



Estd.: 1972

NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL

Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

## IQAC MINUTES OF THE MEETING

Held on 21 December , 2019

Time: 10.30 am Venue: Board Room

### The Agenda:

1. Approval of the Minutes of the Meeting held on 31<sup>st</sup> August 2019
2. Proposal to start Research Centre & Endowment Lecture Series
3. E-content development
4. Gender Empowerment Week
5. Coaching for Competitive Exams
6. Incentive policy for the recognition of teachers' achievements
7. Moving towards waste-free and eco-friendly campus
8. Any other matter with the permission of the Chair

The following members were present:

Prof. K. Venkataramani	Dr. Cicilia Chettiar
Prof. Vibhuti Patel	Ms. Sheetal Sawant
Dr. Rajshree Trivedi	Ms. Pranaya Revandkar
Mr. Suketu Jariwala	Ms. Sheetal Sawant
Prof. Sunita Sharma	Ms. Sudha Narkar
Dr. Twinkle Sanghavi	Ms. Ayesha Patel (Student)
Dr. Sejal Shah	Ms. Juee Gotle (Student)

The following members had requested for the leave of absence:

- a. Smt. Himadri S. Nanavati
- b. Dr. Yogini Sheth
- c. Dr. Rita Patil
- d. Mrs. Kinjal Mehta
- e. Ms. Keyaa Mukherjee
- f. Ms. Sakshi Sangerkar (Student)

In the absence of the Chairperson Smt. Himadri Nanavati, Prof. Vibhuti Patel who is also the Managing Committee Member chaired the Meeting.

Dr. Rajshree Trivedi began the meeting with applauding the team IQAC for successfully uploading AQARs for 2 years- 2017-2018 and 2018-2019 in a span of less than 3 months. Dr. Twinkle Sanghavi shared the kind of difficulties that the team faced because of the technical issues the portal had itself been experiencing.





Estd.: 1972  
NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL  
Vallabhkhai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

Prof. Venkataramani informed that the new manual for the Affiliated Colleges has been released. By NAAC. Dr. Trivedi had the hard copy with her and she shared with him.

Prof. Vibhuti Patel congratulated the team.

## Agenda Item No. 1. Approval of the Minutes of the Meeting held on 31<sup>st</sup> August 2019:

It was "Resolved that the Minutes of the last meeting held on 31<sup>st</sup> August 2019 was approved."

## Agenda Item No.2- Proposal to start Research Centre & Endowment Lecture Series:

The next agenda was taken up by Dr. Trivedi. Earlier with a discussion with Prof. Vibhuti Patel, Dr. Trivedi put forth the proposal to convert the Research Cell into Research Centre. The College has been conducting a wide range of research activities. She asked for the opinion to start a Research Centre and to apply to SNDT Women's University for introducing Ph.D. and M.Phil. programme in the College. Prof. Patel suggested that the University may not immediately process the proposal but the College can apply to IGNOU for a centre. Dr. Sanghavi said the IQAC team along with Research Cell committee would find out the possibilities of the same.

Dr. Trivedi then shared that the College is going to enter into its fiftieth glorious year in 2021-2022. At this juncture, the College wants to start an Endowment Lecture Series in memory of the patrons. She had briefed Smt. Himadri Nanavati about it who suggested that we could start Smt. Kantaben Shah Memorial Lecture. Smt. Kantaben Shah was the visionary who had paved new way for the College. Her daughter Smt. Angelaben Shah could be contacted for the endowment funds. Dr. Trivedi informed the house that the IQAC has prepared a proposal and Shri Shachin bhai Nanavati had agreed to forward it to Angelaben Shahs who was arriving from USA in a couple of days. Prof. Vibhuti Patel recommended that the objective of the Lecture Series should have universal values of peace and gender equality which are in alignment with the vision, mission and goals of the College.

The next point that was taken up was funding research projects of teaching faculty and students. Dr. Trivedi shared that in the meeting with HODs it was recommended that if teachers are funded by Management, they could take up research projects and involve UG and PG students in them. A sum of Rs. 40,000/- for research projects was proposed by Dr. Trivedi.

Prof. Venkataramani recommended that the amount should be increased and the number of projects to be funded could be more than one and the amount could be proportionately distributed among the researchers. Everyone welcomed the idea. Dr. Trivedi said she was going to put the budget in CDC meeting that day but now she would rework on the budget.





Estd.: 1972

NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL

Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

Dr. Trivedi informed that research proposals for Component I, II and III under the STRIDE scheme were submitted to UGCC. The College could not get Component I. Dr. Cicilia Chettiar and Dr. Rita Patil have also applied for Component II and III and the outcome is awaited. Meanwhile 7 research proposals have been sent to ICSSR under its IMPRESS scheme and their results are also awaited.

Prof. Venkataramani recommended that the research initiatives could be combined with NIEDIC, the Incubation Cell. Everyone welcomed the idea. He suggested that workshop on Research Methodology could be conducted. Dr. Cicilia Chettiar said that she had earlier already proposed to the Principal that the College could host a few of them and she and other faculty members had already been going as resource persons at various workshops. Everyone welcomed the idea and said that together they would do the needful.

