CRITERION VII: INNOVATION AND BEST PRACTICES

7.1   Environment Consciousness

7.1.1   Does the Institute conduct a Green Audit of its campus and facilities?

Shri. Suketu Jariwala, Industrialist was invited to guide the college in conducting a 'Green Audit'. Green Audit quotations were invited but the cost was found to be very high. In future the college plans to conduct 'Green Audit'.

7.1.2   What are the initiatives taken by the college to make the campus eco- friendly?

- **Energy conservation**
  o Every classroom has a board instructing students to keep the classroom clean, switch off lights and fans when not required.
  o Students / teachers / office staff are self disciplined in conserving energy. Fans and lights are switched off when they leave the class room.
  o Powers saving devices are being used since the last 8 years. The initial cost of installing these devices was Rs. 3 lakh.
  o In future the college plans to segregate power meters floor wise so that we can identify floor wise consumption of electricity and take measures to reduce consumption.

- **Plantation:** The College has a well maintained garden with unique trees and plants.
  Plantation was undertaken during NSS Special Camp. The saplings were sourced from BMC

Place	No. of Trees Planted	Year
Yusuf Meher Ali Centre, Panvel	75	2010
Khairat Wadia Tribal Village, Panvel	25	2010
Raigadh Military School	100	2011
Total	200	

- **Hazardous waste management:** The college being an Arts and Commerce College does not generate any hazardous waste
- **e-waste management:** Old wires, CDs, Computers, mikes, typewriters etc are sold off to the Paper mart collector
- **Any Other**
  As a part of 'Save Environment Project' the students of Foundation Course in collaboration with NSS Cell make papers bags from old Magazines and Newspapers etc. These bags are distributed in the college canteen and vegetable vendors in the Vile Parle area.
  The details are follows:

Year	No. of bags made
2010-2011	1181
2011-2012	1080
2012-2013	0229
2013-2014	<u>1222</u>
	<u>3712</u>

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college?

The innovations introduced by the college are grouped Criterion-wise as follows:

Criterion II: Teaching - Learning and Evaluation:

- **100 hours of Compulsory Computer Training:**
  100 hours of compulsory computer training programme was started in 2006-2007 to comply with the Directives of the Higher Education Department. Reviewing the programme and its implementation it was found that: i) it was difficult to find trained Faculty who would be willing to come for a short duration, ii) since the classes were scheduled after college hours, i.e. after 12. 10 PM, students were not willing to wait for the training. It was decided to redesign the training programme, to negotiate the above mentioned challenges.
  In the year 2013-2014 the college decided to collaborate with MOOC Academy to conduct the computer training programme.
  The following methodology was adopted:
  o Conducting an Orientation lecture for the students to guide them on "How to get started with the Course"
  o Monitoring the progress of the students
  o Completing the course according to convenience of the students within a given time frame, since the training programme is made available Online.
  o Sending reports to Supervisor and Examination In charge to help them track the progress of students
  o Distribution of certificates on completion of the course.
  Outcomes of the programme:
  o The college was able to successfully conduct the mandatory 100 Hours of compulsory computer training programme ensuring almost 100 percent coverage of students.
  o The students learned: Fundamentals of Computers, Internet and Social Media.
  o The students were able to keep their data in Electronic format in their computer/ laptops, ability to make PPTs, create notes for self-reference and distribute the same among peer group and developed the ability to answer online tests

o In 2014-2015, Advance course was designed and offered to selected students studying in the Second and Third year after they had completed the basic course in the first year
o The process has been Institutionalized

- *Campus Express***: College newsletter by students, for students:** *Campus Express* is a college newsletter of the students, by the students and for the students. *Campus Express* is a special feature of the college as it is an Advanced Learners initiative in the truest sense of the term. In 2012, a group of six students of B.A. I (English) took the initiative of approaching the English teacher with the request that they be given permission to publish a Students' newsletter.

The following methodology was adopted:
o Taking up a challenge of producing a news letter every quarter.
o Having freedom to choose the content of the news letter.
o Having complete autonomy in the production process, but a few guidelines were given by the teacher - no harm to be done to the college's image or any offence to any individual, language used could be 'student friendly' but correctness of spellings etc to be maintained.

