



Estd.: 1972
NAAC Reaccredited 'A' grade

MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S. N. D. T. Women's University)

BEST COLLEGE 2018-2019

ISO 9001:2015 Certified

TAPIBEN CHHAGANLAL LAJI VALIA JUNIOR COLLEGE
DR. BHANUBEN NANAVATI CAREER DEVELOPMENT CENTRE

A Gujarati Linguistic Minority Institution



📍 Vallabhbhair Road, Vile Parle (W), Mumbai - 400056.

☎ 022 26128840 / 022 26100679/ 022 26125941

✉ mnwcollege@hotmail.com



www.mnwc-sndt.org
<http://mnwc.edu.in>

FOR ONLINE ADMISSIONS
PLEASE VISIT: www.mnwc-sndt.org

Running through the Corridors...



Computer Lab



Textile Lab



PMGC Lab



Language Lab



Psycho Lab



Food Lab



Smart Class Room



Cyber Cafe



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BEST COLLEGE 2018-2019

(Adjudged by SNT Women's University, Mumbai)

TAPIBEN CHHAGANLAL LALJI VALIA JUNIOR COLLEGE

Dr. BHANUBEN NANAVATI CAREER DEVELOPMENT CENTRE

COLLEGE PROSPECTUS

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University Song



संस्कृता स्त्री पराशक्ति स्वर हमारा है
विश्व है परिवार, भारत घर हमारा है ।
हम नहीं है दीन, कहता कौन हम अबला
है सबल संस्कृति हमारी, हम सभी सबला
ज्योति से जगमग हुआ, अंतर हमारा है ।।
स्वपन ठाकरसी हुआ साकार है इसमें
महर्षी कर्वे तपस्या - सार है इसमें
हम दिशाएँ और यह दिनकर हमारा है ।।



College Song



मणिबेन नानावटी कॉलेज के हैं हम ।
अपने आप में नई पहचान ले चलें ।।
सा विद्या या विमुक्तये का मंत्र पढ़ें हम,
विश्व में ज्ञान की मशाल ले चलें ।।
चिंगारी दो स्वतंत्रता की सपनों से भरें,
बनाएँ अब नई दिशा मिसाल दे चलें ।।
गाँधी के सुविचारों को सत्य करें हम ।
निर्भर बनें, विश्व में, सन्मान से चलें ।।
कभी किसी के सामने, ना झुकें हम ।
हर नारी बने शक्ति ये पैगाम ले चलें ।।

**Lyrics and Music Composed By
Dr. Sejal Shah & Dr. Rajshree Trivedi**

Principal's Message

Dear Girls

Connect. The most powerful word enables you to explore and avail endless opportunities in the digital world today. But more than that, on an emotional note, it brings people together to interact, share, exchange, help or support one another. Once connected well with resources - human or other - success and accomplishments are your easy takeaways.

Welcome to Maniben Nanavati Women's College (MNWC) - BEST COLLEGE adjudged by the 104 years old SNDT Women's University, MUMBAI. The College is reaccredited with "A" by National assessment & Accreditation Council (NAAC).

MNWC gives you a space to perform, excel and breathe the refreshing air of freedom. Freedom to choose, speak and decide what is the best for you.

Here, you get endless opportunities to connect, succeed and accomplish all that you dream and desire. Surrounded by lush green trees and a healthy environment, the well maintained college campus offers you state-of-the-art infrastructure, excellent academic environment and the most modern amenities to grow, excel and achieve in all walks of life.

A home away from home where learning becomes an interesting and exciting activity, dear student, you will find yourself comfortable among the faculty of well qualified teachers. Be it academics, research, co-curricular or extracurricular activities, sports, cultural events, community service or extension work, MNWC provides excellent opportunities for your all round development and growth.

The college offers you plethora of options to choose from a wide range of courses at various levels- HSC Board, Undergraduate, Post-Graduate, Diploma, Certificate and Short Term courses. Internship, job placements, dissertation, skill development courses and the use of ICT in learning prepare you for the employment market. So, do experience and invest well in your academic pursuits here and have a wonderful future ahead.

See you all soon in the corridors and classrooms! Lots of love and warm wishes!

Prin. Dr. Rajshree Trivedi



Shree Chandulal Nanavati Women's Institute and Girls' High School

**MANIBEN NANAVATI WOMEN'S COLLEGE
TAPIBEN CHHAGANLAL LALJI VALIA JUNIOR COLLEGE
DR.BHANUBEN NANAVATI CAREER DEVELOPMENT CENTRE**

Governing Council - Trustees

Shri Shachinbhai Jagdish Nanavati

Shri Apurvabhai Jagdish Nanavati

Smt. Himadriben Shachin Nanavati

Smt. Ushaben Apurva Nanavati

College Managing Committee

Smt. Himadriben Shachin Nanavati	-	Chairperson
Shri. Shachinbhai Jagdish Nanavati	-	Hon. Treasurer
Dr.(Smt) Yoginiben Sheth	-	Honorary Secretary
Smt. Ushaben Apurva Nanavati	-	Honorary Joint Secretary
Shri Apurvabhai Jagdish Nanavati	-	Trustee
Smt. Parulben Choksey	-	Member
Shri. Pratapbhai Patel	-	Member
Prof.(Smt.) Vibhuti Patel	-	Member
Dr. Arvind Lohar	-	Member
Dr. Rajshree Trivedi	-	Member

MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S. N. D. T. Women's University)

Know Your Institute

Awarded **BEST COLLEGE 2018-2019** by **SNDT Women's University**, the College was established in 1972. It has been reaccredited with '**A**' Grade by **NAAC**, a government authorised body. The College is recognized by **UGC** under 2(f) 12 (b) and is a certified **ISO 9001:2015 institution**. It has been listed by National Institute Ranking Framework (NIRF).

The College is named after Smt. Maniben Nanavati, fondly known as 'Mani Ba.' She was a freedom fighter and a close associate of Gandhiji. Mani Ba took an active part in Indian freedom movement and was a strong advocate of Khadi.