Friedrich Ebert Stiftung (FES) has collaborated with the College in organizing ANVESHAN, the Annual Inter College Research Competition to be held on 30<sup>th</sup> January 2020. This year's institutional theme -Commemorating 150 years of Mahatma Gandhi: Gender Diversity for Peaceful Co-existence – is the theme. FES has consented to fund the competition with Rs. Fifty Thousand. Everyone gave a huge round of applause for this collaboration.

## Agenda ItemNo.3- E-content development:

In the meeting of HODs held on 16 December 2019, teachers have proposed to have a virtual classroom or a recording studio for them to record their video lectures which they want to make and share it on YouTube and other media. Soon after their recommendation, the principal has inquired about the quotation for its installation from the vendor who had installed Smart Class of the College rooms. She had received a quotation of Rs. 28 lakhs from BKS Audiovisuals. Mr. Suketu Jariwala had a look at it and volunteered to go through the prices. Prof. Patel asked the Principal to send it to Mr. Digish Rawal of SAS Institute (India), our donors for Smart Classrooms. She agreed to do so. Dr. Trivedi shared that the departments that host post graduate interns had suggested to involve the interns in the e-content development work.

## Agenda Item No. 4- Gender Empowerment Week:

Following the grand success of Gender logue conducted with FES on 30<sup>th</sup> July 2019, the in charges and Members of Women Development Cell (WDC) and Internal Complaint Committee (ICC) had suggested to the IQAC to organize gender sensitization and the IQAC, WDC and ICC together chalked out a plan to invite various NGOs for the week. From 17 to 23 January 2020, the Week would be observed. A budget of rs. 15,000/- was recommended by the Committees. Prof. Patel suggested that the College might contact Nestle, Parle, Nescafe or such other sponsoring agencies for sponsoring the event. Prof. Sunita Sharma agreed to do so.





Estd.: 1972  
NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL  
Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

## Agenda Item No.5- Coaching for Competitive Exams :

The need for Coaching for Competitive Exams had been recommended by the Departments and Placement Cell. Following their recommendation, Aryan Institute was approached by Ms. Vaishali Randive, the Placement Cell In charge. The Coaching course has been started and 17 students have enrolled. Dr. BNCD Centre has volunteered to conduct the course.

Dr. Sejal Shah has also contacted Mr. Vraj Maniar who runs a library of 50,000 books in Dadar and runs a coaching centre for competitive exams. She is following up with them to invite them to the campus.

## Agenda Item No. 6- Incentive policy for the recognition of teachers' achievements:

The Scholarship Committee had recommended to Principal that those teachers who have been honored by external bodies for research, extension activities, cultural activities or any other dedicated efforts could be honored on the Annual Prize Distribution Day. The Principal shared that an amount of Rs. 1500/-, 1000/- and 500/- cash for recognition at International, national and state level could be budgeted by the College. Prof. Venkataramani suggested that the amount should be increased. Dr. Trivedi said that she was going to place this budget in CDC but now after working on the budget, she will put a fresh budget in the upcoming CDC meeting.

## Agenda Item No.7- Moving towards waste-free and eco-friendly campus :

Dr. Trivedi said that all the stakeholders have joined hands to make the campus waste free. Dr. Falguni Desai, the superannuated faculty member had suggested during one of her post retirement visits to install a Compost manufacturing machine on the campus. Being a teacher of Foundation Course, Dr. Desai had always been an environment conscious person and loved to share it with students.

Earlier, Mr. Arun Pawar from the Solid Waste Management Department of Bombay Municipal Corporation (BMC) had approached Principal Dr. Rajshree Trivedi to train students and faculty members for being conscious about the waste management on the campus. The College Office has already worked towards a solid reduction in consumption of paper. The NSS has already initiated two projects with Global Green Foundation for paper waste and Ecofriendly Industries for e-waste management. The Department of Food and Nutrition is already involved with manure making in Food Lab with the "Magic Basket" supplied by Stree Mukti Sangathan (SMS) under their MOU with College. The member of Maniben Nanavati Alumni Association (MNAA) in its meeting on 15th August 2019 has also shown keen interest in supporting the environmental preservation initiatives of the College.





Estd.: 1972

NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL

Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196

E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org

Chairman Mg. Committee  
Smt. Himadri S. Nanavati

Principal  
Dr. (Mrs.) Rajshree Trivedi

The IQAC along with the participating agencies-BMC, SMS, MNAA, Dr. Falguni Desai (Ex-Teacher), and Administrative Office, teachers, students and parents – has suggested making College Campus a Waste Free campus. The idea was warmly welcomed and it was decided that all the collaborative forces would be brought together to make this mission successful. The project is titled as Clean Campus, Green campus (CCGC)

Along with this matter, Dr. Sanghavi put forth that the project of making Campus green by installing solar panels and water harvesting needs to be followed up. Dr. Trivedi said that she had taken a rough estimate from the concerned vendors. For installing solar panels. The price may range from 6 lakhs to 20 lakhs and for water harvesting plant it would cost around one to one and half lakh is quoted. The same will be put in CDC for budget approval.