Outcomes:
o Six issues have been brought out and the response has been very positive.
o An analysis of the *Campus Express* issue shows a blend of slang, Hindi and English.
o It satisfied the spontaneous creative need of a group of students
o It has helped to hone reading and writing skills as well as values like team work, responsibility, interviewing skills, work ethics, positive communication etc.

- *Health Mantras***: A Monthly Bulletin by Department of Food and Nutrition** In the academic year 2014, the Head of the Food and Nutrition Department conceptualized an innovative idea of bringing out a health bulletin for all. The purpose of this bulletin was to disseminate nutrition information. It was decided that the bulletin would be published monthly. The Department has signed an MOU with Marico Industries and it was decided to extend the scope of the MOU to incorporate financial sponsorship of *Health Mantras*. Marico industry readily agreed to print 500 copies per month for one year. It was decided that the bulletin would be published every month, from August 2014.

The following methodology was adopted:
o Encouraging students studying Food and Nutrition to write simple articles related to health and nutrition.

- o Answering queries related to nutrition in the bulletin for, which the students of Food and Nutrition were given the task of collecting questions. More than 100 questions were collected.
- o Including an Article every month by a Faculty from the Department of Food and Nutrition
- o Incorporating Nutritious recipes
- o Devoting a section on Myths and Facts related to nutrition which is a contribution by Marico industry.
- o Creating an email to receive queries, nutritiondept.mnwc@gmail.com.

Outcomes:

The response to *'Health Mantras'* has been extremely good. Students have come forth with questions/queries which will be included in the forthcoming bulletins. Students and staff look forward to the bulletin every month.

- • **Intra Department Student Training:** Students' today face many problems related to personality like Anger, Stress, Time management and Conflict management. The M.A. Psychology students are trained under their syllabus on the topic of Personality Development Techniques. Moreover, the Foundation Course also teaches a paper, 'Personality Development' in Semester II to B.A. I (English and Gujarati) medium students. It was decided to have an in-house collaboration between the Foundation course and the Psychology Department which would mutually benefit both the departments. It would provide a platform to M.A. Psychology students to conduct training sessions, thus, going beyond the syllabus and apply their knowledge and at the same time would create awareness amongst the B.A. I students of the methods and ways of reshaping and developing personality.

  The following methodology was adopted:
  - o Training sessions of 12 hours to train the students of B.A. I (English and Gujarati) medium in handling specific areas affecting Personality by M.A. Psychology students conduct (since 2012)
  - o Conducting Sessions during regular college hours either in the class rooms or in the Backyard of the college

  Outcomes:
  - o Peer group teaching and learning has proved to be effective and helped students to share their issues and problems without inhibitions
  - o The students have become aware of the different methods in dealing with the problems related to Personality Development

- • **Akademia: Degree and Junior College Initiative for Strengthening the Student Strength of the College.** One of the major problems

facing the college was declining strength of students, especially in Arts stream in both English as well as Gujarati Medium. The problem was more acute in the Arts Gujarati Medium. The overall declining strength of students would also affect the workload of the teachers. The Public Relations Committee took up the challenge and prepared a strategy to tackle this problem.

The following methodology was adopted:

- Increasing the enrollment of students in the Junior college would to some extent increase the numbers also in the Degree College as the Junior college, Tapiben Chhaganlal Valia acts as a feeder to the Degree College.
- Preparing a plan to reach out to Std X students of selected schools to improve visibility of institution and thereby attracting larger number of students for enrollment.
- Establishing working relationship with School's Head (Principal / Vice Principal) so as to facilitate the visits and presentations in the school to the students of Std X focusing on our institution, courses offered and how the institute can help the students in admission process for First Year junior college.
- Adopting different strategies to increase the strength of students at entry point i.e. Junior College such as: Presentations by Professional counselor in 10 schools, Presentations by Faculty in 19 schools in 2013-2014, Aptitude tests conducted in 7 and 2 schools in 2012 and 2013 respectively.
- Collecting contact details of all the students
- Counseling by teachers to students who had decided to give up studies for variety of reasons
- Launching SMS campaign after the results of Std X and H.S.C. were announced.
- W.e.f June 2015 the following measures will be taken:
  o Teachers from selected departments will take one lecture per month in the Junior college
  o Each department will prepare the scope of the subject which will be attached to the admission form
  o Visits to school for motivating the students to take admission in MNWC to start from the first term
  o Students from schools to be invited to the college during the youth week and other celebrations
  o Competitions for school children to be organized in the college