.ManibenNanavati Women's College is an institution dedicated to empowerment of women through access to higher education. We at college provide a stimulating environment conducive to overall development of each and every student. College education and Career Oriented Vocational as well as Professional courses are conducted under the following:

- Maniben Nanavati Women's College (Affiliated to S.N.D.T. Women's University, MUMBAI)
- Tapiben Chhaganlal Lalji Valia Junior College – H. S. C. Board, Mumbai Division (Arts and Commerce Streams).
- Dr. Bhanuben Nanavati Career Development Centre: The centre conducts short-term and long-term courses in various fields in which women can make their career. These courses have prospects for professional services in Industrial fields and / or Self Employment leading to exposure of one's ability and aptitude.

❖ **CORE VALUES**

Integrity: We place truth and honesty at the helm of all our activities.

Excellence: We provide a stimulating environment conducive to overall development of each and every student.

❖ **OUR VISION**

Saa Vidya Ya Vimuktaye

(Knowledge is that which liberates)

❖ **OUR MISSION**

Empowerment of women through access to higher education.

❖ OUR GOALS

- To facilitate knowledge and skills to lead to economic empowerment of students.
- To encourage holistic development of students and staff members.
- To foster and develop ethically conscious and socially responsible citizens.
- To encourage financially and academically weaker students for taking up higher education.
- To provide opportunities and platform to adult learners.
- To sustain total quality management in academics and administration.

Know Your Affiliated University

Shreemati Nathibai Damodar Thakersey (SNDT) Women's University was founded by the great social reformer Bharat Ratna Maharshi Dhondo Keshav Karve in 1916 as Indian Women's University at Pune. Later the great philanthropist and industrialist Sir Vitthaldas Thakersey gave a generous donation to the University and the name was changed to SNDT Women's University after the name of Sir Thackersey's mother. Motto of this very unique institution is "Sanskrita Stree Parashakti" (an enlightened woman is a source of infinite strength).

Started with 5 students in 1916, today the University has expanded quantitatively and qualitatively. Presently it provides education to women through its 39 Post Graduate Departments, 13 conducted Institutions, 4 Centres and 175 Affiliated Colleges. The University also runs three schools (one in Mumbai and 2 in Pune).

The degrees and diplomas are offered through 12 faculties viz Arts, Fine Arts, Social Science, Commerce, Education, Management, Home Science, Library and Information Science, Science, Technology, Social Work and Law. Presently the University works from 3 campuses (one in Pune and 2 in Mumbai) and offers 48 degrees, 51 post graduate degrees and 44 Ph.D Programmes. It also offers 19 diploma level and 26 Post Graduate Diploma level Programmes and M. Phil. in 7 subjects.

SNDT Women's University aims at becoming a World Class University to empower women through education.

OUR ENRICHMENT CENTRES

UGC Sponsored Gandhian Study Centre

The Centre carries out various activities to commemorate the great contribution of Mahatma Gandhi- the Father Of Our Nation. Short plays, film screenings, exams based on My Experiments With Truth, publication of books, lectures, bhajans and music programmes and others are regular features.

Smt. Kantaben Shah Research Centre for Multidisciplinary Studies

Research Projects, Paper Presentation Competitions, workshops for Research Methodology and Techniques, Surveys, Memorial Lecture Series, Training for ANVESHAN-the State Level Research Convention are conducted regularly. "Research Horizons", the international journal since 2002 is listed with EBSCO, USA.

Nanavati Innovation & Entrepreneurship Development Incubation Centre

The Centre offers training platform for entrepreneurship development and incubating innovative ideas, product and services for creating new ecosystems.

Do YOU KNOW WE HAVE..... ?

**TOPPERS EVERY YEAR IN STUDIES
AT SNTD WOMEN'S UNIVERSITY**

THE COLLEGE HAS.....

> COUNSELOR:

To help you to deal with your personal/emotional problems Mondays, Wednesdays, Fridays from 11.00 am to 2.00 pm SWAYAM Counseling Unit, 5th Floor.

> MEDICAL DOCTOR:

To treat you for illnesses and health problem

Every Tuesday from 1.00 pm to 2.00 pm Doctor's Clinic, 2nd Floor

> MENTORS:

To help you solve academic problems and issues. Once a month with your assigned Teacher Mentors

> NUTRITIONAL COUNSELOR:

To give diet advice for maintaining good health. Twice a week with an appointment. SWAYAM Counseling Unit, 5th Floor

GET TRAINED FOR AND AVAIL....

> SKILL DEVELOPMENT FOR ALL:

With Tata Institute of Social Sciences, My Captain, SWAYAM Local Chapter (UGC Scheme)

> 100 HOURS OF COMPULSORY ONLINE TRAINING IN COMPUTERS

> SPORTS COACHING:

for Taekwondo, Rope Malkhambh, Table Tennis, Tug-of-War, Badminton, Fencing, Chess and others . Participate and WIN AWARDS at Nationals, State , Regional and Intercollege sports events

> YOGA AND MEDITATION: with Yog Prabha Sansthan

> TALENT ENHANCEMENT: Unleash and sharpen your skills in theatre, dance, music, and poetry/story/ essay writing, documentary film making Participate and WIN AWARDS at Nationals, State , Regional and Intercollege sports events

WANT TO SERVE THE NATION ?

JOIN.....

- > National Service Scheme-NSS
- > National Cadet Corps-NCC
- > Rotaract Club: For Reaching Out To Community
- > Youth Red Cross Society: Leadership Programmes
- > Extension Activities With Leading NGOS – Vacha, Trishul, Spark-A-Change and others

WANT TO SHOWCASE YOUR TALENT ?

Participate in/on...

