



NAAC Reaccredited 'A' grade

MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL

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Chairman Mg. Committee
Smt. Himadri S. Nanavati

Principal
Dr. (Mrs.) Rajshree Trivedi

IQAC Meetings and Action Taken Report of 2019-20

Date of Meeting	Agenda	Action taken
31 st August 2019	Approval of minutes	Approved
	Report of Activities	<ol style="list-style-type: none">1. Project AKSHAYA launched2. Launch of NIEDIC3. Registered Maniben Nanavati Alumni Association (MNAA) with the Office of Charity Commissioner, Mumbai.4. Membership of MNAA finalized as Rs 500/-
	Recommendations made to CDC	<ol style="list-style-type: none">1. Wheel chair for Divyangajan students2. User-friendly toilet for Divyangajan students3. Library to have Reference Centre for teachers & PG students4. RFID facility for students' attendance.

<p>21st December 2019</p>	<ol style="list-style-type: none"> 1. Approval of the Minutes of the Meeting held on 31st August 2019 2. Proposal to start Research Centre & Endowment Lecture Series 3. E-content development 4. Gender Empowerment Week 5. Coaching for Competitive Exams 6. Incentive policy for the recognition of teachers' achievements 7. Moving towards waste-free and ecofriendly campus 8. NSQF 9. TISS 	<ol style="list-style-type: none"> 1. Minutes were approved. 2. KSRC was launched on 15th June 2020. Endowment lecture scheduled on 24th April 2020 postponed due to COVID -19 lockdown 3. The decision was taken that all teachers will prepare e- content to be used for the LMS which will be purchased and installed by college. Gender empowerment week – SAMATVA- was finalized to be conducted in January 2020 4. 5. Coaching for Competitive Exams for 18 students was conducted and completed in
		<p>collaboration with Aryan Academy, Mumbai</p> <ol style="list-style-type: none"> 6. It was decided in the Incentive policy , to honor teachers for their achievements 7. It was decided to install Piped Composting Pit in collaboration with Mr Subhajit Mukherjee (Mission Green Mumbai) for green waste management . 15 kg of e-waste was collected and handed over to ECO INDUSTRIES, a social entrepreneur with whom we have signed an MOU
<p>17th March 2020</p>	<p>Planning for preparation of SSR Planning of AQAR post lockdown</p>	<p>It was decided to wait due to lockdown of COVID and later take the decision.</p>

30 th April 2020	1. SOP and Quarterly reports review.	Completed review after receiving quarterly reports from the departments.
13 th May 2020	1. Department Audits for the year 2019-2020 2. Academic plans for 2020-2021 (Post COVID scenario) 3. Planning and preparation of SSR	1. Internal audit was finalized. Directions were given by the NAAC Support Committee to Departments to work on the unfinished targets due to the sudden lockdown. The targets were to be achieved using the online platform. 2. It was decided to follow university directions for COVID – 19 lockdown. 3. Planning and preparation of SSR was staggered till the submission of AQAR for 2019-2020.
7 th November 2020	1. Nomination of Ms Yuti Chandan in place of Dr Sunita Sharma as IQAC member. 2. Preparation of AQAR 2019-20.	1. Ms Yuti was appointed as IQAC member. Progress of AQAR was discussed. 2.
19 th December 2020	1. Formation of Divangjan Cell and North-East cell 2. Plan for IIQA and SSR	1. The concept note and objectives were finalized for both the cells. IIQA and SSR was deferred as per the new rules of NAAC which would consider college reopening date after lockdown. 2.



R. P. Trivedi

**Dr. (Mrs). Rajshree P. Trivedi
Principal**

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