



Estd.: 1972  
NAAC Reaccredited 'A' grade

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL  
Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Principal  
Dr. (Mrs.) Rajshree Trivedi

## IQAC MINUTES OF THE MEETING Held on 19 December 2020

Time: 10.30 am Venue: Seminar Hall, 4<sup>th</sup> Floor, College Campus

### The Agenda:

1. Confirmation of the Minutes of the Meeting held on 7<sup>th</sup> November 2020.
2. Launching of the Cells- (i) Divyangjan's Cell (ii) North-East Cell
3. Filing of Institutional Information for Quality Assessment (IIQA)
4. Any other matter with the permission of the Chair

The following members were present:

Smt. Himadri S. Nanavati Dr. Rajshree Trivedi Prof. K. Venkataramani Mr. Suketu Jariwala Dr. Rita Patil Dr. Twinkle Sanghavi Dr. Sejal Shah	Dr. Cicilia Chettiar Ms. Pranaya Revandkar Ms. Yuti Chandan Ms. Keyaa Mukherjee Mrs. Kinjal Mehta (Alumnus) Ms. Sheetal Sawant Ms. Sudha Narkar
The following members had requested for the leave of absence :	
Dr. Yogini Sheth Prof. Vibhuti Patel Ms. Ayesha Patel (Student) Ms. Juee Gotle (Student) Ms. Sakshi Sangerkar (Student)	

### Item No. 1 of Agenda - Confirmation of the Minutes of the Meeting held on 7<sup>th</sup> November 2020:

The Minutes of the Meeting held in ONLINE mode on 7<sup>th</sup> November 2020 were circulated beforehand and it was unanimously approved by the house- Resolved that the Minutes of the Meeting held on 7<sup>th</sup> November 2020 are approved and accepted by all."





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## Item No. 2 of Agenda- Launching of the Cells- (i) Divyangjan's Cell (ii) North-East Cell:

The College has been providing facilities such as the ramp, lift, railings, wheel chair, and other infrastructural support to the physically challenged *divyangjans* and remedial teaching, special coaching and offering other assistance to the *divyangjans* with learning disability. A need for a systematic and formal committee that would assist them to assist them for easy enrolment, imparting skills, creating job opportunities, offering emotional, mental and psychological support to all *divyangjans* and looking after their general well being was realized. The IQAC committee unanimously resolved to come together to support the cause. The concept note was shared and it was decided to launch the cell.

The number of enrolment of students through the AICTE under the Prime Minister's Special Scholarship Scheme has been increasing year after year in the college. 'with a view to promote the spirit of fraternity and unity in diversity and to ensure a safe, secured and healthy atmosphere for the students from North and East India so that there is no discrimination against them on the basis of their linguistic and cultural traits, the Cell would work for their wellbeing. The cell was launched at the meeting.

## Item No. 3 of Agenda- Filing of Institutional Information for Quality Assessment (IIQA):

Due to the continuation of lockdown and in the wake of no intimation regarding lifting it, Dr. Twinkle Sanghavi informed the house that a message has been sent on the NAAC dashboard by the college for the guidance of submitting the IIQA. The standard reply from the NAAC said: "For the academic years 2019-2020 and 2020-2021 depending on the spread and intensity of the Pandemic, the academic schedules will differ from state to state or University to University, NAAC shall relax the condition making flexible and open-ended provisions for deciding the academic years. Through this institutions will be permitted to make the submissions as when they complete the academic year."

Since Mumbai is the city where the local trains are the lifeline for transportation, the members showed concern about the submission of IIQA that would require 15 days for confirmation and 45 days for submitting SSR. It was difficult to carry out the work without any signs of the opening of the lockdown and plying of local trains.

## Item No. 4 of Agenda- Any other matter with the permission of the Chair :

The Departments of Sociology and Hindi had been working on a documentary short documentary film on CHILD SEXUAL ABUSE. Dr. Twinkle informed the house that the film had been completed. It was released in the meeting for public viewership. It would be uploaded on the College's Youtube Channel. Everyone applauded the efforts of both the departments.