- > Symphony- the Youth Week for cultural activities
- > Intercollegiate Yuva Mahotsavs & Cultural Fests
- > College Annual Day

THE CROWN IS YOURS... GET IT AT :

- > Nanavati Queen Contest: Personality Contest
- > Tejaswini Contest -Sndt Women's University
- > **Best Student Awards:** Jyotirmayi / Swayam-Siddha / Anmol Ratan / Ujwal Pratibha
- > Degree Certificate Distribution Programme
- > Student Council- President, Vice-President, Secretary, Gymkhana Representatives, Class Representatives

ARE YOU A BUDDING ARTIST ? CONTRIBUTE TO.....

- > SRIHSTI – the annual magazine / wall magazine
- > CAMPUS BREEZE - the biannual newsletter
- > EXPRESSIONS– the College blog
- > Short Film and Documentary Making
- > SARJAN-the Week long tete-a-tete with poets, writers, anchors, film script writers , directors

STUDENT SUPPORT & FACILITIES

- > CAMPUS RECRUITMENT AND JOB OPPORTUNITIES WITH THE COLLEGE PLACEMENT CELL
- > MANIBEN NANAVATI ALUMNI ASSOCIATION(MNAA)
 - Registered body with Office of Charity Commissioners, Mumbai
 - Annual Get Togethers (DJ Evening)
 - MNAA- The Alumni Newsletter. & Directory
- > WOMEN DEVELOPMENT CELL
 - SAMATVA- Gender- Sensitization Programmes
 - Genderlogue with friedrich Ebert Stiftung
- > PARENT – TEACHER ASSOCIATION
 - Open House
 - Programs for parents and teachers

STUDENT WELFARE ACTIVITIES

- > Scholarships
 - Central Govt. Concession
 - State Govt. Concession
 - Academic Excellence
 - Merit cum need based

NOTE: The eligible SC/ST, OBC, PWD students etc. should submit their scholarship form for the academic year by February for processing Scholarship each year.

- > INSURANCE
 - Group Insurance for all students
- > AKSHAYA– the Scheme for Breakfast



ON THE CAMPUS.....

Infrastructure Facilities

Library with e-resources	AC Seminar Hall
Smart Class Rooms with interactive boards and projectors	Language Laboratory
Class rooms with LCD projectors	Cyber Cafe
Psychology Lab	Food Lab
Art and Interior Designing Room	Computer Labs - 3
Textile Lab	PMGC Lab
Travel and Tourism Room	Office Management & Secretarial Practice Room
Amphitheatre	Gymnasium
Common Room	Canteen
Open Backyard Area for sports, DJ evenings and other events	Sports Room and Playground
Serenity Area - Push green open space for recreation and relaxation	Lush Green Campus - Front garden with rare trees and plants

Internal Complaint Committee

Anti Ragging Cell

Ragging is a punishable offence on the campus. The college shows zero-tolerance policy towards ragging activities.

- Sexual Harassment Cell
- Grievance Redressal cell
- Caste - Based Discrimination Cell

Tapiben Chhaganlal Lalji Valia Junior College

COURSE AND SUBJECTS OFFERED

TIMINGS: 12.00 noon onwards

AIDED				UNAIDED
ARTS HOME SCIENCE		PURE ARTS	COMMERCE	COMMERCE
ENGLISH MEDIUM	GUJARATI MEDIUM	ENGLISH MEDIUM		
English	English	English	English	English
EVS	EVS	EVS	EVS	EVS
PT	PT	PT	PT	PT
Hindi	Gujarati/ Hindi	Hindi	Gujarati/ Hindi	IT/Hindi
Psychology	History	History	Economics	Economics
Sociology	Sociology	Economics	Organisation of Commerce	Organisation of Commerce
Child Developme nt	Child Development	Sociology	Book Keeping	Book Keeping
Textiles	Food Science	Psychology	Secretarial Practice	Maths

- Fees As per Govt. norms
- Fees once paid will not be refundable, in case admission cancelled.
- Fees paid in Minority quota is not refundable.

ADMISSION PROCEDURE:

'Please follow the online admission procedure from our website <http://mnwc.edu.in>'

The Admission taken in minority quota will not be cancelled.

The Issue of Admission Form does not guarantee admission.

Admission to F.Y.J.C. class will start after the declaration of the S.S.C examination results of the Maharashtra Board.

A Student who has passed FYJ.C. Examination will be eligible for admission to S.Y.J.C. Class

GUIDELINES FOR ADMISSION TO F.Y.J.C. ARTS/HOME SCIENCE/COMMERCE

- I) Qualifying Examination: S.S.C. Examination of Maharashtra State Board of Secondary and Higher Secondary Education, of March, 2015 or earlier. I.C.S.E. and C.B.S.E. An Equivalent Examination of any other Board March, 2015 or earlier.
- II) Admission to Gujarati Linguistic Minority and in house will be done by the Management of the College at the level of the Principal.

ALL OTHER CATEGORY ADMISSIONS WILL BE CONDUCTED ONLINE

FOR STUDENTS SEEKING ADMISSION UNDER THE SPORTS, CULTURAL CATEGORIES AND OTHER RESERVATIONS: Attested true copy of the relevant documents supporting the particular reservation is also required.

- III) Certificate and documents to be submitted in original and 2 attested true copies AT THE TIME OF ADMISSION along with the fees.
 - a) Duly filled admission form with student's & parent's/guardian's signature with a recent photograph.
 - b) Attested true copy of the Mark Sheet of the qualifying examination.
 - c) Original School Leaving Certificate.
 - d) Proof of local address for correspondence.
 - e) 1 recent stamp size photograph

GUJARATI LINGUISTIC MINORITY / IN HOUSE ADMISSIONS

Copies of certificates to be attached at the time of submission of forms.

An attested true copy of the mark sheet of the qualifying examination is necessary.

For an **In-house** student an attested copy of the **School Leaving Certificate** also should be attached along with the attested true copy of the mark sheet.