Outcomes:
o Facilitated publicity of the College
o Strength of the Gujarati medium has been maintained

Criterion III: Research, Consultancy and Extension

- **EDUTOPIA- Student initiative to reach out to the community**

  The college as an educational institution plays an important role in inculcating values like social responsibility, accountability etc. Towards this end, the college decided to tie up with a nearby school, which the students of the college would visit twice a week. This is an ongoing project which was started in April 2013.

  The following methodology was adopted:
  - Identification of Advance Learners from B.Com II who were willing to give time after college hours
  - Networking with a nearby school which was willing to give an opportunity to our students. The President of the Rotaract Club, along with Teachers in-charge met the Principal of Khar Education Society Shree M.M. Pupils Own High School and Sarda Mandir at Khar to study the feasibility of the programme.
  - Deciding that the Advance Learners would engage students of Class III (Gujarati medium) of the School.
  - Meeting between the Principal of the School and the Parents of the students of class III to inform them about the extra hour which students would spend in the school on Tuesdays and Thursdays.
  - Undertaking activities like: Reading of Short-Stories, Math Worksheets, and English Worksheets, Spoken English. Moral story books, work books etc were purchased for this purpose
  - Briefing Advance Learners about their role in the school in helping the children and the process of maintaining records.
  - Provision of refreshment coupons and conveyance allowance to the students visiting the school by the NSS cell of the college

  Outcomes:
  - Oral feedback from the teachers teaching in the school and the students of Class III showed that the students found the interaction very informative
  - The students understood the dynamics of teaching
  - One of the B.Com student was inspired to pursue teaching as a career

Criterion IV: Infrastructure and Learning Resources

- **Project "Systematic Use of Space and Resources – Staff Room and Lockers":**

  The two main infrastructure problems faced by teachers in the staff room were: i) all teachers did not have lockers, in spite the fact the actual number of lockers was more than that of teachers and there was no fixed grouping of lockers already allotted, ii) No clear demarcation of space for Junior College Vice Principal, Supervisor and Senior College Supervisor. There was a need to create a separate space for

them, so that teachers could discuss issues in privacy. The causes responsible for non availability of lockers to all teachers were identified as follows: Retirement of Teachers, Appointment of Clock Hour Basis Lecturers, Introduction of BMS Course, introduction of New Courses in Dr. BNCDC and Shift in teaching methods – Projects / Assignments

It led to loss of books; attendance registers etc and sub optimal use of space and resources.

The objective of the Project was i) reallocation of Lockers, to ensure locker for each staff member, reduction of loss of books, projects ii) create clearly demarcated space for Junior College Vice Principal, Supervisor and Senior College Supervisor.

The methodology followed was:
o Identifying the total number of lockers
o Taking a tally of lockers and teachers
o Identifying Unaccounted lockers
o Grouping the locker units for facilitating allotment so that everyone gets a locker

Outcomes:
o The college participated in the BEQET competition for this project and won the consolation prize in the year 2012.
o Each faculty has a locker with clear labeling of name.
o Grouping locker units with respect to Junior, Senior, BMS and Dr BNCDC
o Rearrangement of cupboards to create clearly demarcated space for Junior College Vice Principal, Supervisor and Senior College Supervisor.
o The project did not entail any financial burden on the Institution, led to increase in efficiency and sense of belonging and optimum utilization of space.

