



MANIBEN NANAVATI WOMEN'S COLLEGE

(Affiliated to S.N.D.T. Women's University)

Conducted by : SHREE CHANDULAL NANAVATI WOMEN'S INSTITUTE & GIRLS' HIGH SCHOOL
Vallabhbai Road, Vile Parle (West), Mumbai-400 056.

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NAAC Reaccredited 'A' grade

Chairman Mg. Committee
Smt. Himadri S. Nanavati

Principal
Dr. (Mrs.) Rajshree Trivedi

6/12/2019

Programme Specific Outcome (PSO)

B.Com- Office Management & Secretarial Practice

PSO 1: Students will be able to exemplify & clarify the concepts of management, marketing, advertising, banking, insurance, finance, law along with economics and accountancy.

PSO 2: The students will be able to carry out and organize Office Administration activities.

PSO 3: The students will be able to organise, design and make arrangement for corporate events and conduct oneself professionally.

ARKhale
06/12/2019

Dean

Faculty of Science & Technology,
SNDT Women's University,
Mumbai-400 020.

RPTrivedi

Dr. (Mrs.) Rajshree P. Trivedi
Principal

Maniben Nanavati Women's College,
Vile Parle (West), Mumbai - 400 056.

Bairam

Registrar

SNDT Women's University
Mumbai - 20.