentations were encouraged for all students to promote collaborative and cooperative learning
Problem-solving Skills: Departments took special interest in honing the research skills of students by motivating and guiding them to participate in research competitions. Critical thinking techniques such as case study methods were used for problem solving skills. Individual and group assignments were planned to enhance their creative and critical thinking in the online mode.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File

List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
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2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

284

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute adheres to the examination patterns and schedules prescribed by the S.N.D.T Women's University. The Examination committee with the Principal and IQAC prepared a time-table for common internal tests of the UG Students. The students were informed about the evaluation process through the College Website, Prospectus and online Orientation Programme. Syllabus was given by the respective course teachers. The time-table was circulated on Students' WhatsApp groups and Google Classrooms. As per the rules of the University, minimum marks are allotted for Internal Evaluation. Besides the common internal test, Departments encouraged a variety of methods for internal assessment. They were Assignments, Presentations, Group discussions, Quiz, MCQ's, Objective Tests, Book and Movie reviews, Case-study, Surveys, Projects, Vivas, Role play, Poster making. Re-examination was scheduled for students who were absent for examination due to COVID. The students were informed about their internal marks performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has formulated an efficient mechanism to deal with examination related grievances. There is transparency in the pattern and conduction of CIE and rectification of grievances is time bound. The process of conduct of internals and semester-end examination and revaluation of answer sheets was governed by the affiliating University Ordinances and Statutes. The issues raised by the students regarding examination (marks related, duplicate

mark sheet and name correction on mark sheet) were handled. Grievances related to CIE: These grievances are resolved at department level by each subject teacher. Grievances related to College examination: The grievances were resolved efficiently even though the online mode continued. The Examination Committee and administrative office after receiving an application from the student completed the process. Grievances about external examinations: The grievances of students related to University examinations centred around online examination problems. Internet issues and hall ticket act were dealt with. Examination committee supported the students to forward queries and obtain proper help from the university.

File Description	Documents
Any additional information	View File
Link for additional information	https://mnwc.edu.in/wp-content/uploads/2023/01/2.5.2-Merged-Final.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers a diverse range of programs and courses, the curriculum for which is designed in accordance to the syllabus prescribed by S.N.D.T Women's University. The Courses under each programme are designed to achieve Programme Outcomes and Program specific outcomes which are available on college website. Bloom's taxonomy is used as a guiding principle for formulating Course Outcomes (Co's). The department prioritised inducting new faculty members to understand the program outcomes, program specific outcomes and course outcomes for the concerned subjects. Regular department meetings were conducted to facilitate the attainment of those outcomes.

The syllabus provides the weightage of different modules and blueprint for methods of assessment. Before the beginning of the semester, an orientation program was organised, with the aim of familiarising the students with the expected outcomes for that semester. A broad overview of different department activities was designed in line with the outcomes. Every course faculty also discussed expected Course outcomes with the students at the beginning of each semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mnwc.edu.in/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Multiple measures were taken to ensure smooth and fair evaluation of the attainment of PO's, PSO's and CO's. Continuous evaluation was undertaken. Using diverse evaluation methods, helped in assessing not only the attainment of program outcomes, program specific outcomes and course outcomes, but also ensured a holistic evaluation of the student in the online teaching method. The faculty assigned the internal assignment based on identification of academically advanced and weak learners. The digital avenues like Google Classrooms, WhatsApp groups were used to disseminate knowledge and share academic related information. Many departments have the goal of encouraging students to pursue higher education. Students were guided for that.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mnwc.edu.in/program-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

284

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mnwc.edu.in/wp-content/uploads/2023/01/Student-Satisfaction-Survey-21-22-Report-Graph.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