Criterion V: Student Support and Progression
• **Project 'Aadhar'** was a time bound project undertaken in the year 2012- 2013 to tackle certain problem areas which were identified among students: Poor attendance in lectures at 7.30 am, Poor concentration, Underweight and anemic students.
The following methodology was adopted:
o Scrutinizing the admission forms of the students to identify students belonging to very low income groups(less than Rs 50,000 per annum) who would benefit from programme, on the basis of which , a random selection of 50 students from BA (English and Gujarati) medium and B.Com was made
o Minimum calorie requirement worked out to be 100 grams per student

o Coordinated with ISCKON organization, which would regularly supply Khichdi, Dal and Rice for the programme at a subsidized cost of Rs 5.75 per person. The total estimated cost of the project worked out to be Rs 27,648.The food would be supplied at 10 A.M which coincided with recess time of the college
o Networking with the Donors to partially sponsor the programme
o Monitoring by the Teachers on the portions served and taking attendance to ensure that all students selected for the programme were present

Outcomes:
o Marked improvement in the self esteem of the students who felt that the college cared for them
o Increase awareness of the need for nutritional food
o Feedback from the students show that they were happy with programme but found the food monotonous
o 60 percent of the students stayed with programme

Criterion VI: Governance, Leadership And Management
The Administrative staff has introduced the following innovations:

- **File Management Process:** To maintain and facilitate locating files and records the Administrative Staff of the college initiated the File Management Process.
  The following methodology was adopted:
  o Collecting documents spread across the different floors/ cupboards at a central location.
  o Grouping and labeling all the documents
  o Arranging files category wise in Cupboards and shelves
  o Progressed into designing special Document Management System Software to suit the requirements of the college in consultation with External IT expert
  o Training office staff members to operate the system.
  Outcomes:
  o Documents are at one central location.
  o The exact file and its location in the record room is available in the Document Management Software.
  o The task of locating documents has become very simple, less time consuming and more effective.

- **Employee Service and Leave Records:**
  The services and leave records of all the employees are filed by the administrative staff. But it was found the some documents in case of some employees were missing. The administrative staff initiated the process of digitizing all the records and storing them at a central location.
  The following methodology was adopted (Service records):

- o Collecting all the records of all the employees
- o Preparing a master check list to track missing documents.
- o Requesting all staff members to submit documents, which they had not submitted previously.
- o Scanning and storing the data in Document Management System.
- o Digitalization of records by the students of Office Management and Secretarial Practice as a part of their internship
- o Filing of the hardcopy of documents in respective employees personal folders located in the record room, which have different color codes for easy identification of files.

Outcomes:
- o Easy accessibility of documents by staff members as records are available online.

The following methodology was adopted (Leave Records):
- o All leave records for all the employees after 2006 were collected.
- o A new format in an excel sheet was created.
- o It is regularly updated.

Outcomes:
- o It has minimized the scope for errors
- o Employees can easily get information about balance leave as all records are available online.
- o A CD of the service and leave records was prepared and given to the respective staff.

- **Correspondence Management System:**
  The administrative staff manages the correspondence between various stake holders within and outside the college through the inward and outward registers. Although it is a common method followed by all institutions there were some inherent problems like delay in receiving correspondence by the respective staff which sometimes resulted in missing important dates, using a lot of paper etc. The administrative staff coordinated with IT expert for creating an extension module to already functional Document Management System, which would exclusively handle all the correspondence.

  The following methodology was adopted:
  - o Creating an individual user account which was secure.
  - o Creating a system for auto generation of inward and outward number.
  - o Digital signature facility for the Principal for authentication of the electronic document.
  - o Option for Marathi typing for state level correspondence.

  Outcomes:
  - o It has led to timely delivery of documents to concerned staff / authorities.

o Alerts and reminders from the system helped Administrative team to respond to correspondence in time.
o Reduce the use of paper.

- **Inventory Management System:**
  To maintain sufficient stock of office stationery and other consumables for ensuring smooth functioning of all the work it was decided to create an inventory system to suit the needs of the college.
  The following methodology was adopted:
  o A store room was created and a store keeper was dedicated to monitor the consumption and distribution of the resources.
  o Special software was created to keep track of the entire inventory.
  o Over a period of time, with the help of Junior Clerks the requirements were categorized to maintain an optimum number under each item in the store.
  o A register is maintained, where the concerned staff has to sign when he/ she uses any of the resources.
  Outcomes:
  o The system has ensured adequate availability of resources at all times.
  o It has reduced wastage and costs as usage of resources is closely monitored.