## Agenda Item No. 8- Any other matter with the permission of the Chair

The following matters were presented:

a. Applied for National Institutional Ranking Framework (NIRF). Dr. Rita Patil, Nodal Officer has completed the process on time. In absence of her, Dr. Twinkle Sanghavi reported about the process of completion of applying to NIRF.

b. MOU with Tata Institute of Social Sciences (TISS) for skill development programmes for employability of students under their National University Students' Skill Development project. 559 students appeared for the Aptitude Test conducted by TISS. 210 students qualified as per the TISS parameters which were low academic score and economic profile. Around 100 students enrolled for two domain courses- Hospital Management and Banking and Insurance.

Ms. Ayesha Patel and Ms. Juee Gotle said that students wanted new more courses from TISS. Dr. Trivedi assured them that she would forward their recommendation to TISS and the college would also apply for the UGC's scheme under National Skill Quality Framework (NSQF) The NSQF portal opens in June every year. Dr. Rajshree Trivedi replied to students request by saying that apart from TISS we can apply for two certificate courses- Hospital & Health Care Management and Customer Relationship Management. Everyone welcomed the idea.

c. The activities of Gandhian Studies Centre – Short Play Competition, National Conference on Sindhi, Hindi and Marathi languages, lectures by experts, Visits to Gandhian institutions and other activities were reported by the In charge Dr. Sejal Shah.

d. Among other linkages, the College has collaborated with Youth Red Cross, Airport Authority of India, FICCI Flo, and Women Graduates Union, Govt. of Maharashtra (MMVD & PWD CSR Diary and CASI Global, Govt. of Maharashtra. CASI- Model United Nations. (MUN), LIC of India, Vijaya Bank and others





Estd.: 1972

NAAC Reaccredited 'A' grade

# MANIBEN NANAVATI WOMEN'S COLLEGE

BEST COLLEGE 2018-2019 Awarded by SNDT Women's University, Mumbai

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL  
Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

Tel.: 2612 8840, Telefax : 91-22-2617 6196


E-mail : mnwcollege@hotmail.com • Website : www.mnwc-sndt.org


Chairman Mg. Committee  
Smt. Himadri S. Nanavati

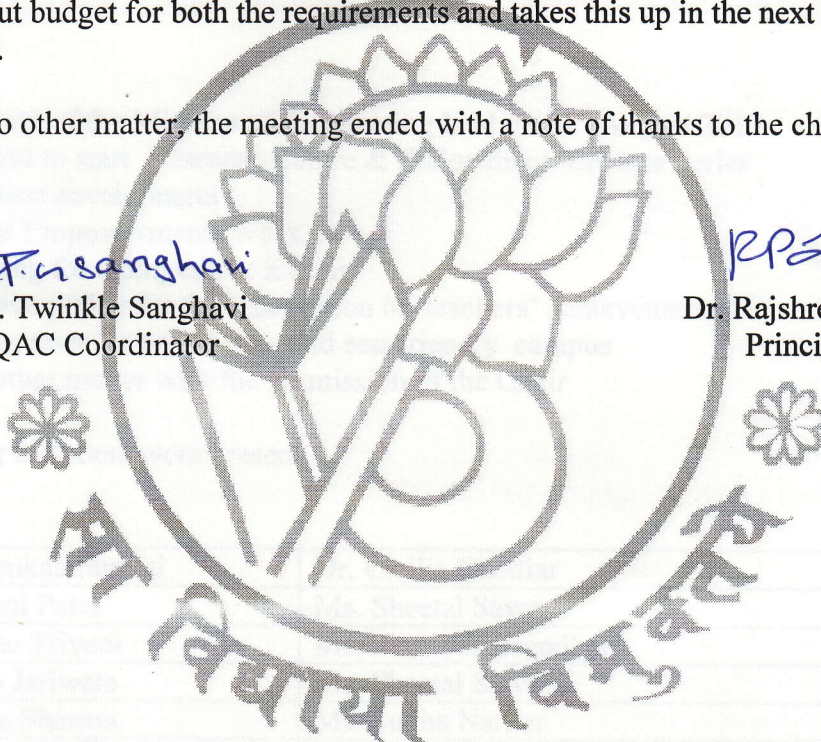
Principal  
Dr. (Mrs.) Rajshree Trivedi

e. Dr. Sanghavi suggested that every year we have 2 to 3 physically disabled students for whom we need to make special facility for washroom. We have 12 students this year who have diverse learning disabilities. We could train them for certain special skills. Dr. Trivedi shared that she had discussed this matter with the TISS-NUSSD officers and they had shown keen interest in the project. She would follow it up with them. Dr. Trivedi also said that she would work out budget for both the requirements and takes this up in the next IQAC and CDC meeting.

There being no other matter, the meeting ended with a note of thanks to the chair.

  
Dr. Twinkle Sanghavi  
IQAC Coordinator

  
Dr. Rajshree Trivedi  
Principal



Estd.: 1972

NAAC Reaccredited 'A' grade