369529

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The vision, mission and goals of our college focus on imparting higher education and skill based training to girls. Innovation, research and entrepreneurship are areas that we have focused on since 2019. We started the Nanavati Innovation & Entrepreneurship Development Incubation Centre (NIEDIC). The centre aims to promote research based innovations, entrepreneurship, knowledge transfer to help the students and the community. In 2020, the institution registered with Institution Innovation Council (IIC), Ministry of Education, and Government of India. Creation and Transfer of Knowledge: Throughout the pandemic, college organized and supported creativity of staff and students by conducting webinars, workshops, and various other programs. Research Culture: With a view to encourage and widen the research culture in staff, the IQAC recommended the establishment of a well established research

centre. The Kantaben Shah Research Centre was started in 2020 during the lockdown. Teachers were encouraged to apply for research grants. Two teachers from college and one from outside were given seed money for a research project. Research Horizons (ISSN 2229-385X), the in-house journal brought out its 2020 edition. Conferences were conducted by various departments, teachers presented papers at the conferences in the areas of health, commerce, tourism, economics, capitalization, etc

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	View File

List of research papers by title, author, department, name and year of publication (Data Template)	View File
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3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

At our college, students have always been motivated and encouraged to participate in Extension activities of NSS and departments. Our extension activities include not only NSS but also YRC, Rotaract Club and NCC (University Unit). We inculcate strong leadership qualities, ethical consciousness and patriotic feelings by engaging students in extension work. . Our college also has a Rotaract Club. Girls participate and also plan various activities.

Various Departments are engage in extension activities like Teaching in Schools, Slum Areas, NGO. Through RAAH Program Hygiene Kit Distribution Drive and A Helping Hand - Ration Distribution was carried out. Awareness on Insurance among illiterate Women, Cleanliness drive, Distribution of paper bags to vendors, Rally on awareness about women violence was carried out

Blood Donation Camp and Tree Plantation drive was carried

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
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Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

80

File Description	Documents
e-copies of related Document	View File

Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Our College is committed to provide quality education and help holistic development of students. The building is of 6 floors (Ground floor and 5 floors). In the pandemic too the campus was well maintained. WiFi: The campus is enabled with 50 mbps internet speed. Classrooms: The College has 28 classrooms; 17 of them are enabled with internet connection, a CPU, LCD projector and 5 are smart classes. Smart Classrooms: The College has 5 smart classrooms equipped with internet enabled smart LCD projectors. Laboratories: There are Psychology, Computer, Food & Nutrition, Textile, Pattern making & Garment Construction, Interior Design and Language laboratories for effective and efficient teaching learning process. Seminar Room: The College has a multipurpose seminar hall. Library: Our college library is well equipped with latest books, audio-visual and e-resources, soft wares, Journals, digital database, magazines etc. Amphitheatre: Amphitheatre in the backyard is used for career fests, training programs, cultural events etc. Serenity Area: A serenity area is used by the teachers for online classes, individual mentoring etc. Equipment: College has two book readers, Digital Camera, DSLR camera, Handy cam and tripod. ICT Facilities: College is fully equipped with ICT facilities.

File Description	Documents
Upload any additional information	View File

Paste link for additional information	Nil
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4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

With the focus of overall growth of the students, College provides adequate facilities and necessary training for cultural activities, sports, games, and other events too. Facilities for Sports (Indoor/Outdoor): A well maintained Gymkhana is available on the ground floor which has following facilities Kits and space for Chess, Carom, Yoga, Taekwondo, Boxing, Badminton and Table Tennis. Rope Malkhamb- a 20 feet tall pole is installed in the Amphitheatre for Rope Malkhamb practice. Amphitheatre also provides space for practice of various games like Handball, Football, Volleyball, Badminton, Cricket and Fencing. The College provides training for badminton, Table Tennis, Cricket, Chess, Yoga, Taekwondo, Boxing, Fencing and Rope Malkhamb. The college has Chessboards, Carom boards, Table Tennis table, bats, Cricket kit, Boxing Kit, Taekwondo Kit, Footballs, Handballs, Volleyballs and net, Rope Malkhamb pole, rope and mattresses, Badminton racket and net, Yoga mats. During the lockdown no sports activities were possible. However, Online Yoga once a week was compulsory for FY students. This was in collaboration with Yogprabha Bhatri Seva Sanstha Trust.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51.80

File Description	Documents
Upload any additional information	No File Uploaded

Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the software - SLIM 21 Library Management Software Nature of Automation - Fully Version -3.8.0.20922 Year of Automation - 2016

Library enriched with collection of text books, reference books, magazines, Journals, ebooks, Nlist & Jgate databases along with spacious reading room. Seperate section for teachers. Library Cyber space with 8 Computers alongwith Internet Connectivity for students & teachers. Digital display outside the library to display information related to library notices, books display, membership, databases etc. CCTV cameras for security of library resources. Web OPAC & OPAC (Online Public Access Catalogue) facility to search the books by author, title & subject. Library equiped with LCD projector, Book Scnner, Webcam, receipt printers, Automatic Xerox machine.

