

QUALITY DIGEST

INSIGHT. INNOVATION. EXCELLENCE.

Newsletter of IQAC

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OUR VISION

“Sa Vidya Ya Vimuktaye”
(Knowledge Is That Which Liberates)

OUR MISSION

Empowerment of Women through Access to Higher
Education

QUALITY POLICY

- To support girls to pursue higher education and make them empowered to take up challenges
- To promote skill and communication development programmes to increase employability of our students.

EDITORIAL TEAM

- Prin. Dr. Harshada Rathod
- Dr. Rajshree Trivedi
- Ms. Shital Sawant
- Ms. Kinjal Mehta

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NAAC
Reaccredited
with “A”

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EDITORIAL

John Ruskin said, "Quality is never an accident. It is always the result of intelligent efforts. It is the will to produce a superior thing."

The success of an institution depends upon the incoming material. Here, in the scenario of education, the incoming material are the students. There is a famous saying, "Planting of good seeds get good plants." As Tagore remarked, "A lamp can never light another lamp unless it continues to burn its own flame".

Our IQAC is conceived as the catalyst of institution building with a motto, "Reaching the unreachd with a missionary zeal within stipulated time." The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of the institution. The maiden issue of *Quality Digest* is a remarkable step towards its further milestones.

- Prin. Dr. Harshada Rathod

ONE DAY WORKSHOP FOR TEACHERS ON "STUDENT MENTORING"

The IQAC, in collaboration with IBS Business School organized a One day Workshop for teachers on "Student Mentoring" on Friday 29th July 2016. The Resource Person for the workshop was Prof. Silpi Gupta, an HR expert with more than twelve years of experience in the field of training professionals. The Inauguration of the workshop included the release of the VIth Volume of *Research Horizons*, the international, peer-reviewed, multidisciplinary journal of the College. The Workshop was attended by more than 30 teachers from some of the leading colleges across Mumbai.

Following the Workshop on "Student Mentoring" the college has started a formal mentoring programme from August 2016 onwards. Each student from B.Com, BMS, BAFI and B.A (English and Gujarati. Medium) is covered under this programme. The mentors have been assigned a group of 25 to 30 students. A master time table is prepared in which the day, time and groups of students are scheduled. The mentor and the mentee group meet once a month. The main focus of the mentoring session is on academics.



Participation in Two-Day Workshop on “Academic Autonomy” organized by RUSA

Dr. Rajshree Trivedi (Coordinator, IQAC) participated in a Two-Day Workshop on “Academic Autonomy” jointly organized by Rashtriya Uchcharat Shiksha Abhiyan (RUSA) and Dept. of Economics, University of Mumbai on 1st and 2nd August, 2016. The Workshop was specially organized for the colleges with “A” Grade (NAAC) in Maharashtra. Ms. Manisha Verma (IAS), Director of RUSA stressed the importance of Academic Autonomy for the institutions who have scored ‘A’ grade for more than two cycles of NAAC.

Annual Quality Assurance Report (AQAR)

The Annual Quality Assurance Report (AQAR) for the year 2015-2016 has been successfully submitted online to the National Assessment & Accreditation Council on October 25, 2016. The receipt has been acknowledged by NAAC.

Departments of English, BMS & IQAC: Talk on 'Leadership & Motivation'

A Talk on “Leadership and Motivation” was organized for the T.Y.B.A. English Medium students on October 3, 2016 and for T.Y.B.M.S students on October 21, 2016 in collaboration with International Business School (IBS). Ms Juhi Ranjan, an alumna of Symbiosis Institute of Management and a faculty of IBS spoke to the students on 'Leadership & Motivation'. She focused on the Big Five Model of Personality Diversions. She dealt with Extroversion, Agreeableness, Conscientiousness, Emotional Stability and Openness to Experience. These are the qualities of a leader. Ms Juhi Ranjan's talk was replete with examples from various fields and the students were motivated to do good work and aspire to leadership positions. Ms Niyati Chonkar and Mr Ratandeeprajapati from IBS briefed the students about the scope of doing MBA and the opportunities that it would provide.



Participation in One Day Seminar on “Sustainable Quality in Higher Education.”

Dr. Rajshree Trivedi, Mrs. Keyaa Mukherjee, Mrs. Aarti Mahadik and Mrs. Ujwala Padhye attended the Seminar on Sept. 3, 2016 organized by the IQAC of Shri. M.D. Shah Mahila College, Mumbai.



One Day State Level Workshop**“Advanced Excel Hands on Training for Administrative Staff”**

A One-Day State Level Workshop was organized on “Advanced Excel Hands on Training for Administrative Staff” on Saturday, September 24, 2016 by the College Office and Internal Quality Assurance Cell (IQAC) in joint collaboration with FOREVISION, the institute for Skill Enhancement & Training. More than 150 participants – office superintendents, accountants, librarians, other admin staff- from various colleges of the State participated in the Workshop. Amidst the ambience of a highly technological set up, the Seminar Hall was almost converted into a Mega Computer Laboratory with each participant being equipped with a personal laptop, following the instructions they had been given at the time of registration.

The whole process of registration was efficiently conducted online by the college office staff. Under the astute and able guidance of Principal Dr. Harshada Rathod, the whole workshop was designed to be a foolproof mechanism to avoid the hassle of manual processes. Mrs. Keyaa Mukherjee, the Office Superintendent coordinated the process of handling participants’ query, registration, inviting experts, catering and more significantly, the electrification and Wi-fi services for the Workshop.

Prof. Venkatramani K., the Chief Guest and keynote speaker of the function emphasized the strong need of technology, digitalization and automation in the functioning of the college administrative bodies. It was a moment of great pleasure and privilege for the College office staff when he strongly recommended each participant to visit the College Office to see the functioning of E-Correspondence systems and E-Services Record System.

Mr. Abhishek Salecha, the founder of FOREVISION was the resource person for the workshop. There were 6 sessions during the Workshop. It ended with a Valedictory function and feedback from the participants. Some of the highlights of the feedback are: Very well organized and informative sessions; Relevant for the day to day administrative work; Excel worksheets were very helpful; New things learnt; Very much needed; Kudos to the ones who designed this workshop. The resource person received excellent feedback. Time management and hospitality of the Workshop was highly appreciated.