- **Fees Collection and Student Information Software:**
  The college caters to a greatly diversified student population, offering various programmes and choice of subjects. The fees vary depending upon the programmes selected, choice of subject by the student, caste, scholarships etc. It was a mammoth task for the Administrative staff to keep track of all the details. It sometimes also resulted in errors. The Office staff therefore coordinated with the IT experts and developed a Fees Collection Software system to suit the special requirements of the college.
  Methodology:
  o Developing a software application to assist administrative staff and the students with the admission process and other aspects related to students.
  o Creating a system that generates profile and forms for the Second and Third year students.
  o Configuring the fees for various combinations of subjects into the system, which then automatically gives the correct amount of fees to be paid by the students and printed fee receipts are given to the students.
  o Storing the profiles of all the students.
  o Creating a system to generate and print leaving certificates of students.

o Training the staff to operate the system by the IT experts.

Outcomes:
o There is a quantum leap in number of admission handled by the office staff. They are able to process 200 admissions per day instead of 70.
o It was easy to tally the amount of fees collected to number of students admitted on a daily basis.
o The college did not have to depend on external agencies for printing admissions forms, leaving certificate, bonafide certificate etc., as they are now printed in-house.

7.3   Best Practices

7.3.1   Elaborate on any two best practices, which have contributed to the achievement of the Institutional Objectives and / or contributed to the Quality improvement of the core activities of the college

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THE FIRST BEST PRACTICE
'Entrepreneurs show themselves early' Anonymous

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- **Title of the Practice: Entrepreneurial Training**
- **Goals:**
  o To provide entrepreneurial training to the students
  o To build the confidence and self esteem of students
- **The Context:** One of the goals of the college is to enable economic independence of the students. The socio economic profile of the college shows that a large proportion of our students belong to low income families. Besides, many of our students come from very conservative families, where women are not permitted to go out to work. The college took up the initiative of training students in Entrepreneurship, so that the students would know the basics of how to start a small family business, from where to get finance, which where the institutions which provide such finance etc. **Entrepreneurial Training** programmes were the thrust areas of two departments: The Department Commerce and the Department of Food and Nutrition.
- **The Practice:**
  The Department of Commerce: **Entrepreneurial Training**
o The Department of Commerce collaborated with MSME-DI, Sakinaka Branch for Entrepreneurship Development Programme in the college. In February 2010-2011 an Entrepreneurial skill development programme in Food Production was conducted. Theory sessions included: sources of finance for women entrepreneurs, preparation of project reports etc. The practical sessions were conducted by Shri Atul Kasar, Chef, The Taj. In 2011-2012, Skilled based One month training programme in Artificial Jewellery making and Creative Crafts and Art was conducted by Ms Zankruti Murray and by Miss Darshana

Motiwala respectively. The programme was sponsored by MSME- DI Saki Naka Branch.

Under *Yuva Udhyami* – **Learn and Earn programme** two workshops were conducted for the students – **Making of Creative Greeting Cards and Eco-friendly Bags**. 600 Greeting cards of different sizes and varieties were prepared. A display cum sale was organized on 27th September, 2012 (World Tourism Day Celebration), 4th and 5th October, 2012 (NET/SET workshop) and 6th October, 2012 National Level Seminar. Ms. Tejangi Redekar a corporate trainer was invited as a resource person for conducting sessions for the students selected for the project.

Eco-friendly Bags with a message say *'No to Plastic Bag'* were made from old bed sheets and cotton duppatas. 521 bags were made and distributed to vendors in the nearby areas. The training was from 18th to 24th October, 2013

'I Create India' – a five days workshop on Entrepreneurship Development Programme was organized in 2013-2014, covering sessions on Network-Importance, how to network, how to negotiate, costing of a product, What is USP, Business Plan Market Research, Accounting and Controls.

The Department of Food and Nutrition: *Bite Delite*

In the Arts stream "Food Entrepreneurship" is one of the papers which the students opting for 'Food and Nutrition' elective component study in the B.A.III. The paper has a theory and practical component. The Practical component of the paper was made innovative by conceptualizing *'Bite Delite'* – an initiative, where the students cook and sell fresh packaged snacks twice a week to teachers, office staff and other students.