In addition to the above requirements the students claiming admission under the Gujarati Linguistic Minority quota will have to submit the following:

- a) An attested true copy of the child's domicile certificate
- b) Gujarati undertaking (Provided along with the admission form)
- c) An attested copy of one of the following documents can be provided as a proof in case of any doubt, about the candidate belonging to the Gujarati Community.

Mark Sheet / School Leaving Certificate indicating fathers' or mothers' study in Gujarati Medium. **OR** A stamped letter on the letter head of the community Head or Secretary signed by the President. **OR** Vasti Patrak of the community where name of the applicant appears along with his/her parents name.

ONLY FOR STUDENTS' CLAIMING OF FREE EDUCATION.

Due filled in declaration form given in the prospectus.

- i. Attested true copy of the first and the last page of the ration card which includes the name of the parent/guardian and the student. Student should not be the fourth child)
- ii. Attested true copy of Birth Certificate (Student should be born in Maharashtra) OR Parents service certificate indicating last 15 years stay in Maharashtra. OR Telephone Bills/Electricity bills/Rent receipt etc. which establishes authentically that the parent is a resident of Maharashtra state for the last 15 years.(Bills or Receipt of the year 2000 and 2015)

If the above documents are not submitted at the time of admission, the student will have to pay full fees in both XI and XII, which will not be refunded

DOCUMENTS REQUIRED FOR THE PROVISIONAL ELIGIBILITY CERTIFICATE FOR STUDENTS COMING FROM BOARDS OTHER THAN THE MAHARASHTRA STATE BOARD

- i. Application in the prescribed form which is obtained from the Maharashtra State Board of Secondary and Higher Education, Mumbai, Divisional Board, Navi Mumbai, Vashi 400 703.
- ii. Statement of Marks, **Passing Certificate** and 3 attested true copies of the same.
- iii. Leaving Certificate (counter signed by the educational inspector) and 3 attested true copies of the same.
- iv. Migration certificate
- v. Deed of Undertaking on Rs. **100/-** stamp paper. Specimen copy of the matter which **is** to be typed on stamp paper is given in the prospectus.

IV) GENERAL INSTRUCTIONS:

- i. Submission and acceptance of the form does not mean assurance of admission
- ii. Only one person will be allowed to enter the college premises for submission of form.
- iii. No admission form will be entertained either for submission or for admission unless all the particulars asked for in the admission form are filled in and the required number of documents and/or certificates are attached.
- iv. Full name in capital letters) Birth date, Birth place, Nationality and Caste should be written exactly as mentioned in the school leaving certificate.
- v. **Those students who do not secure admission by paying fees on the day, date and time specified will lose their claim for admission.** No claim in this respect will be entertained later for any reason whatsoever.
- vi. **All admissions are provisional.** They will be confirmed only after the verification of documents submitted and fees paid.
- vii. The Principal reserves the right to make necessary changes in the details of admission procedure depending on the circumstances prevailing during the days of admission.
- viii. Website details: www.mnwc-sndt.org

- ix. **Schedule for submission of admission form, dates of Merit Lists and corresponding admission will be displayed on the Notice Board as per directives from the Deputy Director's Office.**

Fees: Details will be given at time of admission

Refund of fees: As per Maharashtra Board Rules.

Caution Money: Refunded after passing XII or Leaving College

EXAMINATION SYSTEM

Students will appear for 4 exams in a year.

FIRST TERM

- 1) **FIRST UNIT TEST** (Tentatively in August)
25 Marks exam with Multiple choice questions for all subjects
- 2) **FIRST TERMINAL EXAM** (Tentatively on October)
50 Marks exam for all subjects.

SECOND TERM

- 1) **SECOND UNIT TEST**
Same as First Unit Test (Tentatively in January)

SECOND TERMINAL EXAM: (Tentatively in March/April)

70 marks theory+ 30 marks practical for each Home Science and Maths / IT

80 theory + 20 marks (projects/orals) for all other subjects

****In the second terminal exam 20% questions in the theory paper of the subjects will be based on the first term portion.**

ADDITIONAL EXAMINATION:

There will be one re- examination each for 1st and 2nd Terminals on Medical grounds as per Board's rule. 151 and 2nd Unit Test will not have any re- examination.

Standard of Passing: The final result of the students for each subject will be decided on the average marks of all the examinations. A candidate must secure minimum 35 marks out of 100 in all subjects including Environment Education, Physical Education. The grace marks are given to the student as per Board rule if required. Students who represent the college at state/ national/International level in sports will be entitled for grace marks as per the Board's rule on timely submission of relevant documents

NOTE: Physical Education & Environmental education subject exams (theory/ practical/ projects) are compulsory for students as per the rules of the HSC board.

SCHOLARSHIPS:

In order to encourage merit and to help the deserving students, the college gives a number of merit scholarships and free studentships every year.

In addition government Primary Teachers, Secondary School Teacher, Freedom Fighters and E.B.C. free studentships are also available for deserving students according to the rules laid down by the government. Prescribed forms of scholarships/ free studentship will be available from the College Office. After the expiry of the prescribed date, the application for the above scholarship/ free studentship will not be accepted)

COLLEGE DISCIPLINE

The College attaches great Importance to discipline and the same must be scrupulously observed by all students Failure to comply with any of the rules, regulations or requirements notified from time to time will lead to strict disciplinary action. Students joining the College shall observe all the Rules and Regulations of the college laid down from time to time.

In order to qualify to appear for the examination, the admitted student has to have minimum of 75% attendance per term as per HSC Board regulations. In the event of any default in attendance and discipline, the college authorities can take disciplinary action against the student including dismissal from the college, non-eligibility to write the final Examination etc.

Students must always wear the valid Identity Card issued by the college with their recent photograph affixed, bearing the signature of the Principal, around their neck. They must present it for inspection or verification whenever demanded by the college Authorities and/ or Security Staff. No student shall be allowed to attend lectures, Practical' etc. unless he/she has his/her Identity Card with him/her.

