

Digitized Administrative Office

Professional Development

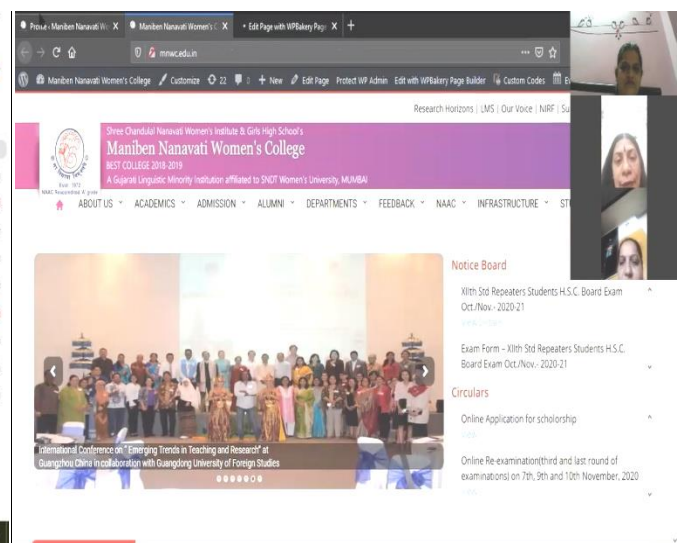
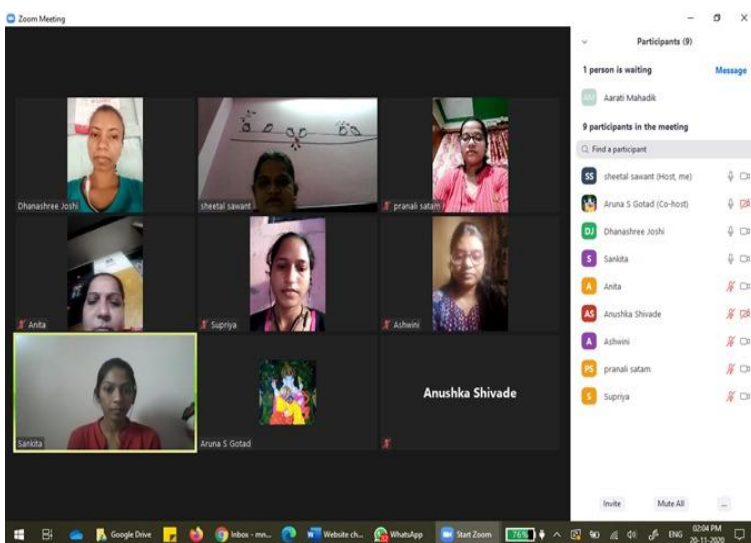
Attended/ Conducted Seminars/ Workshops/ Training to improve skills & knowledge to raise the level of performance to support the Department Goals and Mission



Workshop Cum Training session of **“Online Fee Payment Gateway System”** by Mr. Yashesh Bhatia & Team to Admin Staff through **Online Google Meet** held on dated 16.04.2020



Workshop on **“Mobile & Bank Account Security”** by Ms. Gayatri Sarode, Ms. Pranali Satam, Ms. Supriya Dholam through **Online Zoom Platform** held on dated 17.04.2020