The library has subscribed to N-LIST databases through which users have access to the e-resources (6,000+ e-journals and 31, 35,000+ ebooks). Also subscribe J- gate, which is an electronic gateway to global e-journal literature. It provides access to millions of journal articles from a variety of publishers on this single platform.

QR Code & Barcode technology implemented in the library.

The library is fully automated with SLIM 21 Library Management Software. Continuous online & offline support is available through AMC. New Software updates with new features available as and when release. Computerized visitor data maintain through vizlog

Email reminders for returning books, free internet facility, Online membership, Scan question papers these facilities are available in the library. Quick heal antivirius renewed annually for data security.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.44772

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

149

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information technology has a significant role in academic and administrative activities. The college regularly updates hardware and software of all computers as well as the internet facilities. College has employed a full time IT technician for maintenance of the ICT infrastructure. The institute has 165 Desktop computers available for the staff and students. The college has 5 computer labs, 9 browsing centres connected with Internet through LAN or WIFI. Software Infrastructure: The College has high configuration server to allow fast transmission of data. Quick Heal antivirus is installed to protect the computers. Library has various software's that are updated periodically. Office automation packages like Open Office, Tally ERP-9, and Office 365 etc are purchased and updated regularly. The College website is managed and updated with the help of the White-Code. There is a high speed Linex Server installed in Principal's office for DMS. Student's attendance tracking is done using RFID technology. The institution has

installed a licensed Google domain-mnwc.edu.in that gave access to teachers to use Google suite for conducting online classes during pandemic. Also, a licensed ZOOM PRO package was purchased in the lockdown to help teachers plan webinars', conferences and other programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

126

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.49

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures maintenance of all infrastructural facilities. Building: The College is built on a 1.8-acre area with an L-shaped

building. Classrooms: There are 28 classrooms and 5 smart classrooms. Laboratories: The College has nine well maintained laboratories. Seminar Hall and Amphitheater: The Seminar Hall and Amphitheater is used for a variety of activities. Library: Library has an advisory committee to discuss the function and formulate policies. IT facilities: IT infrastructure is maintained by the hired IT technician. Sports facilities: The sports room is equipped with indoor games and outdoor games. Security and Gardening: The College has hired Security services and a gardener. Maintenance of Common Amenities and Campus Cleanliness: Annual Maintenance Contracts are done with appropriate agencies. Equipment is purchased as per the requirements identified by the Purchase Committee. It consists of the Principal (Chairman), faculty member, Office staff, and Office superintendent. They abide by the set procurement policy for the purchase of equipment, appliances and services. Annual Maintenance Contracts are renewed on a regular basis. Annual Maintenance for different equipment like the RISO Digital Duplicator Machine, Photocopier Machines, Lift, Attendance Management System, Website maintenance, CCTV etc. are taken care of by the college administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

09

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

213

File Description	Documents
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Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

578

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

578

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded

Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At MNWC, students play an important role in department activities and committees (Student Council, SHRISHTI Magazine, Sports, ICC, WDC, CDC, and IQAC). By taking up various roles and responsibilities, girls cultivate leadership and organizational skills. In the pandemic with online college activities also students played an important lead in various committees and departments. In the lockdown, elections for the Class Representatives (CRs) were conducted online as per university rules. The CR's provided technical support for online events. Food Nutrition and PG Psychology department encouraged students to lead their social media handles and organize IG TV and events. Our students also managed the college social media handles Facebook and Instagram. Satrangi, Haq Se! (UG department of Psychology) and RAAH (Child Development department) are student-led events that continued work in the lockdown. Students participated in leadership camps organized by Rotary Club and SNTD Women's University. Rotaract club of MNWC had several activities conducted by our Rotaract members. Students are a part of the college magazine editorial team. They assisted in compiling students' contributions to the magazine.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
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Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Maniben Nanavati Women's College (MNAA) is registered under Societies Registration Act, 1860 (Registration No. 1387/2019).