Students must do nothing either inside or outside the college that will interfere with its orderly administration and discipline. They should not communicate any information or write anything about college to the press without the written permission of the Principal.

Students are liable to lose their term for disobedience, misconduct, misbehavior or for any act of indiscipline. Students must take proper care of all the college property. Any damage done to the property of the college by disfiguring walls, doors, windows, fittings, furniture and such other things, is breach of discipline and will be considered a punishable offence. Smoking, Tobacco-Chewing, use of Drugs etc. are strictly prohibited in the College premises.

Use of Mobile Phones, Electronic gadgets, loud speakers etc in the College premises and classes is strictly prohibited.

Students are advised to switch off fans and lights when they leave the class rooms

Students shall be decently dressed and should use good language and behaviour.

No association or organization shall be formed, no meeting shall be held, no person will be invited to address the students in the college without the prior written permission of the Principal.

No picnics, socials, excursion or tours shall be arranged without the prior written permission of the Principal. If students join an unofficial picnic, or tour, the College shall not be responsible for anything that happens in the picnic or tour.

No student shall collect money as contribution to picnic, trip, educational visit, get-together, study notes, charity or any other activity without the prior written sanction of the Principal.

Matters not covered by the existing rules will be at the discretion of the Principal.

Ragging is strictly prohibited in the college premises and outside. Students indulging in ragging will be punished as per the Maharashtra Prohibition of Ragging Act, 1999.

COLLEGE RULES AND REGULATIONS (GENERAL)

- ❖ All students are answerable to the Principal, the Vice Principals and members of the staff for their conduct in the College premises.
- ❖ In case of sickness, a leave application shall be submitted to the college office along with a medical certificate within two days of resuming the College. Fitness certificate at the time of resuming the college is essential.
- ❖ All the receipts on account of the fines imposed on students for any cause whatsoever shall accrue to the Students' Aid Fund of the College.
- ❖ All students applying for bonafide certificates, character certificates, birth date, certificate, testimonials etc. and requiring the Principal or Vice Principal's signature on any kind of document or application should first contact the Head Clerk in the college Office. No papers should be taken by students directly to the Principal or the Vice-Principals.
- ❖ All students representing the college in sports/cultural activities should ensure that the relevant documents are submitted for leave of absence within a week of the respective events (Sports/Cultural).



Maniben Nanavati Women's College

Course and Subject offered

Timing: 7.30 a.m. to 1.00 p.m.

ARTS – ENGLISH AND GUJARATI MEDIUM:

	Subject	B.A. I	B.A. II	B.A. III
A. Core Component	English: H.L./L.L	One Paper	One Paper	One Paper
B. Foundation Course	1. History as Heritage 2. Women in changing India 3. Personality Development 4. Environment Studies	Two Paper	-	-
	5. Current Concern 6. Current Social issue & Problem		One Paper	
C. Discipline Component (any one)	Gujarati Medium Gujarati, Economics	Two Paper	Two/ Three Paper	Four/Five Paper
	English medium Sociology/ Psychology/ English (unaided)			
D. Ancillary Component	Hindi	One Paper	One Paper	-
E. Combine Applied Component (Any One)	Home Economics 1. Child Care 2. Nutrition & Meal Management	One Paper	Two paper	One Paper

COMMERCE: ENGLISH MEDIUM

	B.Com : I	B.Com : II	B.Com : III
Compulsory	1. English – H.L. I & II 2. Economics – I & II 3. Commerce - I & II 4. Financial Accountancy	1. English – H.L. III & IV 2. Economics – III & IV 3. Commerce– III & IV 4. Business Law 5. Financial Accountancy	1. English – H.L. : V & VI 2. Economics - V & VI 3. Commerce - V & VI
Optional	5. Business Mathematics & Business Statistics or Vocational paper - I 6. Commercial Geography & Environment Studies Or Vocational paper - II	6. Hindi/ Industrial Psychology/Advertising/ Vocational Paper - III	4. Financial Management & Accounting & Auditing – I,II, III Vocational Paper – IV, V, VI

POST-GRADUATION COURSES:

- **M.Com-** 1. Human Resources Management
2. Advanced financial Management
Accounting & Auditing
- **M.A. Psychology** 1. Counselling
2. Clinical
- **P.G. Diploma in Early Childhood Education**

NOTE:

- Fees as per govt. norms
- Fees once Paid will not be refundable, in case admission is cancelled
- Fees paid in minority quota is not refundable

Bachelor of Commerce with Accountancy, Finance and Insurance B.Com. (AFI)

Course Structure

Semester - I

1. Basics of Accountancy
2. Financial Accountancy
3. Information Technology
4. Basics of Business Communication
5. Management Theory& Practice

Semester - II

1. Accountancy
2. Management Accounting
3. Environmental Studies
4. Business Correspondence
5. Recent Trends in Management

Semester - III

1. Advance Accountancy
2. Cost Accountancy
3. Introduction to Insurance
4. Economics – I
5. Business Law

Semester - IV

1. Auditing
2. Corporate Accounting
3. Life & Health Insurance
4. Economics-II
5. Business Finance & Women Empowerment

Semester - V

1. Financial Management
2. General Insurance
3. Statistical Theories & Business Applications
4. Capital Markets
5. Internship-I

Semester – VI

1. Taxation- (Direct Taxes)
2. Insurance Business & Foreign Investment in India
3. Quantitative Methods for Business
4. Investment & Portfolio Management
5. Internship-II

Bachelor of Management Studies (B.M.S.) Specialization in HRM, Finance Or Marketing Course Structure

Semester - I

1. Principles of Management
2. Business Communication
3. Financial Accounting
4. Principles of Marketing
5. Economics-I

Semester - II

1. Marketing Management
2. Organizational Behaviour
3. Economics - II
4. Introduction to ICT
5. Introduction to Quantitative Techniques