Students of Food and Nutrition are oriented about *'Bite Delite''* in the beginning of the year. The students, under the guidance of the teachers plan, budget, advertise, cook, package and sell the snacks. The practical teaches students from where and how to purchase raw material, bulk cooking, packaging, serving, costing and marketing. At the end of the academic year, of the profits generated, 50 percent is distributed amongst the students (entrepreneurs) and the remaining is used by the Department for covering miscellaneous expenses. Since, the students get a share from the profits; it is in their interest to maximize the sale of snacks.

- **Evidence of Success:**
  - o Students received entrepreneurial training in the above skills from the experts in the field.
  - o Being students of Food and Nutrition the students took utmost care to sell healthy snacks. A few variety of snacks served through *'Bite Delite'* are: sprout-basket, Vegetable croquettes, Idli Manchurian, Corn Bhel, Multigrain Puris, Mini Protein cups, Til Ladoos, Vegetable Momos etc. The total revenue generated during the year 2013-14 was Rs. 1,000/-. The staff of the college looks forward to sale of snacks from *'Bite Delite'*".

- **Problems:**
  - o Motivating students to enroll for the training programme
  - o Sustaining the interest of the students through the programme

THE SECOND BEST PRACTICE
'We can create more breakthroughs in research if we create an environment that encourages it'Anonymous

- **Title of the Practice: ANVESHAN –Promoting Research Culture**
- **Goals:**

For the teachers
- o To provide a platform to the teachers for writing and publishing their research work which has strict quality checks
- o To encourage teachers to submit proposals for Major / Minor research projects and also undertake research in any other related field.
- o To organize seminar / workshops to enhance the quality and quantity of research output.

For students:
- o To provide students a platform where they would share their learning and knowledge.
- o To enable students to learn diverse methods and areas of doing research.

- **The Context:**

The Peer Team Report 2009 suggested that:
- o Teachers should be encouraged to complete their Doctoral Degree.
- o Teachers should submit proposals for Major and Minor Research projects to funding agencies.

To encourage teachers and students to undertake research it was necessary to create an atmosphere conducive to research and also provide commensurate facilities. Three thrust areas were identified: organizing seminar / workshops related to research, encouraging publication and submission of proposal for major and minor research projects, and training students for research.

It is in this context that the college took various measures to facilitate and promote culture of research among teachers and students.

- **The Practice:**
  For the teachers: The college organizes Seminars / Workshops / Talks to facilitate research
  - Organized a 2 day workshop on 'Research Methodology' sponsored by ICSSR, Western Region Office, 27th and 28th June, 2011.
  - Conducted an ICSSR sponsored 7 day Faculty Development Programme, on "Statistics for Social Science Researchers' from 19th July to 26th July, 2014, where participants were given hands on experience in the statistical package PSPP.
  - To facilitate the writing of Book Reviews, Dr. Padma Prakash from TISS, editor of esocial sciences was invited to give a talk on 'How to Write a Book Review'. Following which the staff members wrote a Book Review and made presentations on 28thand 29th March, 2011. A compilation of all the book reviews titled 'Bibliomania 2011' was prepared.
  - Departments were encouraged to organize seminars / conferences on contemporary issues. For instance the Dept. of Psychology in collaboration with Indian Psychology Association, the Commerce Dept in collaboration with the IQAC, Department of English, Gujarati, Economics, Sociology, Commerce, Food and Nutrition organized seminars where experts were invited and teachers presented papers. Dept. Hindi organized an ICSSR sponsored International Seminar.
  - These practices are of interest to the teachers as it provides a platform to learn about work in progress in their respective field by their colleagues and teachers from other institution. These workshops have helped teachers in their research. It also helps the teachers to score points for their Academic Performance Indicators which are important for their promotion.
  - Teachers have submitted proposals for Major and Minor research. There is a marked increase in number of teachers presenting papers at National and International conferences.
- **Publications:**
  - The college had, as early as 2001, recognized the need for an academic journal. It was the first college in the SNDTWU to publish a peer reviewed registered academic journal 'ANVESHAN'. In the year 2005, the name of the journal was changed from '*Anveshan*' to '*Research Horizons*'. In the year 2011, the college applied for and received an ISSN No. 229-385X for the journal. In the year 2012, acting upon the recommendations made by Dr. Mala Pandurang and Dr. Vibhuti Patel, External