Alumni Contribution:

- Advocate Darshika Maiya deliver a talk on "Know Your Rights So You Won't Stand Alone"
- Ms. Arfiya S. Tambe, HR-Trainer at Skylark Electrical Ltd & Ms. Nusheeh Shahid (Assistant Lecturer Mandi High School) alumni of Post Graduate Department of Commerce conducted session on "Interpersonal skill on Career"
- On the occasion of Secretary Day Ms. Harsha Rathod from batch 2017-18 conducted a lecture on "Office Etiquette".
- Ms. Divya Naik from batch 2018-19 delivered a Talk on "Future Prospects & Job Opportunities" by the Department of Commerce.
- Ms. Sanobar Memon, Alumni of P.G. Psychology invited for "Preparing for NET/SET Examination".
- Ms. Sonal Jani, Alumni of P.G. Psychology invited for "Yoga and Vipassana".
- Ms. Dharti Raval deliver a talk on 'Career Opportunities in Gujarati Language' organized by Gujarati Department in collaboration with Placement Cell.
- Workshop on "Career Guidance" by alumni of the English Department Clarissa Sequeira, Anisha Lobo, Aasiya Shaikh & Sadaf Shaikh. The moderator for the event was Asfia Khan.
- Ms. Karishma Ashar and Ms. Rinkle Jain, supervised and guided M.A. Clinical Psychology students for Internship.
- Departments invited Alumnae to conduct Bridge Course for First Year Students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. \geq 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Sa Vidya Ya Vimuktaye - 'Knowledge is That Which Liberates.'

Mission: 'Empowerment of Women through Access to Higher Education' - a commitment to offer a rich learning environment to women of economically disadvantaged sections of society.

The Vision and Mission are well integrated in the system.

Nature of Governance:

The Management keenly participates in the proceedings of College Development Council (CDC) and Internal Quality Assurance Cell (IQAC) to encourage integrity and excellence in the functioning.

Under the leadership of Principal, teaching and non-teaching staff ensures smooth functioning of academic and administrative processes. All policies, plans and strategies finalized by the IQAC and CDC are in line with the institute's Vision and Mission.

Perspective Plan:

The College has a well-structured Perspective Plan. The Academic Calendar is prepared in alignment with the Perspective plan and University academic calendar. The Departments and Committees strictly adhere to it.

Participation of Teachers:

Teachers are encouraged to take part in all the decision making bodies of College. Teachers suggested that college should have their own Learning Management System. This was accepted a LMS was customized for our courses. Teachers are using the LMS effectively.

File Description	Documents
Paste link for additional information	https://mnwc.edu.in/minutes-of-meeting/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In MNWC, the Managing Committee (MC) and College Development Committee (CDC) are the main governing bodies. For daily smooth functioning, authority is delegated to various sections.

Case Study:

YAMI: Youth for Action Mission and Intellect. In this academic year, a YAMI committee was started which comprised of students in the core committee guided by teachers. The Core team would act as ambassadors of any initiative/ program conducted under YAMI and would try to incorporate maximum student participation in such events. The selection was based on the interview. The interview consisted of question and situation based problem round. Eight students with most creative solutions were chosen to be in the core committee. They were to start with a think tank activity in which several ideas were generated to be conducted under YAMI cell. The first activity of YAMI for 2021-22 was held on 18th February 2022. Principal Ma'am inaugurated the activity and enlightened students about the objectives of forming YAMI; followed by briefing from teachers. Post briefing the students began their group discussion on various issues and following ideas were churn out- mental health support group, increasing the representation of our college, zero waste movement and study groups.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute's vision and mission 'to empower women through access to higher education' made us introduce skill development courses for our students. NSQF courses were introduced in January 2021. In 2021-22, Customer Relationship Management (CRM), Hospital and Healthcare Management (HHM), and Event and Media Management (EMM) were conducted for our girls. The objective of Customer Relationship Management course was to encourage young talent to gain expertise in establishing, handling and retaining customer relationships with companies, to understand the trends in consumer behavior and its relationship, to learn various kinds of customer relationship management sectors such as utility, banking, e-commerce and others. The objective of Hospital and Healthcare Management course was to learn about various principles and practices of management that helps in functioning of a hospital or a healthcare project, gain basic knowledge about healthcare services and various departments of a hospital. The objective of Media Management & Event Management course was to focus on the development, planning, and brand building among media enterprises. The duration of each course was six months. More than 20 students are benefited with these courses. There was 100 percent Internship in industry with rigorous training and learning. Seven students have got placements too.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil

Upload any additional information	No File Uploaded
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6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Managing Committee: The managing committee is the main executive body of the College, involved in strategic planning and policies.

College Development Committee (CDC): CDC is formulated as per the rules of the Maharashtra University Act (2016).

IQAC: The IQAC oversees all quality initiatives. It guides for value added courses offered by departments and skill development courses in college. Mentoring MOU's, feedback, generating formats for reports, documentation and other aspects some of the other functions of the IQAC.

Academic: The Principal leads academic and administrative decisions. She revises policies, procedures, budgets, looks into new appointments etc. The Principal guides the Vice Principal and staff for their promotions as per the API requirements. Vice Principal handles timetables, teaching methods, monitors progress and achievement, leave of staff, committees and their activities. She tackles issues of working students, attendance issues, day to day functioning etc. Both Principal and Vice-Principal handle the Grievances if any.

Administrative: Admin office smoothly functions in its work by providing reception services, filing, maintaining files and records etc. They have a DMS system to efficiently work and support academic activities.

Library: Library has specific functions carried out by the staff in the library under the librarian.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mnwc.edu.in/organograms/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded

Details of implementation of e-governance in areas of operation, Administration etc(Data Template)

[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The managing committee is supportive and shows concern for all the staff. Several facilities are provided for the teaching and non-teaching staff. They include:

For Non-Teaching Staff:

1. Medical Aid Policy
2. Interest Free Loan Policy
3. Diwali Lunch & Sweets
4. Uniforms and Umbrellas given to Class IV Staff
5. Yearly Bonus given to Unaided Staff
6. Gratuity Scheme for Unaided Staff
7. Management PF Contribution to Unaided Staff
8. Yearly Increment to Unaided Staff
9. Special Appraisal Increment to Unaided Staff

For Teaching Staff:

1. Staff is granted CL, Maternity Leave, and Special Causal Leave when needed.
2. Faculty pursuing doctoral program is given concessions for PhD work.
3. Felicitations of staff on obtaining PhD degree.
4. Departments are given laptops whenever possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Maniben Nanavati Women's College follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers in Colleges. There is a performance appraisal system for teachers which are as follows:

1. Self-Appraisal book: Every year the faculty members are asked to submit their self-Appraisal book The Principal reviews the books and gives appropriate suggestions to teachers.
2. Faculty log book: The faulty log book is a record of daily log and this too is submitted to the Principal.
3. Teacher's service book is updated by administrative staff every year.
4. For Promotion the faculty members are encouraged to fill up their API. The API is verified by Principal and IQAC team members and the papers forwarded for further necessary actions. In 2021-22 we had 2 teachers promoted to their respective grades and one teacher promoted as professor.
5. Principal encourages teachers to complete refresher and orientation courses and motivates them to publish research articles too.

The appraisal for the Non-Teaching Staff is done by the Office Superintendent. There is a confidential report format which is given to the staff. Yearly appraisal is done by the Office Superintendent and the Principal. Appropriate suggestions are given to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

In the pandemic work was online and hence the system of Google Sheets was followed to consolidate data of accounts and was uploaded on the drive for ease of work. Audits were carried out as per the decisions for the financial transactions in the lockdown.

The Institution has a specified system for conducting internal and external audits on the financial transactions every year. For internal transactions of payments, the voucher system is used. Before making payments, the expenses under various categories are meticulously checked with the bills submitted. All vouchers are passed by the Principal before being accepted for payments.