Semester - III

1. Business Laws
2. Cost & Management Accounting
3. Human Resource Management
4. Fundamentals of Production & Operations Management
5. Quantitative Techniques for Business

Semester - IV

1. Strategic Management
2. Financial Management
3. Consumer & Buyer Behaviour
4. Quality Management
5. Entrepreneurship Development & Digital Marketing

Semester - V

1. Auditing & Taxation
2. Banking & Financial Services
3. Integrated Marketing Communication
4. Brand Management
5. Industrial Relations
6. Human Resource Development
7. Advanced Quantitative Methods for Business

Semester – VI

1. Security Analysis & Portfolio Management
2. Advanced Financial Management
3. International Business
4. Retail Management
5. International HRM
6. Talent Management
7. Project

BACHELOR OF DESIGN IN FASHION DESIGN (ENGLISH MEDIUM)

SUBJECTS :-

SEM-I	SEM-II
Drawing & Sketching	Technical Drawing - Foundation
Environmental Studies	Advance Design
Fundamental of Design	Material Studies
Communication Skills	Computer Application In Data Management & Presentation
History of Art & Design	Art Appreciation

SEM-III	SEM-IV
Fundamentals of Illustration & Design Concept	Basic Fashion Illustration & Design Concept
Introduction to Pattern Making (Flat & Draping)	Basic Pattern Making (Flat And Draping)
Introduction to Textile	Introduction to Garment Construction
History of Fashion (Indian & Western) And Women's Studies	Computer Aided Rendering Technique In Fashion
Marketing And Merchandising	Principles of Management

SEM-V	SEM-VI
Advance Fashion Illustration & Design Concept	Computer Application In Fashion(2D)
Advance Pattern Making (Flat, Draping And Grading)	Industry Research Project
Basic Garment Construction	Advance Garment Construction
Craft Research And Design	Fashion Forecasting
Indian Textile And Embroideries	Dyeing And Printing & Surface Ornamentation

SEM-VII	SEM-VIII
Creative Pattern Making	Elective (Any two) from 1-4
Fashion Styling And Costume Designing	Men's Wear
Range Development	Women's Wear
Quality Assurance Management	Kid's Wear
Introduction To Entrepreneurship And IPR	Fabric Styling For Apparels
	Retail and Visual Merchandising
	Graduating Show & Internship

M. A IN PSYCHOLOGY

Duration: 2 years **Semesters-** 04

Medium of Instruction: English

Mode : Full Time On Campus

Specialization Offered:

- **M.A in Counseling Psychology:** Students are exposed to the various adjustment problems, career choices and creative endeavours of children, adolescents and families.
- **M.A in Clinical Psychology:** Students learn hands on how to deal with people facing severe mental illness and conditions that would require long term treatment, care and rehabilitation.

Examination: 1st & 2nd Year University Exams i.e All Semesters (I-IV)

SUBJECTS OFFERED:	
Semester I	Semester II
1. Cognitive Processes	1. Neurocognition
2. Research Methodology	2. Application of Statistics in Psychology
3. Psychological Testing	3. Applied Social Psychology
4. Theories of Personality	4. Positive Psychology
5. Psychological Testing Practical	5. Psychological Practical - Experiments
Semester III (Clinical)	Semester III (Counselling)
1. Psycho Pathology I/ Adult & Geriatric	1. Psychology of Adjustment
2. Psycho Diagnostic I/ Cognitive Functions	2. Assessment in Counselling Psychology
3. Psycho Diagnostic II/ Personality & Emotions	3. Intervention Strategies
4. Orientation to Practicum in Clinical Psychology	4. Orientation to Practicum in Counselling Psychology
5. Research Proposal	5. Research Proposal
Semester IV (Clinical)	Semester IV (Counselling)
1. Psycho Pathology I/ Child & Adolescents	1. Orientation to Special Areas in Counselling
2. Psychotherapy & Counselling	2. Counselling Approaches
3. Research	3. Research
4. Internship	4. Internship

Scope		
Higher Studies	Job Opportunities	Career Scope
<ul style="list-style-type: none"> ■ M.Phil ■ PhD. ■ NET/SET ■ MBA ■ Training & Development Courses 	<ul style="list-style-type: none"> ■ Educational Institutions ■ Hospital ■ Child Guidance/ Development Centres ■ Non Governmental Organisations ■ Corporate 	<ul style="list-style-type: none"> ■ Practicing Psychologist (Private) ■ Research ■ Academics

M.COM
In
Human Resource Management
or
Advanced Financial Management, Accounting & Auditing
Course Duration: 2 Years

Semester I 1. Financial Management 2. Strategic Management 3. Corporate Accountancy 4. Economic & Business Environment 5. Basic of Finance & Accounts	Semester III 1. Consumer Behavior 2. International Business 3. Dissertation 4. HRM Leadership & Change Management 5. HRM - Key People Management, Retention & HR Audit OR 4. Accountancy - Advanced Accountancy II 5. Accountancy - Advanced Cost Accounting and Auditing II
Semester II 1. Research Methodology 2. Economic and Business Policies 3. Accounting for Managerial Decision 4. HRM I Organizational Behavior 5. HRM II Talents Management & Reward System OR 4. Accountancy Advanced Accountancy - I 5. Accountancy - Advanced Cost Accounting and Auditing I	Semester IV 1. Dissertation (Research project) 2. Internship 3. Retail Banking 4. Financial Services

Scope

Higher Studies

M.B.A
M. Phil
Post Graduate Diploma in HRM
Training & Development Course
NET/SET
C.A, C.M.A, C.F.A

Job Opportunities

Educational Institutions
Banks
HR Consultancies
Training & Development Organization
Call Centers
IT Institution
Health Care
Entertainment Industry
Manufacturing Industry
Hospitality

P. G. Diploma in Early Childhood Education

P.G. Diploma in Early Childhood Education programme has 1 year Diploma programme with 2 semesters. It is affiliated to SNDT Women's University, Mumbai