Members of the IQAC and Member of the Management Council, the journal was revamped. The policy of the journal with respect to publication of papers was revised. The journal now boasts of 13 members in the advisory board, of which 7members are international experts from countries like USA, Canada, Australia and Sweden. The editorial review board also has eminent experts from the respective fields. From an in-house journal meant only for the publication of papers written by the teachers of the college, the Journal has come a long way. Today, the Journal can boast of quality papers written by serious scholars from prestigious colleges and universities.

- o The proceedings of seminars organized by the Department of Commerce in collaboration with the IQAC and Department of English were published in the form of seminar volume/book.

- o The proceedings of the ICSSR sponsored International Conference organized by the Dept. of Hindi and UGC sponsored multidisciplinary seminar by the Dept. of Commerce, Economics and Sociology in the year 2015 will be published in a book with ISBN.

- o Under the aegis of Gandhian Studies Centre a research project on collection and compilation of data through interviews of freedom fighters of Mumbai who took part in 'Quit India' Movement during the freedom struggle of India was taken up to preserve data for posterity. The research project was taken up by Dr. Sejal Shah, H.O.D. Gujarati and the same were published in book form titled '*Muththi Bhitarni Azadi'*.

- **For students:**
  - o The Research Cell every year has been organizing the Intra-Department students Research Competition followed by Inter-Collegiate students Research Competition. Topics for the research competition were: In 2010-2011: Vile Parle (from each department's perspective), 2011-2012: Environment, 2012-2013: Youth and Culture (Intra Department) and Culture and Globalization (Inter Collegiate). Since 2013-2014 the topics for Intra and Inter Levels were merged as one competition. 2013-14: Climate Change in Contemporary Context, 2014-2015: Millennium Development Goals.

  - o The winners at Intra department and Inter collegiate level are motivated to participate in Research competition organized by other colleges. External subject experts are invited as judges for both competitions.

  - o The topics selected for the competition are contemporary and finalized by the Members of the Research Cell. It also provides guidelines for the same. Invitation letters are sent to all the

affiliated colleges of SNDTWU in Mumbai and Mumbai University college well in advance to give sufficient time for preparation.

- **Evidence of Success:**
  Teachers:
  - '*Research Horizons*' is an International Multidisciplinary, Multilingual Peer Reviewed Journal and is indexed and abstracted by Global Impact Factor, Australia with the value of 0.210 from July, 2013 issue. EBSCO, USA an International database system in which journals are listed, has approved of the Journal to be listed in their database.
  - Teachers have published papers in National / International peer reviewed and non peer reviewed journals.
  - Teachers have presented papers at prestigious International / National Conferences.
  - Three teachers have won awards for Best Paper at International and National conferences
  - Three teachers have won prizes at international level in the field of creative writing
  - Teachers have published books and chapters in Edited books
  - Short stories have been translated from Hindi and Gujarati into English
  - Three teachers have completed their major research projects.
  - Seven teachers have submitted their minor research project and three teachers are pursuing their minor research project.

  Students:
  - College won the 1st Prize at the Research Paper competition organized by B.M. Ruia College, Grant Road.
  - College won the 1st Prize at the Research Paper Competition organized by L.J.N.J. College, Vile Parle (E) in 2013-2014
  - College won the 1st Prize for at the inter collegiate research paper presentation competition organized by P.N. Doshi College, Department of Sociology in 2013-14
  - College won 2nd Prize in the intercollegiate research paper presentation competition organized by M.M.P. Shah College in 2014-15
  - Increased participation of a students in such competitions

- **Problems Encountered and Resources Required:**
  - Teachers are self motivated and have realized the importance of research in career advancement
  - Students need continuous guidance and motivation from the teachers to do research

Contact Details

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