The College accounts are audited every six months by our internal auditor (Mr. Sunil Dedhia Chartered Accountants). The balance sheet is presented and approved in the Managing Committee Meeting held yearly.

External Audit:

The Joint Director's Assessment of Salary and Non-Salary grant is conducted every 3 years. The files are submitted every year before 31st July to Joint Director's Office and Auditor General's Office, Mumbai with detailed information in their prescribed proforma i.e. A to K forms, Form No. 5 of Salary Assessment, and Form No. 6 of Non-Salary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

69,99,619

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Managing Committee, Principal and IQAC always strive to identify and mobilise funds and resources. The purpose is to develop a resource base for programs like research projects, scholarships for students and maintenance of the college campus.

For Salaries: The salaries of teachers in Grant-in-Aid programmes are received from the State Government. For Self-Financed Courses the fees paid by students are a source.

For Other activities: Our affiliating University provides funds for NSS activities. Ministry of Human Resources Development and Indian Council of Social Sciences Research supports Conferences when appropriate proposals are submitted. University Grants Commission gives the aid offered to 2F- 12B colleges.

Scholarships: Our Management supports Fee Concessions. They have established a scholarship fund to give Need & Merit based scholarships to students. Project AKSHAYA (Breakfast Scheme) was started and continues with Management support.

Maintenance of Infrastructure: The college building under renovation since 2021-22. The ground, 3rd, 4th and 5th floors have been renovated. Renovation, maintenance of the campus, IT

facilities, software and hardware, Furniture and Fixtures, Electrical maintenance, Gardening and cleanliness expenses, AMC's are done by the management. College Document Management System and Learning Management Systems are all funded by the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is constantly working on quality improvement in various areas of curriculum development, teaching-learning, examination and evaluation, research and development. In 2021-22 the IQAC planned following two practices-

- Two Days State Level Online Webinar in Collaboration with RUSA on "Best Practices and their Sustainability in Administration of HEIs" was organized on 13th & 14th August 2021. About 400 participants across the state attended.
- Organized Five Days Workshop on "Handling Physical Records Management" 25th-29th April 2022
- First Memorial Lecture of Kantaben Shah Research Centre was organized on 23rd April 2022. This lecture 'Finding the Kindness Bone in You' was delivered by Mr Shishir Joshi; Chief Executive and Co-Founder of Project Mumbai is an award winning model of public private partnership. This was attended by management members, faculty, staff and special invited guests.
- KSRC in Collaboration with Institute of Indian Culture (IIC) launched the STAR (Student Aid for Research) Project. The purpose was to inculcate research culture among students. Students of Sociology and Psychology departments were selected and combined to be trained in the process of research under the guidance of the director, Dr S.M Michael.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell has been conscious of its role of being a catalyst to improve the academic and administrative performance of the institution. The IQAC has brought following changes in the teaching learning process and maintains quality in procedures.

- Teaching Learning Pedagogy:

- Project SANAARI, an IQAC initiative to promote continuous evaluation and self-study was launched. As per the UGC norms and adhering to Flip learning pedagogy, the College customized a Learning Management System to enable students to learn online and even with their mobile phones.
- Keeping in mind the academic performance of students, a workshop was organized for Slow and Advance Learners. All departments were asked to make a workbook for slow learners. The departments had innovative ideas and prepared the workbook. For advanced learners, a research activity was decided to be planned.
- Staff Study Circle: IQAC revived its Staff Study Circle and organized programs for teachers-
- An Orientation Session by Dr. Bhavna Ambudkar for Incubation Centre.
- Bonds India Ltd. enlightened teaching and non-teaching staff about "Investing Prowess: Crucial in today's Dynamic Environment".