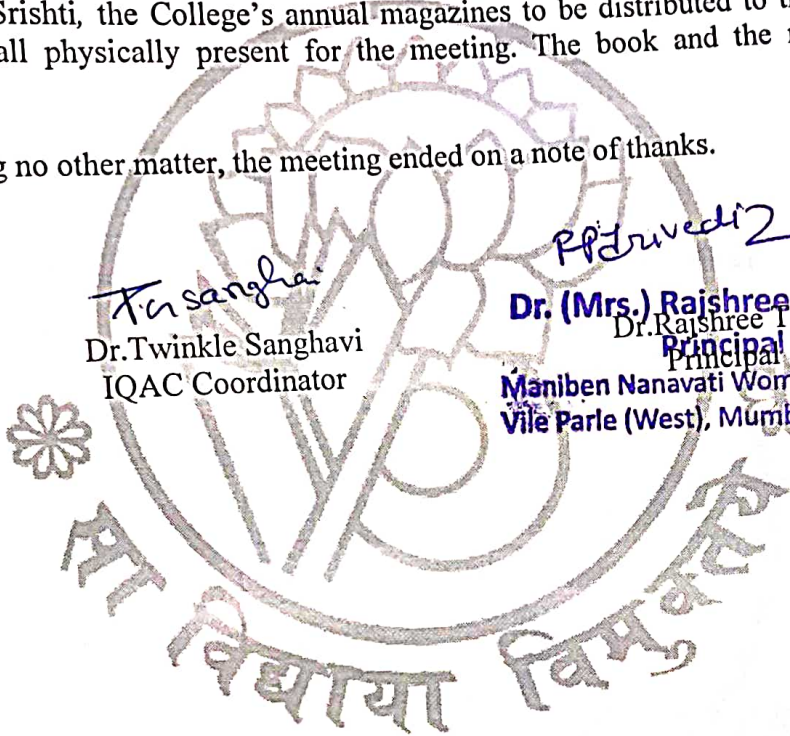
As per the discussion with Ms. Alpa Vora, our CDC member who is associated with UNICEF, it was decided that the Placement Cell & NIEDIC will work on the employability skills (Self employment as well as jobs) under the YuWha project of UNICEF

Mrs. Himdri Nanavati suggested that copies of the UGC sponsored book *Gandhi for All Times* and *Srishti*, the College's annual magazines to be distributed to the members as they were all physically present for the meeting. The book and the magazine were distributed.

There being no other matter, the meeting ended on a note of thanks.

  
Dr. Twinkle Sanghavi  
IQAC Coordinator

  
Dr. (Mrs.) Rajshree P. Trivedi  
Principal  
Maniben Nanavati Women's College,  
Vile Parle (West), Mumbai - 400 056.



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## IQAC & Staff Meeting MINUTES OF THE MEETING

Held on 20<sup>th</sup> May, 2020  
Time: 5.00 pm Venue: Zoom Platform

An In-house meeting was conducted during the lockdown announced because of the COVID-19 pandemic. It was held on ZOOM platform in virtual mode.

### The Agenda for the meeting was :

1. To conduct Academic Audits for the Departments for the year 2019-2020
2. To make academic plans for the year 2020-2021
3. To plan for the preparation of Self study Report
4. Any other matter with the permission of the Chair

The following members were present:

Dr. Rajshree Trivedi Dr. Rita Patil Dr. Twinkle Sanghavi Dr. Sejal Shah Dr. Cicilia Chettiar Ms. Pranaya Revandkar Ms. Yuti Chandan
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The following members had requested for the leave of absence:

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### Item No. 1 of Agenda - To conduct Academic Audits for the Departments for the year 2019-2020 :

The Departments were requested to complete the academic audit reports. For the year 2019-2020 and submit them to IQAC Coordinator. Thereafter, NAAC Support Committee would review and discuss the audit reports in online mode with the members of the departments and make recommendations for the targets that were affected because of the sudden lockdown crisis.



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## Item No. 2 of Agenda- To make academic plans for the year 2020-2021:

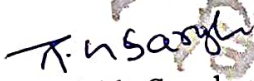
Since there were no indications of how the coming times would be due to lockdown caused by the COVID 19 pandemic, the Departments were involved in deciding the plans for the further course of action to prepare academic plans. Most of them suggested that the online mode would be preferable. Directions were given by the IQAC regarding the alterations to be introduced in the 2020-2021. Plan that. Would fit into the changing scenario.


## Item No. 3 of Agenda- To plan for the preparation of Self study Report:

The AQAR for the 2019-2020 has to be completed by March 2021 . The SSR preparation has to be deferred and taken up after the submission of the AQAR. The new date for submitting IIQA would be finalized by the IQAC.

## Item No. 4 of Agenda- Any other matter with the permission of the Chair

Since there was no other matter to be discussed, the meeting ended with a note of thanks.

  
Dr. Twinkle Sanghavi  
IQAC Coordinator

  
Dr. Rajshree Trivedi  
Principal

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