MEDIUM:-ENGLISH

SUBJECTS:-

Semester-I	Semester-II
Child Development	Curriculum Planning (II)
Curriculum Planning (I)	ICT in ECE
Preschool Organization and Management	Health, Nutrition and Safety
Professional Development	Children with Special Needs
Preschool Participation	Preschool Participation
Workshop/Seminars	



DR. BHANUBEN NANAVATI CAREER DEVELOPMENT CENTRE

Enrich your Degree with part-time courses

1. Fashion Design
2. Interior Design
3. Early Child Care Education
4. Nutrition & Fitness
5. Counseling
6. Learning Disability and Remediation
7. Multiple Disabilities
8. Arts Based Therapy
9. Hospital and Healthcare Management
10. Competitive Exam Coaching Programme

FOR DETAILS CONTACT COLLEGE OFFICE :- Tel No.022-26125941



Maniben Nanavati Women's College

MOUs/Collaborations / Linkages

International

Udayana University, Bali, Indonesia
Lincoln University, Malaysia
Global Hindi Foundation, Singapore
Fukuoka University, Japan
Friedrich Ebert Stiftung, Germany (India Chapter)
Shenzhen University, China
Guangdong University of Foreign Studies, China

National / Local

Tata Institute of Social Sciences (TISS) SAS Institute, India IBS Business School MAJLIS-NGO Vacha -NGO Guardian Health Care Generation Callnet Innovations Global Services Pvt. Ltd. Shradha School of Public Health Women Graduates Union Rotary Club of Bombay Airport Inner Wheel Club of Bombay Airport Inner Wheel Club of Mumbai Sea - Coast Hindustani Hindi Prachar Sabha LIC of India Airport Authority of India Bombay Municipal Corporation United Nations' CASI Maharashtra State GIEWEC (Guild of Indian English Writers Editors & Critics) Spark-A-Change, NGO Bombay Stock Exchange Bharat Yog Prabha Sansthan BrahmaKumaris	Crossword BookStores Trishul, NGO Sabre Travels European Holidays Tour Mart Amigo travels SOTC Columbus travels Perfect tours De horizon The Departures Aaren tours ITTR Prithvi theatre Tilak Udyan Hospitals (Government, BMC, Private) for MA Clinical Psychology Bank of Baroda Responsible Netizens Indian Economic Association Prafula Psychological Services DIYA Foundation Religare Insurance Humsafar Trust
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LIBRARY

Maniben Nanavati Women's College has a fully computerized well equipped updated library. Our library supports Junior, Degree (Aided and Unaided), MA, M.Com, P.G.ECE and Extension Courses. All the functions of the library are automated through 'SLIM 21' this helps the user to locate reading material by author, title and subjects. There are many useful and informative text and reference books are available in the library. Our library is having special collection on Gandhian literature, Career courses information, Major/Minor Research and Travel and Tourism publications.

Library Timings

- Monday to Friday: 7:30 AM to 5:00 PM
- Saturday: 7:30 AM to 2:00 PM

Library Services:

The following Services are provided by our library:

1. Home Lending Services
2. Reading Room Faculty
3. Inter Library Loan
4. Reprographic Services (Xerox, Printing)
5. Question Papers
6. No Dues Clearance
7. Online Public Access Catalogue
8. Library Orientation
9. Displays and Exhibition of Library Resources
10. Free Internet Facility
11. Reminder and Book Reservation Facility
12. Book Bank has been established for benefits of students. Needy students are advice to approach this before buying the text books by their own.
13. Guest Membership: Offered to Ex-Students, Retired Teachers and PTA Members.



College Office:

- The office is open daily from 9:00 AM to 4:00 PM – Monday to Saturday
- Payments are accepted and made between 9:30 AM to 12:30 PM.
- Students are requested to tender exact amount to get quicker service.
- Form must be presented personally by students concerned and filled carefully and completely to avoid delays.
- Students may refer complaints to the Head of the Admin Office.
- Courtesy is appreciated and will be reciprocated.

REFUND OF FEES / DEPOSITS

- In case of withdrawal of admission, fee will be refunded as per rules in force. All claims for refunds of deposits should be made within six months of leaving college. Claims made later than six months shall not be entertained.
- At the time of application for discontinuation and refund of fees students are supposed to surrender original fee receipt, Identity Card and Library Membership Card.

DOCUMENTS ISSUED BY THE COLLEGE

1. **Identity Card:** Every student will be issued an identity card. No students will be allowed to enter the college premises without an identity card.
2. **Railway Concession:** When the concession form has been issued by the office, it is required to be utilized within three days only. Students who fail to utilize within three days, have to pay as a fine of Rs. 30/-
3. **Leaving Certificate:** Students have to fill up a prescribed proforma, at the time of submission along with the mark-sheet of the examination appeared.
4. **Bonafide Certificate:** Students are given a Bonafide certificate on application for their future studies or job.

EXAMINATION PATTERN / RULES

1. In the three year B.A./B.Com. Degree Course a student is required to appear 36 papers in all 6 papers in each semester. Each paper carries 75 marks.
2. B.A./B.Com/BMS/BAFI : First year exams of Semester I and II will be conducted by the college.
3. B.A./B.Com/BMS/BAFI: Semester III, IV, V and VI exam will be conducted by the university.
4. B.Design in Fashion Design: First and Second year exams of Semester I, II, III and IV will be conducted by the college.
5. B.Design in Fashion Design: Semester V, VI, VII and VIII will be conducted by the University.
6. B.A./B.Com./BAFI: For Internal and External, separate passing is necessary. Passing marks for internal are 9/25 and external are 26/75.
7. BMS: For Internal and External, separate passing is necessary. Passing marks for internal are 10/25 and external are 30/75.
8. B. Design in Fashion Design: For Internal and External, separate passing is necessary. Passing marks for internal are 10/25, 20/50 and external are 20/50, 30/75, 40/100.
9. A student can be allowed to keep terms in 5 or less than 5 papers.
10. Students can be allowed to keep terms in 4 or less than 4 papers in BMS/BAFI. Cross ATKT is not allowed for the admission in third year.
11. B. Design in Fashion Design: Students can be allowed to keep terms in 40% of Total Subjects.
12. For M.A./M.Com. exams, all four semesters are University exams.
13. For PG ECE Exams, both the semesters are University exams.