A talk was organized on 'Autonomy in Higher Education' by Dr. Vinay Bhole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our mission is to empower women through access to higher education; with equal opportunities for all. Gender awareness has been the focus in different programs during the academic year. Apart from International Womens Day celebration following were conducted-

- Genderlogue with Freidrich Ebert Stifting was conducted in 2021-22. Genderlogue-1 was a panel discussion on Gender-based Violence in Cyber Space. Genderlogue-2 was an essay writing competition on 'Gendering Pandemic Pages from the Diaries of Women been affected by COVID-19'.
- REWA (REPRESENTATION AND EXPRESSION OF WOMEN IN ART): This was a 2 day online International Conference about women as achievers who continuously strive to excel. Distinguished speakers described women as achievers and their participation in all walks of life. Examples of Durga symbolising shakti were highlighted.
- Satrangi Haq se! a student led initiative screened a short film- PRETEND and had a discussion where 89 students participated.
- Other facilities of college include:
 - Round-the-clock security at the college gate.
 - High walls of the campus.
 - CCTV's for surveillance.
 - Common room for students.
 - SWAYAM- guidance and counseling centre.
 - Doctor who visits every Tuesday.
 - Diet counseling for students.

File Description	Documents
Annual gender sensitization action plan	https://mnwc.edu.in/wp-content/uploads/2023/01/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar

C. Any 2 of the above

energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute has always encouraged environment friendly practices and also increased awareness of keeping surroundings clean. The importance of Swachh Bharat Abhiyaan has been emphasized by organising workshops, lectures and display of posters and slogans.

The college collects waste in different bins and daily hands over to the Municipal Corporation. The college was felicitated by the BMC for being an organization that effectively and successfully carries out the work of segregation in their community and keeps surroundings clean. Different departments and committees also contribute to waste management initiatives.

- Under the project CHAITANYA, Sociology students prepared cloth bags from old and used sarees, bedsheets and jeans to make cloth bags and distribute free.
- Commerce students undertook activities of preparing compost, distribution of paper bags to vendors.
- The Gandhian Studies Centre organised a session on the topic of 'Sustainability and the reduction of plastic usage; along with a workshop on 'Making Cloth bags'. Students stitched 234 bags distributed to the vegetable vendors.
- NSS organised a cleanliness drive in the surrounding areas of the college. Tree plantation drive was organised in collaboration with Mission Green Mumbai, 29 students participated.
- NCC students went for Beach Cleaning activity to Juhu in December 2021.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
 1.Green audit
 2. Energy audit
 3.Environment audit
 4.Clean and green campus recognitions/awards
 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded

Any other relevant information	View File
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<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Maniben Nanavati Women's College is committed to provide an inclusive environment of tolerance and harmony towards all and helps create socially conscious citizens. We a Gujarati Minority College, aim to conserve regional languages, national language and our culture. Being a strong believer and follower of Gandhian values and principles we are committed to imbibe these values in our students. Following activities were conducted in 2021-22:

- AZADI KA AMRIT MAHOTSAV was celebrated by having the same theme for our college magazine SRISHTI. Departments carried out activities highlighting the theme.
- 'Pid Parai Jane Re' 118th birth anniversary of Mani ba (our founder) was celebrated and a workshop of making cloth bags was conducted.
- A film that commemorated Bapu on Gandhi Nirvan Day was screened online in association with Smt. Surajba College of Education. The film helped students understand the importance of Ahimsa and the values given to us by our Great Father of the Nation.

- Gandhi Jayanti was celebrated with an online Monologue competition. The theme was "Remembering Freedom Fighters". Nineteen students from different departments participated by selecting and depicting freedom fighter's thoughts. The freedom fighters included Gandhiji, Sarojini Naidu, Lokmanya Tilak, Kasturba Gandhi etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At MNWC, we follow the affiliating university guidelines. Degree programs have papers that highlight values, rights, and duties of citizens. The papers are- Women in Changing India (work-related rights, wages act); Current Concerns (fundamental rights and duties, human rights, legal systems and reforms); Business Law; Sociology of Marginalization; Industrial Sociology etc. In the academic year 2021-22, the programs conducted were -

- National Anthem played/ sung at the start of all events, online and offline.
- Talks organized-
 1. "Indian Constitution and their fundamental rights"; to enlighten the students about the contribution of Dr. B. R. Ambedkar in drafting the constitution, about the constitution and fundamental rights.
 2. 'The Role of Maharashtra State Commission for Women in Protecting Property Rights of Women'.
 3. 'International Property Rights' to inform students.
 4. 'Human Rights' talk by Advocate Nutan Mhaskar.
- MNAA organised 'Know Your Rights So You Won't Stand Alone' for the UG students.
- 'Anti- Dowry' Constitutional provision was spread among students as an awareness program.
- A Slogan Writing Competition was conducted to make students aware about the importance of their vote.