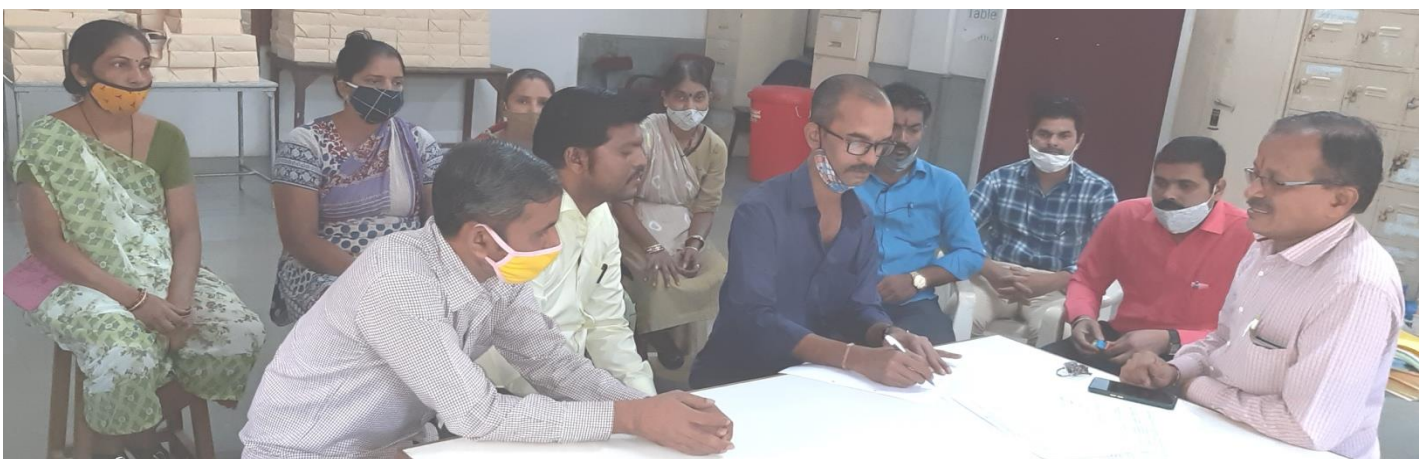


Ms. Anushka Shivade, Ms. Dhanashree Joshi, Ms. Pranali Satam & Ms. Supriya Dholam attended Website Training Session by Ms. Sankita Mam on 20.11.2020

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Sr. No.	Name of the Seminar/ Workshop/ Webinar	Name of the Participants
1	Webinar on "Digitised Administration: Sustainability and Efficiency"	Ms. Gayatri Sarode, Ms. Anushka Shivade, Ms. Dhanashree Joshi
2	National Workshop on "Role of Non-Teaching Staff Members in NAAC Accreditation"	Ms. Dhanashree Joshi, Ms. Pranali Satam
3	National Webinar on "MS Excel - Tips & Tricks"	Ms. Ujjwala Padhye, Ms. Naresh Lad, Ms. Sudha Narkar, Ms. Gayatri Sarode, Ms. Anushka Shivade, Ms. Sakshi Tatkare, Ms. Dhanashree Joshi, Ms. Pranali Satam, Ms. Divya Sondkar, Ms. Supriya Dholam
4	Webinar on "Practical Use of Tally ERP 9 for GST Returns & Audit"	Ms. Dhanashree Joshi
5	National Webinar on "G.S.T: Supply Concepts and Applications"	Ms. Dhanashree Joshi
6	National Webinar on "Data Centricity in Administration - a NAAC Perspective"	Ms. Dhanashree Joshi
7	National Webinar on "Training on Tally and Cyber Security"	Ms. Ujjwala Padhye, Ms. Gayatri Sarode, Ms. Anushka Shivade, Ms. Sudha Narkar, Ms. Sakshi Tatkare, Ms. Dhanashree Joshi, Ms. Pranali Satam, Ms. Divya Sondkar, Ms. Supriya Dholam, Ms. Savitri Chaudhari
8	Xavier's online connect vyakhyanmala	Ms. Sudha Narkar, Ms. Sakshi Tatkare
9	Skill Development & Vocational Training Institute in India	Ms. Supriya Dholam
10	ONLINE OFFICE STAFF DEVELOPMENT PROGRAM ON ENHANCING IT SKILLS	Ms. Sakshi Tatkare, Mr. Prashant Chaugule, Ms. Pranali Satam
11	Online National FDP on "Statistical Analysis of Quantitative Data using Advance Excel for Research Scholars"	Ms. Dhanashree Joshi
12	One Day State Level Workshop on "शिक्षक कर्मचाऱ्यांचे विविध प्रश्न व समस्या"	Ms. Pranali Satam
13	Online National Webinar on "Understanding & Tackling a Few Unattended Areas of the NAAC Assessment"	Ms. Aarati Mahadik



Training on "Team Building and Work Ethics" to Class IV Staff held on 10.02.2021

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Staff Achievements



Mr. Naresh Lad, Ms. Anushka Shivade appreciated on dt. 22.02.2021 as our College is the first College to accomplished DCPS process accurately and submits it to their Office in time.



Cultural Events – 16.01.2021

Winners List:

Ms. Keyaa Mukherjee,
Ms. Divya Sondkar,
Mr. Jayram Dhumal,
Ms. Manjula Solanki

Mr. Santosh Okate,
Ms. Shubhashree Pawaskar,
Mr. Ankush Polekar,

Ms. Gitali Kokate,
Ms. Ashwini Ghure,
Mr. Suresh Chaugule,

Mr. Prashant Chaugule,
Mr. Kacharu Jadhav,
Ms. Jaya Supat,

Ms. Pranali Satam,
Ms. Shobha Salve,
Ms. Tulsia Waghela,

Health/Fitness/ Sports/ Communication Exercise Activity



Yoga Training to Admin Staff by Mr. Amol Shivade, Professional Physical Instructor at Harihareshwar, 24.01.2021

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Health/Fitness/ Sports/ Communication Exercise Activity



Sports Activity for Non-Teaching Staff conducted at Harihareshwar. 24.01.2021



Communication Exercise Activity for Non-Teaching Staff Members conducted on 25.01.2021 at Harihareshwar

Team Building and Recreational Activities



Spirituality & Tradition Meet: Satyanarayan Pooja & Haldi Kum-Kum Ceremony on 16.01.2021



Two Days Team Building Activities for Non-Teaching Staff at Harihareshwar, 24.01.2021 & 25.01.2021