NOTE: Examination pattern is subject to change, as per direction received from SNDT Women's University

Rules & Regulations

The college attaches great importance to the maintenance of discipline and each student must scrupulously uphold the same. Failure to comply with the stipulated rules and regulations will lead to strict disciplinary action.

Attendance Rules:

- As per University regulations, Minimum 75% Attendance per term is mandatory to qualify to appear for the examination. In case of any default in attendance college can take serious disciplinary action against the student.
- Students should not remain absent from the college without the permission of the Principal/Supervisor/Co-ordinator.
- In case of absence due to any illness, a medical certificate must be submitted along with an application.
- Students who are working are supposed to submit an application along with their appointment letter signed by parents in the beginning of the year.
- All students representing the college in sports/cultural activities should ensure that the relevant documents are submitted for leave of absence within a week of the respective events.

CODE OF CONDUCT

- Students must always wear the valid Identity Card issued by the college with their recent photograph affixed & bearing the signature of the Principal. Entry and Attendance of lectures/examinations will be forbidden without the same.
- Use of cell phones or charging of cell phones in the college campus is strictly prohibited. A fine of Rs. 500/- will be imposed if found defaulting the rule. Mobile phones should be switched off during lectures, practicals, examinations, functions etc.
- Students are not permitted to use the lift, if caught will be fined Rs. 100/-. In case of physical handicap or health issues, students should take prior permission from the Principal to use the lift.
- Students are required to maintain decency in attire.
- All students applying for bonafide, character, birth date certificates, testimonials etc. and requiring the Principal signature on any document should first contact the Head Clerk in the college office. No papers should be taken directly to the Principal.
- All the receipts on account of the fines imposed on students for any cause shall accrue to the Students' Aid Fund of the college.
- Ragging is strictly prohibited in the college premises and outside. Students indulging in ragging will be punished as per "The Maharashtra Prohibition of Ragging Act", 1999.
- Matters not covered by the existing rules will be at the discretion of the Principal.
- Notices will not be circulated in classrooms. Students are requested to see the college notice board every day.



MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S. N. D. T. Women's University)

Estd.: 1972 NAAC Reaccredited 'A' grade



Milestones

2020

- Launch of Smt. Kantaben Shah Research Centre for Multidisciplinary Studies
- Listed in National Institute of Ranking Framework (NIRF) Participating Colleges
- ISO 9001:2015 Certification
- Second Prize at AVISHKAR Research Convention - West Zone to represent at Nationals

2019

- Received **Maharshi Karve Utkrushtha Mahila Vidyalaya Puraskar (BEST COLLEGE) 2018-2019**
- Commencement of Bachelor in Fashion Design Programme affiliated to SNDT Women's University
- Revival of UGC Sponsored Gandhian Study Centre
- MOU with Tata Institute of Social Sciences for TISS-NUSSD project

2018

- MoU with Global Hindi Foundation, Singapore
- MoU with Lincoln University, Malaysia
- SAS Institution India Pvt. Ltd. sponsored installation of Five Smart Classrooms

2017

- MOU with Udayana University, Bali, Indonesia
- First Prize at the "Avishkar" State Level Research Convention by representing SNDT women's University.

2016

- College Re-Accredited in 3rd Cycle with 'A' grade by NAAC
- Mrs. Keyaa Mukherjee, Office Superintendent receives the Bharat Ratna Maharshi Karve Utkrushtha Shikshakettar Puraskar from SNDT Women's University
- Commencement of the M.Com - Advanced Management, Accounting and Auditing programme.

2015

- Research Horizons listed by EBSCO, USA.

2014

- Started XI Commerce with Maths & IT

2013

- Commencement of B.Com -Accounting, Finance & Insurance -BAFI programme

2012

- The college received permanent affiliation from S.N.D.T Women's University for M.Com. (HRM) programme & B.Com- Office Mgmt. & Sec. Practice
- Commencement of MA - Clinical Psychology programme

2011

- Started Post Graduate Diploma Course in Early Childhood Education.

2010

- Established Gandhian Studies Centre financed by UGC

2009

- College Reaccredited with the 'B' Grade (2.89 CGPA on a scale of 4)

2008

- Introduced Bachelor of Management Study (BMS)
- Installed Linguaphone system in the Language Laboratory.

2007

- Started Network Resource Centre.

2006

- Introduced DC English as a Special subject for F.Y.B.A. English Medium

2005

- Introduced Advertising as an ancillary subject for S.Y.B.Com students.

2004

- College accredited 'B' by NAAC.
- Introduced P.G. Courses: M.A. - Psychology Counseling & M.Com - Human Resource Management.

2003

- Introduced Vocational subject Tourism & Travel Management for commerce students.
- Launching of "Anveshan," the In-House Research Journal

2000

- *Srishti*, the annual magazine of College is started

1999

- Introduced Vocational subject, Office Management & Secretarial Practice for Commerce students.

1996

- College celebrates Silver Jubilee Year

1990

- Establishment of Dr. Bhanuben Nanavati Career Development Centre

1982

- Introduced Home - Economics (Food & Nutrition and Child Development) as Applied component.

1979

- The college received permanent affiliation to S.N.D.T. Women's University for Arts faculty. Started the Commerce stream with English Medium.

1976

- Started Jr. College (Arts & Commerce)

1972

- Nootan Mahila College started with 110 students (Arts stream with Gujarati Medium).

Running through the Corridors...



Travel & Tourism Room



Canteen



Art & Design Room



Reading Room



Corridor



Smart Class Room



AmphiTheatre