File Description	Documents
Details of activities that inculcate values; necessary to render	https://mnwc.edu.in/wp-content/uploads/2023/01/7.1.9-

students in to responsible citizens	FINAL.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrating national and international days, events and festivals is an essential part of learning. Therefore, at MNWC we observe several significant national and international events. Few of them are listed below-

National Days:

- Independence Day
- Gandhi Jayanti
- Republic Day Celebration
- Teacher's Day
- Hindi Diwas
- National Nutrition Week
- Indian Psychologists Day
- Children's Day
- Punya Tithi of Mahatma Gandhi

- National Management Day.
- National Voters Day.
- Accountancy Day
- National Dowry Prohibition Act-1961

International Days:

- International Women's Day
- International Yoga day
- World Mental Health day
- World Suicide Prevention Day
- World Tourism day
- International Student Day (Vachan Prerna Din)
- International day of Disabled persons
- World Population Day
- International Day of Forests
- International Mother Language Day
- Vishva Gujarati Bhasha Divas
- International Secretary Day

Other Days:

- Azadi ka Amrit Mahotsav
- 118th Birth anniversary of Mani Ba
- Maharashtra Day
- 100TH Birth Anniversary of Verghese Kurien Sir.
- Marathi Bhasha Gaurav Din
- AIDS awareness week.
- Ambedkar Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded

Any other relevant information

No File
Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices: 1

1. Title of the Practice: 'SWAYAM' STUDENT'S GUIDANCE & COUNSELLING CENTRE 2. Objectives: To maintain mental health and well-being of students and staff. 3. Context: The aim was to bring noticeable changes in student's perception. 4. Practice: The counselor is available with an appointment. The counselor meets the client after an appointment has been fixed at a mutually convenient time. 5. Success: Fifty nine students have enrolled, more than 80% cases of students are resolved. 6. Problems Encountered and Resources: Physical sessions have helped. Student's not continuing counseling when still needed has been observed.

Best Practices: 2

1. Title of the Practice: KITCHEN GARDEN- GROW YOUR OWN VEGETABLES 2. Objective: To encourage students to grow vegetables at home. 3. Context: Thus a kitchen garden in the lab was continued after the pandemic and a workshop was conducted. 4. Practice: A workshop on 'How to Make Your Kitchen Garden' was organized on 15th September 2021. There were 210 participants. 5. Success: We have planted chillies, mint, curry leaves, capsicum and tomatoes. 6. Problems: Encountered and Resources Required: The pots are kept in the corridor outside the Lab for easy access and monitoring.

File Description	Documents
Best practices in the Institutional website	https://mnc.edu.in/wp-content/uploads/2023/02/7.2.1-MergedFinal.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

With the institute's vision and mission in focus, we introduced several Add-on / skill development courses for our students. Project SHILPI was launched to supplement academic degrees of students with skills in order to increase employability. Students were encouraged to enroll for UGC- SWAYAM Courses. A 100 hours Computer course for FY and Advance Excel for SY was designed for students. Under NSQF, Customer Relationship Management and Hospital and Health Care Management courses were introduced in January 2021. Tata Institute of Social Sciences under their National University Students' Skill Development program signed an MOU with our college and the 3 diploma courses from them were-

Banking & Financial Services; Digital Marketing; and Hospital Services Management.

Apart from this, every department has identified a subject related Add-on or Skill development course. These courses are offered either free or at a minimal charge. Each department strives to have maximum number of the students enrolled in such courses. Some of the Add-on/Skill development courses offered this year were- TALLY with GST, Goods and Services Tax, Research Methodology, Certificate course in Orientation to Psychological Assessment & Basic Counseling Skills, SVATA, Importance of Communication Skill in Tourism Industry etc

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1) To apply for Academic Autonomy 2) To motivate teachers for research projects and publications 3) To motivate students for Swayam courses 4) To use Document management system for department activities